



## **Corporation of the Town of Shelburne**

### **Council Minutes**

September 27, 2021  
6:30 pm  
Electronic Participation  
203 Main St. E, Shelburne

Members in attendance: Mayor Wade Mills  
Deputy Mayor Steve Anderson  
Councillor Walter Benotto  
Councillor Lynda Buffett  
Councillor Kyle Fegan  
Councillor Shane Hall  
Councillor Lindsay Wegener

Staff attending: Denyse Morrissey, CAO  
Carey Holmes, Director of Financial  
Services/Treasurer  
Jennifer Willoughby, Director of Legislative  
Services/Clerk  
Jim Moss, Director of Development and Operations  
Steve Wever, Town Planner

Others Present: Steve Burnett, Municipal Engineer

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#### **1. Call to Order**

Council meeting called to order at 6:32 pm by Mayor Mills.

This meeting will be held electronically in accordance with Section 238(3.1) of the Municipal Act which provides that a member of Council, of a local board or of a committee of either of them, can participate electronically.

In-person attendance at this meeting will not be permitted.

Members of the public may observe the proceedings by accessing the live webcast on the Town of Shelburne YouTube page:  
<https://www.youtube.com/channel/UCsar-MwF8CXrgPbe2EVxh-w>

Canadian National Anthem

Land Acknowledgement:

We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy.

## **2. Disclosure of Pecuniary Interest and General Nature Thereof**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No Disclosures.

## **3. Adoption of Minutes**

1. Minutes from the September 13, 2021, Council meeting

### **Motion # 1**

**Moved By** Councillor Hall

**Seconded By** Councillor Benotto

BE IT RESOLVED THAT the minutes from the Regular Council meeting held September 13, 2021, be approved as presented and circulated.

**CARRIED, W. Mills**

## **4. Public Participation**

1. Public Question Period

Questions relating to agenda business can be submitted to the Clerk at [jwilloughby@shelburne.ca](mailto:jwilloughby@shelburne.ca) or 519-925-2600 Ext. 223 by 12:00 pm Monday September 27, 2021.

## 2. Presentations

To register as a presenter please contact the Clerk directly at [jwilloughby@shelburne.ca](mailto:jwilloughby@shelburne.ca) or 519-925-2600 Ext. 223.

### 1. 2022 Municipal Grant Funding Presentations

Mayor Mills noted the order of presentations and advised that decisions will not be made this evening, further discussion will take place at the October 4th meeting.

Each presenter discussed with Council their goals for the future and accomplishments to date.

1. Children's Foundation of Guelph & Wellington - Food & Friends Program (formerly Local Schools Breakfast Club) - Heather Verpaalen.
2. Dufferin County Canadian Black Association - Alethia O'Hara-Stephenson.
3. G.E.T. Outreachworks (Gathering Evolving Transforming) - Nicole Jeffrey.
4. Haunt in the Park - the Little Family - Carola and Jeremy Little.
5. Heritage Music Festival - Shelburne Rotary Club - Michael Conte.
6. Shelburne & District Agricultural Society - Sue Peterson.
7. Shelburne & District Horticultural Society - Wayne Hannon.
8. Shelburne Christmas Hampers - Michael Conte.
9. Shelburne Community Welcome - Bella Carter.
10. Shepherd's Cupboard Food Bank Shelburne - Deb Wagstaff.
11. Streams Community Hub - Andrew James.

**Motion # 2**

**Moved By** Councillor Fegan

**Seconded By** Councillor Hall

THAT Council receives the presentations for information.

**CARRIED, W. Mills**

Mayor Mills called a recess at 8:17 pm.

Council reconvened at 8:26 pm.

3. Deputations on Agenda Items

**5. Council Inquiries**

Members of Council addressed inquiries to Town staff and received responses.

**6. Motions and By-law for Decision**

1. Consent Agenda – all items in this list shall be the subject of one motion
2. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report SBA 2021-04 from the Municipal Engineer and the Director of Financial Services/Treasurer regarding the Elevated Water Storage Tower.

The Municipal Engineer and Director of Financial Services reviewed their report with Council.

A discussion ensued regarding grant opportunities and timelines associated, borrowing effects on the future expansion of the sewage treatment plant, negotiation practices to reduce the costs associated which do not affect the integrity of the project, borrowing status and rates associated with borrowing for the term of loan, types of water towers above versus underground, costs associated with the project being at current market value.

### **Motion # 3**

**Moved By** Councillor Hall

**Seconded By** Councillor Fegan

BE IT RESOLVED THAT Council receives report SBA 2021-04 regarding the Elevated Water Storage Tower Project dated September 27, 2021;

AND THAT Council approves the award of the RFP for the construction of a new elevated water storage tower to Landmark Structures Co. for the base contract value of \$5,983,050 plus applicable taxes;

AND THAT Council approves the debt financing plan to borrow \$5 million from Infrastructure Ontario for a term of 20 years.

**CARRIED, W. Mills**

2. Report P2021-39 from the Town Planner regarding Site Plan Application SPA 19/03 - Stella Jones Inc. - 201 Wellington Street.

The Town Planner reviewed his report with Council.

A discussion ensued regarding noise requirements and remediation, continuous monitoring of noise concerns and issues.

### **Motion # 4**

**Moved By** Councillor Benotto

**Seconded By** Councillor Buffett

BE IT RESOLVED THAT Council receives report P2021-39 for information;

AND THAT Site Plan Application SPA 19/03 be approved, subject to the following conditions:

1. That the Owner enter into a Site Plan Agreement with the Town of Shelburne; and

2. That the Owner shall submit final Site Plan drawings and information addressing agency and department circulation comments and engineering review comments to the satisfaction of the Town Engineer and the Town Planner.

AND THAT leave be given for the reading and enacting of By-law #58-2021, being a by-law to enter into a site plan agreement with Stella-Jones Inc., substantially in the form attached to the by-law, for the proposed site works at 201 Wellington Street, Shelburne.

**CARRIED, W. Mills**

3. Resolution and Proclamation Request from the Diversity, Equity and Inclusion Committee regarding Orange Shirt Day, September 30, 2021.

Whereas, the orange shirt has become a symbol of remembrance for residential school survivors; and

Whereas, the symbol originated in the experience of Phyllis (Jack) Webstad of the Stswecem'c Xgat'tem First Nation, who shared her story of how her new orange shirt was taken away from her on her first day at St. Joseph Mission Residential School, leaving her with feelings of worthlessness and insignificance; and

Whereas, Indigenous children were historically taken from their homes to residential schools at the end of September; and

Whereas, the Truth and Reconciliation Commission of Canada has called for a national day of remembrance for residential school survivors; and

Whereas, this day will provide a way for our community to publicly acknowledge the history and legacy of residential schools and the resilience of residential school survivors, commemoration being a vital component of the reconciliation process; and

Whereas, Shelburne is a community that celebrates its cultural diversity.

Now Therefore, I, Mayor Wade Mills, do hereby proclaim September 30, 2021, as Orange Shirt Day in the Town of Shelburne And that the Orange Shirt Day flag raising take place September 30, 2021, and that the flag be flown until at least October 3, 2021.

Councillor Wegener updated Council members regarding the scheduled Orange Shirt Day event being held October 2, 2021.

4. Resolution from the Arts and Culture Committee regarding the 2022 budget.

**Motion # 5**

**Moved By** Councillor Benotto

**Seconded By** Councillor Buffett

BE IT RESOLVED THAT Council receives the resolution from the Arts and Culture Committee for information;

AND requests the Director of Financial Services/Treasurer to list the request for consideration during 2022 budget discussions.

**CARRIED, W. Mills**

**7. Councillor Motions (Notice of Motion)**

**8. Communications**

1. Minutes from the Arts and Culture meeting held July 21, 2021.
2. Minutes from the Diversity, Equity and Inclusion committee meeting held August 19, 2021.
3. Minutes from the Centre Dufferin Recreation Complex Board of Management meeting held June 23, 2021.
4. Instructions from the Wellington Dufferin Guelph Medical Officer of Health - Dr. Nicola Mercer - regarding proof of vaccination

requirements for persons entering facilities used for sport and recreational fitness activities.

5. Town of Shelburne Planning Application Public Meeting Notice - Committee of Adjustment.
6. Resolution from the Town of Mono regarding COVID-19 Vaccination Policy.
7. Resolution from the Town of Mono regarding OPP Detachment Police Service Board Proposal.
8. Letter from the City of Sarnia to the Premier of Ontario regarding renovations.
9. Letter from Minister Steve Clark regarding the Site Plan Control Guide.
10. Memorandum from the Ministry of Municipal Affairs and Housing regarding Guidance for proof of vaccination.
11. Nottawasaga Valley Conservation Authority Media Release - Spring 2022 Tree Planting.
12. AMO Communications.

**Motion # 6**

**Moved By** Councillor Buffett

**Seconded By** Councillor Wegener

THAT Council receives the items listed under Communications for information.

**CARRIED, W. Mills**

**9. Closed Session (not required)**

**10. Confirming By-law**

1. Confirming By-law # 59-2021 - September 27, 2021

**Motion # 7**

**Moved By** Councillor Benotto

**Seconded By** Councillor Fegan



BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #59-2021 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held September 27, 2021.

**CARRIED, W. Mills**

**11. Adjourn**

**Motion # 8**

**Moved By** Councillor Wegener  
**Seconded By** Councillor Benotto

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

**CARRIED, W. Mills**

Council meeting adjourned at 9:30 pm.

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Mayor

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Clerk