

## **Shelburne Heritage Committee Meeting**

**December 1, 2021 - 7:00 p.m.  
Electronic Participation**

### **Minutes**

Members in attendance:

Kyle Fegan

Geoff Dunlop

Lindsay Wegener

Regrets: Sharron Peet, Lynda Buffett

#### **1. Call to Order**

Meeting called to order at 7:15 pm.

#### **2. Declaration of Pecuniary Interest**

No Declarations.

#### **3. Approval of minutes from the meeting held November 3, 2021**

Moved By: Kyle Fegan

Seconded By: Geoff Dunlop

BE IT RESOLVED THAT we approve the minutes from the meeting held November 3, 2021, as presented and circulated.

**CARRIED**

#### **4. Review of future projects:**

##### **➤ key chains made**

A discussion ensued regarding contacting the manufacturer, utilizing the logo, costs associated, distribution at festivals, the number of key chains to be ordered and having them available by March 2022.

##### **➤ revitalizing the heritage plaque program**

A discussion ensued regarding the need to update the application, the plaque supplier, increasing the application fee, and circulation of the information.

- updating the walking tour brochure to include the back lane naming project

A discussion ensued regarding having a separate walking tour brochure for the back lanes, budget requirements, sizes = 8.5 x 11, the number of brochures to have printed (250 or 500), having them ready to be distributed at events, timelines to have the brochures available – the end of May.

- revisiting the ghost walk event

A discussion ensued regarding contacting a former member of the committee to obtain their information that was prepared, advertising for public input of stories, advertising of the ghost walk on the Town's website, newsletter and social media sites.

5. Re-circulation of 2022 meeting dates

For information only.

6. New Business

A discussion ensued regarding public education and promotion of the committee.

7. Confirm next meeting date January 12, 2022

8. Adjourn

Moved By: Geoff Dunlop

Seconded By: Kyle Fegan

THAT we adjourn to meet again at the call of the chair.

CARRIED

Meeting adjourned at 8:09 pm.