

*Minutes for Shelburne Public Library Board Meeting
Tuesday, June 18, 2024*

Present: Geoff Dunlop-Town of Shelburne Lindsay Wegener-Town of Shelburne
Mikal Archer-Town of Shelburne James Hodder-Town of Shelburne
Tricia Field-Town of Shelburne Sharon Martin-Town of Mono
Patricia Clark-Township of Mulmur Susan Graham-Township of Amaranth
Ruth Plowright-Township of Melancthon

Also Present: Rose Dotten, CEO/Head Librarian

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, June 18, 2024.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Motion 27-24 J. Hodder, S. Martin

Be it resolved that we approve the Agenda of the June 18, 2024, meeting, as amended.

Carried

Motion 28-24 P. Clark, S. Graham

Be it resolved that we approve the minutes of the board meeting, dated May 21, 2024.

Carried

Motion 29-24 S. Graham, S. Martin

Be it resolved that we approve the Accounts Payable Register for May, 2024, with invoices and payments in the amount of \$36,562.42.

Carried

CEO/ Head Librarian’s Report:

- **Statistics—Including Social Media and e-resources**

Attached is a summary of the Monthly Statistics for May, 2024.

- **Programming-**

- **Children’s Programming:**

Children’s programming continues with Lego Time on Wednesday afternoons and morning Story Time every Friday morning, and Books & Babies and STEM will continue throughout the summer.

- **TD Summer Reading Program –**

The TD Summer Reading Program is being finalized for the summer. Some exciting new programs will be starting. The Kick-off Day is July 5th.

- **Adult Programming:**

- Ian Hamilton, author of the Ava Lee series, was the guest speaker on May 26, 2024. Wonderful and interesting speaker and great attendance. Staff provided a wonderful assortment of food showcasing different areas that the character, Ava Lee, travels to in the books.

- **Archivist on the Road**—Laura Camilleri, Archivist, continues to come in once a month during 2024
- **Rose’s Book Club**—the 4th Tuesday of each month—The next meeting in 2024 will be on June 25, 2024, and the group will decide that day if they wish it to continue during the summer.
- **“Get Crafty” sessions:** Crafters come to the library to work on various crafts with other crafters. The 1st session was on April 2/24 from 2-4. One of our volunteers, Anne Crowder, and Rose, coordinate this program and the attendance has been high and continues to grow every week.
- **Tech Help**—We are starting a new Tech Seniors Connecting Seniors, which involves volunteer seniors helping others. The library has purchased iPads and remote hubs through a grant for this program.
- **Summer Students**—two students have been hired for the summer months, and started on June 4, 2024. One student is hired through a Canada Summer Jobs program grant and has responsibility to help with the TD Summer Reading program and the other student provides staffing Thursday nights and Saturdays.

Business

- **Kiosk**—The Kiosk is up and running. Board members are welcome to join the “Grand Opening” to take place at the Foodland store on Monday, June 24, 2024, at 11 am. Sylvia Jones, MPP, for the riding will be present at the Grand Opening, as well as Geoff, Rose, and library employee, Trudy Gamble-Jacklin, niece of the late Kenneth and Mildred Gamble, whose bequest to the library made the Kiosk possible.
- **Mould.** A report by the consultants about the issue was presented to the Board. The Board has indicated that the Chair and CEO write a letter to Town of Shelburne Administration (cc’s to the Mayor) requesting a copy of any documentation regarding responsibilities between the Town and Library Board re structural vs facilities upkeep. It was pointed out that the Library building is a Town asset and as pointed out in an email from the CAO that when major issues such as the Mould issue occur we refer it to the Town Facilities department. They did hire a consultant without further input from the library and therefore the recent Invoice from the consultant to the library is a town responsibility.
If there is no Memorandum of Agreement, we should ask for a meeting and develop one. Ruth Plowright indicated Larry Taman had been helpful in developing one between the Township of Melancthon and the Hornings Mills Hall Board.
- **Accessibility**—The electricians will be here on or about June 24/24 to start work on making the majority of the doors such as the washroom doors, the door to the KTH room, the door to the back hall, accessible. This will include an app that can be used on anyone’s phone to open the doors as well.
- **Seniors Helping Seniors**—We have enlisted five Senior Instructors to provide Tech support to other seniors. A Schedule and sign-up sheet have been posted and we offer convenient times for sign up.

Motion 30-24

That we now adjourn at 7:50 p.m., to meet again September 17, 2024, at 7 pm., or at call of the Chair.

Carried

