



**Corporation of the Town of Shelburne**  
**Council Minutes**

October 28, 2024  
6:30 pm  
Council Chambers  
203 Main St. E, Shelburne

Members in  
attendance:

Deputy Mayor Shane Hall  
  
Councillor Walter Benotto  
Councillor Kyle Fegan  
Councillor Len Guchardi  
Councillor Dan Sample  
Councillor Lindsay Wegener

Members Absent

Mayor Wade Mills

Staff attending:

Denyse Morrissey, CAO  
Carey Holmes, Director of Financial Services/Treasurer  
Jennifer Willoughby, Director of Legislative  
Services/Clerk  
Jim Moss, Director of Development and Operations  
Alice Byl, Deputy Clerk/Committee Coordinator  
Steve Wever, Town Planner

Others Present:

Maryon English, Deputy Treasurer  
Will Thomson, Manager of Operations and Parks and  
Facilities

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**1. Call to Order**

Deputy Mayor Shane Hall called the meeting to order at 6:30 pm.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

**2. Disclosure of Pecuniary Interest and General Nature Thereof**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No Disclosures.

**3. Adoption of Minutes**

1. Minutes from the October 7, 2024 Council meeting

**Motion # 1**

**Moved By** Councillor Benotto

**Seconded By** Councillor Guchardi

BE IT RESOLVED THAT the minutes from the Regular Council meeting held October 7, 2024 be approved as presented and circulated.

**CARRIED, S. Hall**

**4. Public Participation**

1. Public Question Period  
No questions were received.
2. Presentations
3. Deputations on Agenda Items

**5. Council Inquiries**

Council directed inquiries to and received responses from Staff.

**6. Motions and By-law for Decision**

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. 2025 Draft Budget Presentation and Discussion

The Director of Financial Services presented the Draft 2025 budget to Council. The Chief Administrative Officer and the Town Planner presented the Fiddle Park Redevelopment Plan.

Council asked questions pertaining to the donations for the van for the Shelburne Food Bank, the Feral Cat Rescue, fees and charges, and the introduction of Automated speed enforcement and the associated costs with that.

**Motion # 2**

**Moved By** Councillor Benotto

**Seconded By** Councillor Fegan

BE IT RESOLVED THAT Council suspends section 48 – Reconsideration of a Matter - of the Procedural Bylaw #15-2019 to hold discussions and pass resolutions regarding the draft 2025 budget.

**CARRIED, S. Hall**

**Motion # 3**

**Moved By** Councillor Guchardi

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT Staff be directed to take the proposed draft budget to a public meeting on November 4, 2024.

**CARRIED, S. Hall**

**7. Councillor Motions (Notice of Motion)**

1. Notice of Motion - Councillor Sample

Procedure by-law #15-2019 was set aside by unanimous consent to consider the notice of motion immediately.

**Motion # 4**

**Moved By** Councillor Sample

**Seconded By** Councillor Wegener

THAT Council grant relief from winter parking restrictions noted in traffic bylaw #8-1983, as amended by bylaw #25-2012, for the period November 15 to December 1, 2024;

AND THAT staff be directed to bring forward a report reviewing options for changes in dates and times to the current winter parking restrictions for council's consideration.

**LOST**

**8. Communications**

1. Correspondence from the Ontario Provincial Police Municipal Policing Bureau regarding 2025 OPP Annual Billing Statement
2. Notice of Public Budget Meeting - Monday, November 4, 2024
3. Shelburne Public Library Board Minutes
  - June 18, 2024
  - May 2024 Statistics
4. Shelburne & District Fire Department Minutes
  - June 25, 2024
  - July 26, 2024
5. Minutes from the Arts, Culture and Heritage Committee
  - September 4, 2024
6. Minutes from the Canada Day Committee
  - July 25, 2024
7. Minutes from the Diversity Equity and Inclusion Committee

- May 16, 2024

**Motion # 5**

**Moved By** Councillor Benotto

**Seconded By** Councillor Fegan

BE IT RESOLVED THAT Council receives the items listed under Communications for information.

**CARRIED, S. Hall**

**9. Closed Session (if required)**

**10. Confirming By-law**

1. Confirming By-law # 43-2024 - October 28, 2024

**Motion # 6**

**Moved By** Councillor Wegener

**Seconded By** Councillor Guchardi

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 43-2024 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held October 28, 2024.

**CARRIED, S. Hall**

**11. Adjourn**

**Motion # 7**

**Moved By** Councillor Fegan

**Seconded By** Councillor Benotto

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

**CARRIED, S. Hall**

Council meeting adjourned at 8:02 pm.

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Mayor

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Clerk