



Corporation of the Town of Shelburne
Council Minutes

August 26, 2024
6:30 pm
Council Chambers
203 Main St. E, Shelburne

Members in attendance: Deputy Mayor Shane Hall
Councillor Walter Benotto
Councillor Kyle Fegan
Councillor Len Guchardi
Councillor Dan Sample
Councillor Lindsay Wegener

Members Absent Mayor Wade Mills

Staff attending: Denyse Morrissey, CAO
Carey Holmes, Director of Financial Services/Treasurer
Jennifer Willoughby, Director of Legislative Services/Clerk
Jim Moss, Director of Development and Operations
Alice Byl, Deputy Clerk/Committee Coordinator

1. Call to Order

Council meeting called to order by Deputy Mayor Hall at 6:30 pm.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of

the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No disclosures.

3. Adoption of Minutes

1. Minutes from the July 22, 2024 Council meeting and the July 22, 2024 Committee of Adjustment meeting

Motion # 1

Moved By Councillor Benotto

Seconded By Councillor Sample

BE IT RESOLVED THAT the minutes from the Regular Council meeting held July 22, 2024 and the Committee of Adjustment meeting held July 22, 2024 be approved as presented and circulated.

CARRIED, S. Hall

4. Public Participation

1. Public Question Period

No questions were received.

2. Presentations

1. Presentation - Headwaters Health Care Centre

Motion # 2

Moved By Councillor Guchardi
Seconded By Councillor Sample

BE IT RESOLVED THAT the presentation by Kim Delahunt of Headwaters Health Care Centre be received as information.

CARRIED, S. Hall

2. Proclamation - Childhood Cancer Awareness Month

WHEREAS approximately 10,000 children are living with cancer in Canada today. Each year about 1,500 cases are diagnosed. Because of significant advances in therapy, 82% of these children will survive 5 years or more. Childhood cancer remains responsible for more deaths from one year through adolescence than any other disease; and

WHEREAS families facing the journey of childhood cancer need the best possible medical, financial and emotional support we can provide. Every family touched by childhood cancer needs support of its relatives, neighbours, teachers and community. Parents need the understanding and compassion of their employers; brothers and sisters need special consideration both at home and in school. Young cancer patients themselves need every opportunity to express and pursue the dreams that are the hallmark of childhood and the hope that cancer can be beaten; and

WHEREAS this month we recognize the dedication and hard work of all those scientists, healthcare professionals, parent organizations and volunteers who are working to overcome childhood cancer and assist these families. We admire and support the courageous youth and parents who struggle with this disease; and

WHEREAS we applaud and commend the dedicated volunteers at Candlelighters Simcoe Parents of Children

with Cancer for the work they do for families of children with cancer in our region.

NOW THEREFORE, I, Deputy Mayor Shane Hall, and behalf of Council, do hereby proclaim September 2024 as "Childhood Cancer Awareness Month" in the Town of Shelburne.

3. Deputations on Agenda Items

5. Council Inquiries

Council directed inquiries to and received responses from Staff.

6. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report LS2024-04 from the Director of Legislative Services/Clerk regarding Unauthorized Area Parking Bylaw

The Director of Legislative Services/Clerk presented her report to Council and answered questions of Council.

Motion # 3

Moved By Councillor Fegan

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council receives report LS 2024-04 for information;

AND THAT enforcement of front yard parking will remain reactive, and complaint driven.

CARRIED, S. Hall

2. Report LS2024-05 from the Director of Legislative Services/Clerk regarding Updated Fence By-law

The Director of Legislative Services/Clerk presented her report to Council and answered questions of Council.

Motion # 4

Moved By Councillor Benotto
Seconded By Councillor Sample

BE IT RESOLVED THAT Council receives report LS 2024-05 for information;

AND THAT leave be given for the reading and enacting of Bylaw #33-2024 being a bylaw to regulate fences and privacy screens within the Town of Shelburne.

CARRIED, S. Hall

3. By-law #34-2024 is ready for Council's consideration being a by-law to Appoint Municipal Law Enforcement Officers for the Corporation of the Town of Shelburne

Motion # 5

Moved By Councillor Benotto
Seconded By Councillor Guchardi

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 34-2024 being a by-law to appoint Municipal Law Enforcement Officers for the Corporation of the Town of Shelburne.

CARRIED, S. Hall

4. By-law #35-2024 is ready for Council's consideration being a by-law to authorize the Council to execute an agreement between the Corporation of the Town of Shelburne and Integrated Maintenance and Operations Services Inc (IMOS)

Motion # 6

Moved By Councillor Sample
Seconded By Councillor Fegan

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #35-2024 being a by-law to authorize the Council to execute an agreement between the

Corporation of the Town of Shelburne and Integrated Maintenance and Operations Services Inc (IMOS).

CARRIED, S. Hall

5. Request for Waiving of Fees - Shelburne Terry Fox Run 2024

The cost associated with the waiving of fees request is \$116.20 (includes HST).

Motion # 7

Moved By Councillor Benotto

Seconded By Councillor Guchardi

BE IT RESOLVED THAT the request from the Shelburne Terry Fox Run 2024 for the waiving of fees of \$116.20 be received and accepted.

CARRIED, S. Hall

6. Request for Waiving of Fees - Dufferin County Canadian Black Association

The cost associated with the waiving of fees request is \$458.90 (including HST).

Council discussed the waiving of fees and the Policy associated with the waiving of fees.

Motion # 8

Moved By Councillor Guchardi

Seconded By Councillor Wegener

BE IT RESOLVED THAT the request from the Dufferin County Canadian Black Association for the waiving of fees of \$458.90 be received and accepted.

CARRIED, S. Hall

7. Councillor Motions (Notice of Motion)

8. Communications

1. 2025 Budget Schedule
2. Shelburne and District Fire Board Minutes
As provided on August 2, 2024
 - October 3, 2023
 - November 7, 2023
 - December 5, 2023
 - December 18, 2023
 - January 2, 2024
 - February 6, 2024
 - March 18, 2024
 - April 2, 2024
 - Fire Chief's 2023 Annual Report
3. Centre Dufferin Recreation Complex Board of Management Minutes
 - May 22, 2024
4. Correspondence from the Rotary Club of Shelburne regarding School BackPack Project

Council acknowledged the Rotary Club of Shelburne's School BackPack Project.
5. Correspondence from Dufferin County regarding Safety Features on Highway 10
6. Correspondence from Dufferin County regarding support for the Town of Shelburne resolution regarding eradicating all forms of racism
7. Correspondence from the Town of Bradford West Gwillimbury regarding Ontario Long Service Medals

Motion # 9

Moved By Councillor Benotto
Seconded By Councillor Fegan

BE IT RESOLVED THAT Council of the Town of Shelburne supports the motion from the town of Bradford West Gwillimbury regarding Ontario Long Service Medals.

CARRIED, S. Hall

8. Correspondence from the City of Cambridge regarding Mental Health and Addictions Crisis
9. Correspondence from the Ontario Provincial Police - Municipal Policing Bureau regarding New Uniform and Civilian Collective Agreements
10. Correspondence from the Ministry of Infrastructure regarding Water Pollution Control Plant Upgrade and Expansion

Council discussed the correspondence from the Ministry of Infrastructure regarding Water Pollution Control Plant Upgrade and Expansion.
11. Correspondence from the Western Ontario Wardens Caucus, the Eastern Ontario Mayors' Caucus and the Eastern Ontario Wardens' Caucus regarding 'Solve the Crisis' Campaign
12. Correspondence from the Association of Municipalities of Ontario - Policy Updates - Municipal Infrastructure, Gender-Based Violence, Unlicensed Event Spaces and Homelessness and Opioids

Motion # 10

Moved By Councillor Sample
Seconded By Councillor Fegan

BE IT RESOLVED THAT Council receives the items listed under Communications for information.

CARRIED, S. Hall

9. Closed Session (if required)

10. Confirming By-law

1. Confirming By-law # 36-2024 - August 26, 2024

Motion # 11

Moved By Councillor Benotto
Seconded By Councillor Wegener

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 36-2024 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held August 26, 2024.

CARRIED, S. Hall

11. Adjourn

Motion # 12

Moved By Councillor Guchardi
Seconded By Councillor Benotto

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

CARRIED, S. Hall

Council meeting adjourned at 7:31 pm.

Mayor

Clerk