



SHELburne & DISTRICT FIRE BOARD

September 7, 2021

The Shelburne & District Fire Department **Board of Management** meeting was held electronically (Zoom ID 883 8813 5986) on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Walter Benotto, called meeting to order at 7:03 pm.

2. **Additions or Deletions**

None.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by M. Mercer – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by J. Horner – Seconded by G. Little

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of June 1, 2021 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 None.

8. **Unfinished Business**

8.1 **Closed Session**

Deferred to the next meeting.

8.2 **Rescue 26 Replacement Report**

The Board inquired as to why we only received one submission; the Chief advised that our budget may have been a factor.

Resolution # 3

Moved by G. Little – Seconded by M. Mercer

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management receives the Chief's Rescue 26 Replacement Report;

AND THAT Dependable Emergency Vehicles be awarded the contract for one Walk Around Rescue Apparatus to meet RFP 01-21

Carried

8.3 **RFQ Auditor Report**

Resolution # 4

Moved by J. Horner – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management receives the Audit Services RFQ report;

AND THAT RLB LLP be appointed as the Auditor's at the first meeting in 2022.

Carried

9. **New Business**

9.1 **SDFD & MMFD Boundary**

The Board discussed and directed that the Chief along with our neighbouring Chief's should get together and come back with a recommendation to the Board as to where the boundaries should be. As this will also require a large data collection, the Chief will report back at the first meeting in the new year.

9.2 **2022 Operating and Capital Budgets**

Operating Budget:

- With the rising fuel costs the Fuel for Trucks line item should be increased
- The Board would like to see the inspection Revenue separated out

Capital Budget:

- The Board will start exploring new locations for a Fire Hall in case a grant or other funding opportunities become available.

10. **Chief's Report**

10.1 **Monthly Reports (June - August 2021)**

There was a total of 26 incidents for the month of June, 20 incidents for the month of July and 14 incidents for the month of August.

10.2 **Update from the Fire Chief**

The Chief advised that there are currently 9 inspections in progress or completed. Firefighters participated in 47 training sessions; the recruits attending are now on the regular training schedule. We will be returning Thursday night training only on September 9th.

The Chief completed Humber College FSMC Personal Management course. The Chief attended County of Dufferin CEMC "Disaster School". The Chief also completed "Resilient Minds" Train the Trainer course.

The Chief purchased the former SPD vehicle and outfitted to SDFD vehicle.

11. **Future Business:**

11.1 **Firefighter Compensation Review.**

12. **Accounts & Payroll – February & March 2021**

12.1 **Resolution # 5**

Moved by G. Little – Seconded by J. Horner

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$122,585.05 for the period of May 28, 2021 to August 31, 2021, as presented and attached be approved for payment.

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 6**

Moved by H. Foster – Seconded by W. Hannon

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 7**

Moved by M. Mercer – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:15 pm to meet again on October 5, 2021, at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Walter Benotto
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of September 7, 2021

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Sharon Martin		X
Fred Nix	X	
Township of Melancthon		
Wayne Hannon	X	
Margaret Mercer	X	
Town of Shelburne		
Walter Benotto	X	
Shane Hall		X
Township of Mulmur		
Earl Hawkins		X
Janet Horner	X	
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	