

Shelburne Heritage Committee Meeting

**September 1, 2021 - 7:00 p.m.
Electronic Participation**

Minutes

Members in attendance:

Sharron Peet

Lynda Buffett

Geoff Dunlop Lindsay Wegener

Absent: Kyle Fegan

1. Call to Order

Meeting called to order at 7:00 pm.

2. Declaration of Pecuniary Interest

Lindsay declared a conflict with item #5 and will leave the meeting at the appropriate time.

3. Approval of minutes from the meetings held July 7 and August 4, 2021

Moved By: Geoff Dunlop

Seconded By: Sharron Peet

BE IT RESOLVED THAT we approved the minutes from the meetings held July 7 and August 4, 2021, as presented and circulated.

CARRIED

4. Review of site plan and exterior finishes for 124 Owen Sound Street.

Paolo and Zuhaib were in attendance to review the new site plan for 124 Owen Sound Street with committee members.

A discussion ensued regarding the previous meeting held in May 2019 reviewing the site plan proposed at the time, committee members would like more character added to the building, Paolo noted development of the property will take place in stages – currently there is no plan to expand across the parking lot – that is a future consideration.

Further discussion continued regarding the addition of trim to make the building look more historic, windows to be installed, additional molding to create decorative outlines, canopies, awnings, a suggestion was made to cover the window that shows the staircase to the second floor, Paolo noted the commercial tenant will be utilizing the window for advertising, committee members requested that Paolo stay within the parameters of the approved rendering from May 2019.

5. Resolution required to pay Live 2 Wrap invoice.

Moved By: Sharron Peet
Seconded By: Geoff Dunlop

BE IT RESOLVED THAT the Heritage Committee authorizes payment of invoice #1025 to Live 2 Wrap in the amount of \$4,378.75 from the Heritage General Reserve.

CARRIED

6. New Business
7. Confirm next meeting date October 13, 2021
8. Adjourn

Moved By: Lindsay Wegener
Seconded By: Geoff Dunlop

BE IT RESOLVED THAT we now adjourn to reconvene at the call of the Chair.

CARRIED

Meeting adjourned at 7:37 pm.