

# Proclamation & Flag Request Form

The Town of Shelburne issues proclamations and offers flag raisings to recognize your special day or event.

Proclamations and flag raising requests are to be submitted at least four (4) weeks prior to the date for which the proclamation and/or flag raising is requested.

Information is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act. Questions about the collection of personal information should be directed to the Clerk at 519-925-2600.

## Today's date \*

7/29/2025



## Organization or Business Name \*

Shelburne Soccer Club

## Contact Name \*

Courtney Hay

## Organization or Business Website

Www.shelburnesoccer.ca

## Please provide your e-mail address. \*

Healthandsafety@shelburnesoccer.ca

## What is your request for? \*

- Proclamation
- Flag raising
- Both proclamation and flag raising

# Proclamation - details

## Purpose of the proclamation and background information \*

This proclamation is intended to spread awareness of concussions into not only sports but the community! Public Health Ontario shared in 2023 that children ages 5-14 had the highest incidents of a concussion. This age is an important and significant age for brain growth and developmental in children and concussions can have long term and serious effects if a child received one. Being an organization that fosters development in soccer for over 400 children within these ages, it is imperative to spread the knowledge of concussion prevention, symptoms and treatment to all in our community. Our club alone this year has removed children from play due to risk of concussion (being hit shoulders up or impact shoulders up). Many have been cleared and others had to sit for weeks to recover fully. With a town full of contact sport this number may be increased between other sports such as hockey or lacrosse!

Prevention of concussion is the number one step to preventing an occurrence! Help us spread awareness of this important day to protect the brains of our future!

**Length of proclamation\***

- Day
- Week
- Month

\*Requests do not have exclusive rights to day, week or month being proclaimed.

**Enter the date, or the start date of the week or month of your proclamation (Month, Day, Year) \***

9/19/2025



**Type the text of your proclamation in the field below. \***

Proclamation

Concussion Awareness Day

Shelburne Soccer Club

Whereas, the health and safety of our players and community is a top priority for Shelburne Soccer Club; and

Whereas, concussions are a serious type of brain injury that can occur during sports and recreational activities, including soccer and all other sports; and

Whereas, concussions can affect athletes of all ages and skill levels, with symptoms ranging from headaches and dizziness to memory loss and mood changes; and

Whereas, early recognition, proper treatment, and adequate recovery time are essential to ensuring the well-being of all players; and

Whereas, we are committed to creating a culture where safety comes first, injuries are taken seriously, and all players, coaches, parents, and volunteers are educated about concussion prevention and response; and

Whereas, promoting concussion awareness helps protect our athletes, empowers our community, and supports long-term player development;

Now, Therefore, the Town of Shelburne proudly proclaims

September 19th 2025 as Concussion Awareness Day

and encourages all members of our soccer community, all other sports and our town to be informed, alert, and supportive when it comes to recognizing and managing head injuries.

Let us work together to keep our players safe, our games fun, and our minds strong.

# Guidelines for Proclamation Requests\*:

- Requests are to be submitted at least four (4) weeks prior to the date for which the proclamation is requested.
- Requests must provide background information about the organization, cause or event being proclaimed
- Requests must relate to an organization, cause or event that contributes to the economic, social, and cultural fabric of the Town of Shelburne
- Proclamations are issued at the discretion of the Mayor and Council
- An organization (i.e. requestor/recipient) may request one proclamation per year
- Proclamations are issued only to recognized local and regional organizations and not to individuals
- Organizations do not have exclusive rights to the day, week or month being proclaimed
- Proclamations of a similar topic will be issued on a first-come, first-served basis
- All proclamation text is subject to approval and modification by the Town of Shelburne
- The Town of Shelburne will not pay for advertising costs involved in the issuance of proclamations

\*The guidelines for proclamation requests are under review.

**I confirm I have read the guidelines for proclamation requests \***

Yes

**Are there any other details you would like us to know about your request?**

This is my first time writing a formal proclamation. I am very flexible in the wording and can edit, change and add as requested to suit the way the town reads it. We thank you for your consideration!!

# Received

Thank you Courtney Hay for completing the Proclamation and Flag Raising Request Form.

We will review the information you've provided.

Any questions should be directed to the Director of Legislative Services/Clerk at [clerk@shelburne.ca](mailto:clerk@shelburne.ca).