



Corporation of the Town of Shelburne
Council Minutes

December 9, 2024
6:30 pm
Electronic Participation

Members in
attendance:

Mayor Wade Mills

Deputy Mayor Shane Hall
Councillor Walter Benotto
Councillor Kyle Fegan
Councillor Len Guchardi
Councillor Dan Sample
Councillor Lindsay Wegener

Staff attending:

Denyse Morrissey, CAO
Carey Holmes, Director of Financial Services/Treasurer
Jennifer Willoughby, Director of Legislative
Services/Clerk
Jim Moss, Director of Development and Operations
Alice Byl, Deputy Clerk/Committee Coordinator

1. Call to Order

Mayor Wade Mills called the meeting to order at 8:01 pm.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No disclosures.

3. Adoption of Minutes

1. Minutes from the November 25, 2024 Council meeting

Motion # 1

Moved By Councillor Sample

Seconded By Councillor Fegan

BE IT RESOLVED THAT the minutes from the Regular Council meeting held November 25, 2024 be approved as presented and circulated.

CARRIED, W. Mills

4. Closed Session

1. Verbal Report and Update from the Chief Administrative Officer

Motion # 2

Moved By Deputy Mayor Hall

Seconded By Councillor Guchardi

BE IT RESOLVED THAT according to section 239(2) (b) and (i) of the Municipal Act, Council enters closed session for personal matters about an identifiable individual, including municipal or local board employees; and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person,

group of persons, or organization.

CARRIED, W. Mills

Council entered closed session at 8:05 pm.

Motion # 3

Moved By Councillor Guchardi

Seconded By Councillor Sample

BE IT RESOLVED THAT we rise from closed session to resume regular business.

CARRIED, W. Mills

Council rose from the closed session to resume regular business at 8:51 pm.

Motion # 4

Moved By Councillor Fegan

Seconded By Councillor Sample

BE IT RESOLVED THAT Council receives the verbal update and report from the Chief Administrative Officer as presented.

CARRIED, W. Mills

5. Public Participation

1. Public Question Period
No questions.
2. Presentations
3. Deputations on Agenda Items

6. Council Inquiries

Council directed inquiries to and received responses from Staff.

7. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report CAO 2024-06 from the Chief Administrative Officer regarding North Dufferin Wellness Centre: Doctor Retention

The Chief Administrative Officer presented her report to Council.

Motion # 5

Moved By Mayor Mills

Seconded By Deputy Mayor Hall

BE IT RESOLVED THAT Council receives report CAO 2024-06 regarding North Dufferin Wellness Centre: Doctor Retention for information;

AND THAT Council approves a rent supplement to the rental cost for three (3) doctors for up to \$3,139.00 per month or up to \$37,663.00 in 2025 for one year provided that the three doctors remain in the Town of Shelburne;

AND THAT the supplemental rent costs be paid at the beginning of each month to the doctors be approved;

AND THAT the supplemental rent costs be funded from the anticipated 2024 operating surplus be approved;

AND THAT Staff be directed to issue and approve a memorandum of understanding (MOU) for the provision of the supplemental rent for 2025 and all terms and conditions for acceptance by the doctors.

For (7): Mayor Mills, Deputy Mayor Hall, Councillor Benotto, Councillor Fegan, Councillor Guchardi, Councillor Sample, and Councillor Wegener

CARRIED (7 to 0)

2. By-law 50-2024 is ready for Council's consideration being a by-law to adopt the estimates for the sums required

during the year 2025 for general and water/sewer purposes of the Corporation of the Town of Shelburne

Motion # 6

Moved By Councillor Sample

Seconded By Councillor Guchardi

BE IT RESOLVED THAT leave be given for the reading and enacting of bylaw #50-2024 being a bylaw to adopt the estimates for the sums required during the year 2025 for general and water/sewer purposes of the Corporation of the Town of Shelburne.

CARRIED, W. Mills

3. By-law 51-2024 is ready for Council's consideration being a by-law to provide for the levy and collection of rates or taxes required for the Town of Shelburne for the interim levy for the year 2025

Motion # 7

Moved By Councillor Guchardi

Seconded By Councillor Fegan

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 51-2024 being a by-law to provide for the levy and collection of rates or taxes required for the Town of Shelburne for the interim levy for the year 2025 and to provide for the mailing of notices demanding payment of taxes for the interim levy for the year 2025 on all classes of property.

CARRIED, W. Mills

4. By-law 52-2024 is ready for Council's consideration being a by-law to amend user fees and charges for municipal services, programs and facilities

Motion # 8

Moved By Deputy Mayor Hall
Seconded By Councillor Sample

BE IT RESOLVED THAT leave be given for the reading and enacting of by-law 52-2024 being a by-law to amend user fees and charges for municipal services, programs and facilities.

CARRIED, W. Mills

5. Report FS 2024-12 from the Director of Financial Services/Treasurer regarding Green Municipal Fund - FCM
The Director of Financial Services/Treasurer presented her report to Council.

Motion # 9

Moved By Deputy Mayor Hall
Seconded By Councillor Wegener

BE IT RESOLVED THAT Council of the Town of Shelburne receives the staff report FS 2024-12 with respect to the Green Municipal Fund grant application through the Federation of Canadian Municipalities FCM;

AND FURTHER THAT Council supports and endorses the funding application being made to the Green Municipal Fund through FCM – to assist with funding the planned 2025 tree planting project at the Fiddle Park which will provide shade and contribute to Growing Canada’s Community Canopies.

CARRIED, W. Mills

6. Report LS 2024-09 from the Director of Legislative Services/Clerk regarding Implementation of Automated Speed Enforcement

The Director of Legislative Services/Clerk presented her report to Council.

Motion # 10

Moved By Councillor Benotto
Seconded By Councillor Fegan

BE IT RESOLVED THAT Council receives report LS2024-09 for information;

AND THAT Council authorizes the Mayor and Clerk to enter into a Service Agreement with Global Traffic Group Ltd to implement a three (3) year Automated Speed Enforcement (ASE) Pilot Project within the boundaries of the Town of Shelburne in 2025.

CARRIED, W. Mills

8. Councillor Motions (Notice of Motion)

9. Communications

1. Bylaw Enforcement 2024 Q3 Stats
2. Correspondence from the Township of Amaranth regarding Fire Service Delivery Review
3. Correspondence from the Town of Grand Valley regarding Multi-Jurisdictional Fire Prevention and Prevention modernization Plan
4. Correspondence from the Township of East Garafraxa regarding Dufferin County Multi-Jurisdiction Fire Prevention and Protection Modernization Plan
5. Correspondence from Brad Reid regarding 2025 Budget/Fiddle Park Development
6. Correspondence from multiple municipalities regarding OPP costing
 - Township of Puslinch
 - Lanark Highlands
 - Clearview Township
 - Town of Petrolia
7. Correspondence from the Association of Municipalities of Ontario - Policy Updates

- NDP Motion on Municipal Fiscal Sustainability, Mental Health and Addictions, Cybersecurity and Infrastructure
- 2024 Housing Targets in Ontario
- OPP Billing, Bills
- AMO Pre-Budget Submission 2025

Motion # 11

Moved By Councillor Sample

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council receives the items listed under Communications for information.

CARRIED, W. Mills

10. Confirming By-law

1. Confirming By-law #53-2024 - December 9, 2024

Motion # 12

Moved By Councillor Benotto

Seconded By Deputy Mayor Hall

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 53-2024 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held December 9, 2024.

CARRIED, W. Mills

11. Adjourn

Council meeting adjourned at 9:26 pm.

Motion # 13

Moved By Councillor Benotto

Seconded By Councillor Sample

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

CARRIED, W. Mills

Mayor

Clerk