



Corporation of the Town of Shelburne

Council Minutes

February 24, 2025
6:30 pm
Council Chambers
203 Main St. E, Shelburne

**Members in
attendance:**

Deputy Mayor Shane Hall

Councillor Walter Benotto
Councillor Kyle Fegan
Councillor Len Guchardi
Councillor Dan Sample
Councillor Lindsay Wegener

Members Absent

Mayor Wade Mills

Staff attending:

Denyse Morrissey, CAO
Carey Holmes, Director of Financial Services/Treasurer
Jennifer Willoughby, Director of Legislative
Services/Clerk
Jim Moss, Director of Development and Operations
Alice Byl, Deputy Clerk/Committee Coordinator
Steve Wever, Town Planner

1. Call to Order

Council meeting called to order at 6:40 pm by Deputy Mayor Hall.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No disclosures.

3. Adoption of Minutes

1. Minutes from the February 10, 2025 Council meeting

Motion # 2025-26

Moved By Councillor Guchardi

Seconded By Councillor Sample

BE IT RESOLVED THAT the minutes from the Regular Council meeting held February 10, 2025 be approved as presented and circulated.

CARRIED, S. Hall

4. Public Participation

1. Public Question Period

Ms. Randa James of 132 First Ave. E. directed questions to Council - attached as Appendix 1 - pertaining to Item 2.1 - Presentation by Julien Wong Lun Hing Devonish regarding Request for the creation of an Exemption in the By-laws for Provincially Licensed Falconers, and Items, 6.1.1 - Report P2025-01 from the Town Planner regarding Shelburne Towns (Scone) Subdivision Final Acceptance of Town Works and 6.1.2 -

Report P2025-02 from the Town Planner regarding Emerald Crossings (Shelburne 89 Developments Inc.) Subdivision (Plans 7M-80 and &M-81), authorizing Staff to issue the final acceptance certificate and received responses from the Deputy Mayor.

2. Presentations

1. Presentation by Julien Wong Lun Hing Devonish regarding Request for the Creation of an Exemption in the Bylaws for Provincially Licensed Falconers.

Mr. Julien Devonish presented his presentation to Council and answered questions of Council.

Motion # 2025-27

Moved By Councillor Guchardi

Seconded By Councillor Fegan

BE IT RESOLVED THAT the presentation by Julien Wong Lun Hing Devonish regarding request for the creation of an exemption in the bylaws for provincially licensed falconers be received for information;

and that Staff be directed to bring a report back to Council.

CARRIED, S. Hall

3. Deputations on Agenda Items

5. Council Inquiries

Council directed inquiries to and received responses from Staff.

6. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report P2025-01 from the Town Planner regarding Shelburne Towns (Scone) Subdivision Final Acceptance of Town Works

The Town Planner presented the report to Council.

Motion # 2025-28

Moved By Councillor Benotto

Seconded By Councillor Guchardi

BE IT RESOLVED THAT Council of the Town of Shelburne receives Report P2025-01 regarding final acceptance of the Town Works related to the Shelburne Towns (Scone Developments Inc.) Subdivision;

AND THAT leave be given for the reading and enacting of By-law 06-2025, being a By-law to authorize final acceptance of the Town Works completed as part of the Shelburne Towns (Scone Developments Inc.) Subdivision (Plans 7M-80 and 7M-81), authorizing Staff to issue the final acceptance certificate.

CARRIED, S. Hall

2. Report P2025-02 from the Town Planner regarding Emerald Crossing (Shelburne 89 Developments Limited) Subdivision Final Acceptance - Phase 1

The Town Planner presented the report to Council.

Motion # 2025-29

Moved By Councillor Benotto

Seconded By Councillor Sample

BE IT RESOLVED THAT Council of the Town of Shelburne receives Report P2025-02 regarding final acceptance of the Emerald Crossing (Shelburne 89 Developments Limited) Subdivision;

AND THAT leave be given for the reading and enacting of By-law 07-2025, being a By-law to authorize final acceptance of the Phase 1 of the Emerald Crossing (Shelburne 89 Developments Inc.) Subdivision (Plan 7M-79), authorizing Staff to issue the final acceptance certificate upon receiving the required statutory declarations, as-constructed drawings and documentation,

CCTV and a contingency deposit for curb repairs and rectifying any final landscape deficiencies within the stormwater management facility block, and the requirement to provide a surveyor's certificate for the entire subdivision prior to Phase 2 final acceptance.

CARRIED, S. Hall

3. Report FS 2025-03 from the Director of Financial Services/Treasurer regarding 2024 Development Charge Year End Report and Treasurer's Attestation

The Director of Financial Services presented the report to Council.

Motion # 2025-30

Moved By Councillor Fegan

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council receives report FS 2025-03;

AND THAT Council receives the 2024 Development Charge Schedule as presented and circulated.

CARRIED, S. Hall

7. Councillor Motions (Notice of Motion)

8. Communications

1. Minutes from the Shelburne & District Fire Board
 - January 7, 2025
2. Minutes from the Shelburne Public Library Board
 - December 17, 2024
3. Resolutions from Municipalities regarding Tariffs
 - Town of Hanover
 - Peterborough County

- Dufferin County
 - Dufferin County (in support of Shelburne's motion)
 - Town of Mono
 - Eastern Ontario Wardens' Caucus
4. Correspondence from Owen Almeida (142 Franklyn St) regarding Rollerblade Hockey

Council discussed where potential locations could be for rollerblade hockey and potential opportunities at the CDRC.
 5. Correspondence from the Town of Orangeville and Dufferin County regarding Highway 407
 6. Correspondence from the Town of Mono regarding Multi-Jurisdiction Fire Prevention and Protection Modernization Plan
 7. Correspondence from the Association of Municipalities of Ontario - Policy Updates
 - Provincial Election Tracking and Guidance for Municipal Energy Decisions
 - Action on Tariffs and Trade

Motion # 2025-31

Moved By Councillor Sample

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council receives the items listed under Communications for information.

CARRIED, S. Hall

9. Closed Session (if required)

10. Confirming By-law

1. Confirming By-law # 08-2025 - February 24, 2025

Motion # 2025-32

Moved By Councillor Benotto
Seconded By Councillor Guchardi

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 08-2025 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held February 24, 2025.

CARRIED, S. Hall

11. Adjourn

Motion # 2025-33

Moved By Councillor Fegan
Seconded By Councillor Sample

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

CARRIED, S. Hall

Council meeting adjourned at 7:46 pm.

Mayor

Clerk