



**Corporation of the Town of Shelburne**  
**Council Minutes**

March 23, 2026  
6:30 pm  
Council Chambers  
203 Main St. E, Shelburne

Members in  
attendance:

Mayor Wade Mills  
Councillor Walter Benotto  
Councillor Len Guchardi  
Councillor Dan Sample  
Councillor Lindsay Wegener

Members Absent

Deputy Mayor Shane Hall  
Councillor Kyle Fegan

Staff attending:

Denyse Morrissey, CAO  
Carey Holmes, Director of Financial Services/Treasurer  
Jennifer Willoughby, Director of Legislative  
Services/Clerk  
Jim Moss, Director of Development and Operations  
Alice Byl, Deputy Clerk/Committee Coordinator

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**1. Call to Order**

Council meeting called to order at 6:30 pm by Mayor Mills

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of

the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

## **2. Disclosure of Pecuniary Interest and General Nature Thereof**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No disclosures.

## **3. Adoption of Minutes**

1. Minutes from the March 9, 2026 Council meeting

### **Motion # 2026-58**

**Moved By** Councillor Guchardi

**Seconded By** Councillor Benotto

BE IT RESOLVED THAT the minutes from the Regular Council meeting held March 9, 2026 be approved as presented and circulated.

**CARRIED, W. Mills**

## **4. Public Participation**

1. Public Question Period

No questions were received.

2. Presentations
3. Proclamations

1. National Dental Hygienists Week

WHEREAS 59% of Canadian children and 96% of adults have experienced cavities, and 21% of Canadian adults have experienced periodontal (gum) issues.

AND WHEREAS research shows a direct link between oral health and overall health and well-being, such as periodontal disease being linked to several serious illnesses, including lung disease, diabetes, and heart disease.

AND WHEREAS oral health issues are easily preventable and treatable, and Canadians, especially children and seniors, can be greatly assisted through early detection and intervention;

AND WHEREAS dental hygiene is the 6th largest regulated health profession in Canada, with more than 34,000 dental hygienists working in a variety of settings, with people of all ages, addressing issues related to oral health.

AND WHEREAS greater awareness of proper oral health practices and the need to regularly visit a dental professional is paramount to ensuring Canadians lead healthier and happier lives.

AND WHEREAS promoting the importance of the issues and celebrating the successes of the profession and contributions of dental hygienists will lead to increased public awareness

NOW THEREFORE, I Mayor Wade Mills, on behalf of Council, do hereby proclaim the week of April 4–10, 2026 as: National Dental Hygienists Week™ in the Town of Shelburne.

2. Autism Awareness Day

WHEREAS autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society, and,

WHEREAS autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism

can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs, and

WHEREAS while there is no cure for autism, it is well-documented that if individuals with autism receive early and intensive treatment throughout their lives, they lead significantly improved lives, and,

WHEREAS, individuals with autism often require a lifetime of specialized and community support services to ensure their health and safety and to support families' resilience as they manage the psychological and financial burdens autism can present,

NOW, THEREFORE I, Mayor Wade Mills, on behalf of Council, do hereby proclaim April 2nd 2026 as AUTISM AWARENESS DAY in the Town of Shelburne, and urge all residents to participate in Autism Awareness activities, in order to become better educated about autism and create a better community for individuals and families affected by autism.

\*\*Flag raising is scheduled for 10am April 2 at Jack Downing Park.

## **5. Council Inquiries**

Council directed inquiries to and received responses from Staff.

## **6. Motions and By-laws for Decision**

1. Report DO2026-01 from the Director, Development and Operations regarding Ontario Clean Water Agency 2025 Schedule 22 Summary Report - Shelburne Drinking Water System

The Director, Development and Operations presented the report to Council and answered questions of Council.

**Motion # 2026-59**

**Moved By** Councillor Sample  
**Seconded By** Councillor Wegener

BE IT RESOLVED THAT Council of the Town of Shelburne receives the report DO2026-01 2025 Schedule 22 Summary Report - Shelburne Drinking Water System dated March 23, 2026, for information purposes.

**CARRIED, W. Mills**

2. By-law 13-2026 is ready for Council's consideration being a by-law to authorize the Council to execute an agreement with His Majesty the King as represented by the Minister of Infrastructure
  - Health and Safety Water Stream (HSWS) - Transfer Payment Agreement

**Motion # 2026-60**

**Moved By** Councillor Guchardi  
**Seconded By** Councillor Benotto

BE IT RESOLVED THAT By-law 13-2026 being a by-law to authorize the Council to execute an agreement between the Corporation of the Town of Shelburne and His Majesty the King as represented by the Minister of Infrastructure be approved.

**CARRIED, W. Mills**

**7. Councillor Motions (Notice of Motion)**

**8. Communications**

1. Correspondence from the Shelburne & District Fire Board - Minutes
  - February 3, 2026
2. Correspondence from the Nottawasaga Valley Conservation Authority - NVCA February 2026 Board Meeting Highlights
3. Correspondence from York Regional Council - Regional Council Decision - Circular Materials Ontario

4. Correspondence from the County of Prince Edward regarding OPP - Sustainable Police Services Funding
5. Correspondence from the Association of Municipalities of Ontario (AMO) - AMO Policy Update
  - Conservation Authority Consolidation, New Buy Ontario Municipal Procurement Requirements, Proposals on Drug Enforcement

**Motion # 2026-61**

**Moved By** Councillor Sample

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT Council receives the items under Communications as information.

**CARRIED, W. Mills**

**9. Closed Session (if required)**

**10. Confirming By-law**

1. Confirming By-law #14-2026 - March 23, 2026

**Motion # 2026-62**

**Moved By** Councillor Benotto

**Seconded By** Councillor Sample

BE IT RESOLVED THAT By-law 14-2026 being a By-law to confirm certain proceedings of the Council of the corporation of the Town of Shelburne for its regular council meeting held March 23, 2026 be approved.

**CARRIED, W. Mills**

**11. Adjourn**

**Motion # 2026-63**

**Moved By** Councillor Sample

**Seconded By** Councillor Guchardi

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

**CARRIED, W. Mills**

Council meeting adjourned at 6:53 pm.

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Mayor

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Clerk