



Corporation of the Town of Shelburne
Council Minutes

July 26, 2021
6:30 pm
Electronic Participation
203 Main St. E, Shelburne

Members in attendance: Mayor Wade Mills
Deputy Mayor Steve Anderson
Councillor Walter Benotto
Councillor Lynda Buffett
Councillor Kyle Fegan
Councillor Shane Hall
Councillor Lindsay Wegener

Staff attending: Denyse Morrissey, CAO
Carey Holmes, Director of Financial
Services/Treasurer
Jennifer Willoughby, Director of Legislative
Services/Clerk
Jim Moss, Director of Development and Operations
Steve Wever, Town Planner

1. Call to Order

Council meeting called to order at 6:30pm by Mayor Mills.

This meeting will be held electronically in accordance with Section 238(3.1) of the Municipal Act which provides that a member of Council, of a local board or of a committee of either of them, can participate electronically.

In-person attendance at this meeting will not be permitted.

Members of the public may observe the proceedings by accessing the live webcast on the Town of Shelburne YouTube page:
<https://www.youtube.com/channel/UCsar-MwF8CXrgPbe2EVxh-w>

Canadian National Anthem

Land Acknowledgement:

We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy.

2. Disclosure of Pecuniary Interest and General Nature Thereof

No Disclosures.

3. Adoption of Minutes

1. Minutes from the Council meeting held July 12, 2021.

Motion # 1

Moved By Councillor Benotto

Seconded By Councillor Hall

BE IT RESOLVED THAT the minutes from the Regular Council meeting held July 12, 2021, be approved as presented and circulated.

CARRIED, W. Mills

4. Public Participation

1. Public Question Period

Questions relating to agenda business can be submitted to the Clerk at jwilloughby@shelburne.ca or 519-925-2600 Ext. 223 by 12:00 pm Monday July 26, 2021.

No Questions.

2. Presentations

To register as a presenter please contact the Clerk directly at jwilloughby@shelburne.ca or 519-925-2600 Ext. 223.

1. Request from the Diversity, Equity and Inclusion Committee - Emancipation Day Proclamation.

WHEREAS August 1, 1834, was the date that slavery was abolished throughout the British Colonies by King William IV pursuant to the Slavery Abolition Act of 1833; and

WHEREAS within fifteen years of the abolition of slavery, between 35,000 and 40,000 Black settlers made their way to Ontario, in large part, by the Underground Railroad into Southwestern Ontario;

NOW THEREFORE as an expression of our respect for human liberty and freedom and in recognition of the richness of the culture and history brought to Ontario by African Canadians, I, Mayor Wade Mills, do hereby proclaim August 1, 2021, as Emancipation Day in the Town of Shelburne.

2. Stephanie Stewart, Grey County Community Transportation Manager - Grey Transit Route Overview.

Ms. Stewart reviewed her presentation with Council members.

A discussion ensued regarding the provision for accessible vehicles, to which no requests have been received, requests can be accommodated once received, PPE is available for all users of the transportation service, sanitization protocols are in place, advertising the service via social media portals, available employment opportunities, increased ridership based on local public health regulations, now accepting cash as a form of payment.

Motion # 2

Moved By Councillor Hall

Seconded By Councillor Fegan

THAT Council receives the information regarding the Grey Transit Route as presented.

CARRIED, W. Mills

3. Provincial Constable Jennifer Roach, Community Liaison Officer for the OPP - Information and Education Session.

PC Roach reviewed her presentation with Council.

A discussion ensued regarding PC Roach's current role within the detachment, how to directly contact the detachment, liability regarding community members reaching out to Council members, reporting incidents and concerns directly to the OPP, creating incident reports assists with crime analysis, providing a standard response to residents that are reaching out to Council members, reporting through the non-emergency number 1-888-310-1122 or online www.opp.ca.

Motion # 3

Moved By Councillor Buffett

Seconded By Councillor Wegener

THAT Council receives the information as presented by PC Roach.

CARRIED, W. Mills

3. Deputations on Agenda Items

5. Closed Session

Rose from closed session at 8:07 pm.

Motion # 4

Moved By Councillor Fegan

Seconded By Councillor Hall

THAT as per section 239(2)(f) of the Municipal Act, Council enters closed session to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED, W. Mills

Entered closed session at 7:30 pm.

1. Memo from Thomson, Rogers.

Motion # 5

Moved By Councillor Hall

Seconded By Councillor Fegan

THAT Council rises from closed session to resume regular business.

CARRIED, W. Mills

Rose from closed session at 8:07 pm.

Motion # 6

Moved By Councillor Hall

Seconded By Deputy Mayor Anderson

THAT Council receives the information from Thomson, Rogers as presented.

CARRIED, W. Mills

6. Council Inquiries

Members of Council addressed inquiries to Town staff and received responses.

7. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report DO 2021-06 from the Director of Development & Operations regarding the Streetlight Contractor Renewal.

The Director of Development and Operations reviewed his report with Council.

A discussion ensued regarding conditions noted within the agreement, renewing for a one-year term.

Motion # 7

Moved By Councillor Fegan

Seconded By Councillor Buffett

BE IT RESOLVED THAT Council receives report DO 2021-06 Streetlight Contractor Renewal dated July 26, 2021, for information purposes;

AND FURTHER THAT Council authorizes staff to extend the streetlight maintenance contract with 704289 Ontario Ltd/R.A. Electrical for an additional 1-year term being August 1, 2021, to July 31, 2022.

CARRIED, W. Mills

2. Letter from the Town of Grand Valley Request for Consideration regarding OPP Detachment Boards.

Motion # 8

Moved By Mayor Mills

Seconded By Councillor Benotto

THAT Council receives the letter from the Town of Grand Valley for information;

AND THAT Council expresses their support for the proposal.

CARRIED, W. Mills

2. By-law #46-2021 is ready for Council's consideration being A By-law to Amend Traffic By-law Number 8-1983, As Amended, to establish reduced speed limits within the Town of Shelburne.

Motion # 9

Moved By Councillor Wegener

Seconded By Councillor Fegan

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #46-2021 being A By-law to Amend Traffic By-law Number 8-1983, As Amended, to establish reduced speed limits within the Town of Shelburne.

CARRIED, W. Mills

4. By-law #47-2021 is ready for Council's consideration being a by-law to enter into an agreement with the Federation of Canadian Municipalities to receive grant funding for the Municipal Asset Management Program.

Staff noted the application was submitted to acquire maintenance manager software to accompany CityWide Asset Management Software already being utilized. The total funding provided is up to a maximum of \$36,288 (or 76.6%) with the Town's share being \$11,112.00 (or 23.4%) for a total project funding of \$47,400. This project is completed and is already being utilized by staff. A demonstration to Council will take place this fall.

Motion # 10

Moved By Councillor Hall

Seconded By Councillor Fegan

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #47-2021 being a by-law to enter into an agreement with the Federation of Canadian Municipalities to receive grant funding for the Municipal Asset Management Program.

CARRIED, W. Mills

5. By-law #48-2021 is ready for Council's consideration being a by-law to enter into an agreement with Her Majesty the Queen to receive COVID-19 Resilience Infrastructure Stream grant funding.

The application was submitted to address Covid-19 implications as they relate to the Town's HVAC system and ventilation upgrades required to provide a safe work environment for staff and members of the public utilizing the Municipal Administration Building and the Grace Tipling Concert Hall – Chiller Replacement and Window Replacements. The total funding provided is \$109,187 with the Federal contribution being \$87,349.60 and the Provincial contribution \$21,837.40, the municipal contribution is the difference of any overage in costs to be funded from reserves as per Council motion. The work is scheduled to be completed by December 31st, 2021.

Motion # 11

Moved By Councillor Hall

Seconded By Councillor Fegan

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #48-2021 being a by-law to enter into an agreement with Her Majesty the Queen to receive COVID-19 Resilience Infrastructure Stream grant funding.

CARRIED, W. Mills

8. Councillor Motions (Notice of Motion)

9. Communications

1. Minutes from the Diversity, Equity and Inclusion Committee meeting held June 17, 2021.
2. Town of Shelburne Indexed Development Charges Rates.
3. Several Communication Items from the Township of Melancthon.
4. Letter from the Township of Mulmur regarding the Truth and Reconciliation Commission of Canada.

5. Letter from the Town of Grand Valley regarding the Truth and Reconciliation Commission.

A discussion ensued regarding the notification process to Grand Valley.

6. Letter from the County of Dufferin regarding the Truth and Reconciliation Commission.
7. Letter from the Township of Georgian Bay regarding the Truth and Reconciliation Commission.
8. Letter from the City of Mississauga regarding the Truth and Reconciliation Commission.
9. Letter from the City of Woodstock regarding the affordable housing crisis in Canada.

Motion # 12

Moved By Councillor Wegener

Seconded By Deputy Mayor Anderson

THAT the Council of the Town of Shelburne supports the resolution from the City of Woodstock regarding the affordable housing crisis in Canada.

CARRIED, W. Mills

10. Letter from the Office of the Prime Minister acknowledging receipt of correspondence regarding the recent discovery of unmarked graves found near former residential school grounds.
11. AMO Communications.

Motion # 13

Moved By Councillor Buffett

Seconded By Councillor Hall

THAT Council receives the items listed under Communications for information.

CARRIED, W. Mills

10. Confirming By-law

1. Confirming By-law #49-2021 - July 26, 2021

Motion # 14

Moved By Councillor Hall

Seconded By Councillor Fegan

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #49-2021 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held July 26, 2021.

CARRIED, W. Mills

11. Adjourn

Motion # 15

Moved By Councillor Hall

Seconded By Councillor Wegener

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

CARRIED, W. Mills

Council meeting adjourned at 8:37 pm.

Mayor

Clerk