



SHELburne & DISTRICT FIRE BOARD

February 4, 2025

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

1.1 Vice-Chair, Gail Little, called meeting to order at 7:00 pm.

1.2 Land Acknowledgement

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. Additions or Deletions

None.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by M. Davie – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by A. Stirk – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the dates of January 7, 2025 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 **Radio Project Fire Services Report**

Chief advised that after discussion with Five9 and County Chief's the plan will move forward status quo.

Resolution # 3

Moved by E. Hawkins – Seconded by A. Stirk

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Radio Project Fire Services Report.

Carried

8.2 **Service Models Report**

The Board discussed the various models.

Resolution # 4

Moved by J. Horner – Seconded by M. Davie

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Service Models report.

Carried

8.3 **Fire Services Review Update**

Discussed under item 8.2

9. **New Business**

9.1 **Wage Differential Report**

Resolution # 5

Moved by M. Davie – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Wage Differential report;

Carried

10. **Chief's Report**

10.1 **Monthly Reports (January 2025)**

There was a total of 23 incidents for the month of January.

10.2 **Update from the Fire Chief**

The Chief advised that we were successful in receiving a provincial grant in the amount of approximately \$8200.00. We also received a grant from the Royal Canadian Legion for the purchase of two new defibrillators.

We've will have the Mobile Life Fire Training Unit for 4 days in July and our neighbours will be invited as well.

The contract with the Town of Tillsonburg for our dispatch services expires in July 2025.

11. **Future Business:**

11.1 None.

12. **Accounts & Payroll – January 2025**

12.1 **Resolution # 6**

Moved by M. Davie – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$23,928.09 for the period of January 1, 2025 to January 31, 2025 as presented and attached be approved for payment.

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 7**

Moved by F. Nix – Seconded by J. McLean

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 8**

Moved by F. Nix – Seconded by J. McLean

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:50 pm to meet again on March 4, 2025 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Gail Little
Vice-Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of February 4, 2025

Municipality / Member	Present	Absent
Township of Amaranth		
Andrew Stirk	X	
Gail Little	X	
Town of Mono		
Melinda Davie	X	
Fred Nix	X	
Township of Melancthon		
James McLean	X	
Bill Neilson	X	
Town of Shelburne		
Wade Mills		X
Shane Hall		X
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	