

*Minutes for Shelburne Public Library Board Meeting  
Tuesday, September 17, 2024*

**Present:** Geoff Dunlop-Town of Shelburne James Hodder-Town of Shelburne  
Tricia Field-Town of Shelburne Patricia Clark- Township of Mulmur  
Susan Graham-Township of Amaranth

**Also Present:** Rose Dotten, CEO/Head Librarian

**Regrets:** Lindsay Wegener-Town of Shelburne; Mikal Archer-Town of Shelburne;  
Sharon Martin-Town of Mono; Ruth Plowright-Township of Melancthon

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The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, September 17, 2024.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy. These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

**Motion 31-24 J. Hodder, T. Field**

Be it resolved that we approve the Agenda of the September 17, 2024, meeting, as amended.

**Carried**

**Motion 32-24 P. Clark, S. Graham**

Be it resolved that we approve the minutes, as amended, of the board meeting, dated June 18, 2024.

**Carried**

**Motion 33 -24 S. Graham, S. Martin**

Be it resolved that we approve the Accounts Payable Register for June, 2024, with invoices and payments in the amount of \$34,252.98;

Be it resolved that we approve the Accounts Payable Register for July, 2024, with invoices and payments in the amount of \$86,113.17;

Be it resolved that we approve the Accounts Payable Register for August, 2024, with invoices and payments in the amount of \$36,115.32;

**Carried**

CEO/ Head Librarian’s Report:

- **Statistics—Including Social Media and e-resources**

- Attached is a summary of the Monthly Statistics for June, July, and August, 2024.

- **Programming-**

- **TD Summer Reading Program** – We had a wonderful summer reading program. The Kick-off party was on July 5/24, and the Grand Finale was on August 23/24. The children participated in all sorts of programs such as Art Station, Story time and Story time Rewind, Lego club, MOD Green Screen, Movie Nights, PJ & Pancake Party, Check out Challenges, The Fungus Among Us, etc.

### ▪ **Children's Programming:**

Children's programming will continue with Lego Time on Wednesday afternoons and morning Story Time every Friday morning, and Books & Babies and STEM will continue throughout the year but commencing again in October.

### **Adult Programming:**

- **Archivist on the Road**—Laura Camilleri, Archivist, continues to come in once a month during 2024, and specifically in September, she will be here on Sept 21/24 with “Children Playing”, another scanning project;
- **David T. Chapman** – Wild-Life Photographer will also be here on September 21/24 at 3 pm. He has a fabulous program—this time also providing some photography lessons.
- **Rose's Book Club**—the 4<sup>th</sup> Tuesday of each month—The next meeting in 2024 will be on September 24, 2024.
- **“Get Crafty” sessions:** Crafters come to the library to work on various crafts with other crafters every Tuesday from 2 – 4 pm. One of our volunteers, Anne Crowder, and Rose, coordinate this program and the attendance has been high and continues to grow every week.
- **Seed Saving** – Another session will be held on October 19/24 with Kim Delaney. Participants can learn about “seedy” concepts such as isolation, population size and rogueing.
- **Tech Help**—The program “Seniors Helping Seniors”, involves volunteer seniors helping others. We have a number of seniors helping other seniors, by appointment, with myriad tech issues.
- **Summer Students**-Two students were hired for the summer months and started on June 4, 2024. One student was hired through a Canada Summer Jobs program grant and had responsibility to help with the TD Summer Reading program and the other student provided staffing Thursday nights and Saturdays. They have gone back to school and we are now looking for another student to help throughout the year.
- **Professional Development:**
  - Rose and Jade visited West Grey Library in Durham. They met with Kim Storz, CEO, and exchanged some very constructive ideas for both libraries.
  - Rose attended the meeting on June 20/24, of the Saugeen Consortium, with whom we are joined in KOHA, our circulation system. It was a tremendous opportunity to exchange ideas and find some mutually beneficial projects.
  - On September 9/24, we hosted a professional development day here and were joined by Southgate and Grand Valley Libraries. Joanne Stevenson, CEO, of Grand Valley organized the program which featured An Indigenous Blanket Ceremony, a session on the meaning of Truth and Reconciliation, Readers' Advisory, and a Customer Service workshop presented by the Dufferin BIA.

### **Business**

- **Kiosk**—The Kiosk is up and running. Board members and the public were present at the “Grand Opening” that took place at the Foodland store on Monday, June 24, 2024, at 11 am. Sylvia Jones, MPP, for the riding was present at the Grand Opening, as well as Geoff, Rose, and library employee, Trudy Gamble-Jacklin, niece of the late

Kenneth and Mildred Gamble, whose bequest to the library made the Kiosk possible. There was a wonderful article in the Shelburne Free Press & Economist.

- **Mould.** A report by the consultants about the issue was presented to the Board in June, 2024. Rose and Geoff are writing a letter to the Town of Shelburne CAO, Deputy Mayor, and Mayor regarding responsibilities for the Facilities.
- **Accessibility**—The electricians and Door installation company, Nabco, were here on June 24/24 and did the work of making the majority of the doors such as the washroom doors, the door to the KTH room, the door to the back hall, accessible. This will include an app that can be used on anyone's phone to open the doors as well.
- **Suggested Promotions:** The board made a number of suggestions for promoting the library:
  - It was suggested that we feature one of our e-resource databases such as Mango – language learning or Press Reader – 60 international newspapers, on a continual basis to make our patrons aware of what we offer. It has been done in the past but perhaps repetition will catch people's attention..
  - It was also suggested that we feature the Kiosk in the newsletters sent out by the townships to generate ongoing interest.
  - Another suggestion was to add last year's current month statistics to the handout so that we can quickly compare any changes.

**Motion 34 -24 T. Field, S. Graham**

That we now adjourn at 8:46 p.m., to meet again October 15, 2024, at 7 pm., or at call of the Chair.

**Carried**