



## **Corporation of the Town of Shelburne**

### **Council Minutes**

July 8, 2024  
6:30 pm  
Council Chambers  
203 Main St. E, Shelburne

**Members in  
attendance:**

Mayor Wade Mills

Deputy Mayor Shane Hall  
Councillor Walter Benotto  
Councillor Len Guchardi  
Councillor Dan Sample  
Councillor Lindsay Wegener

**Members Absent**

Councillor Kyle Fegan

**Staff attending:**

Denyse Morrissey, CAO  
Carey Holmes, Director of Financial Services/Treasurer  
Jennifer Willoughby, Director of Legislative  
Services/Clerk  
Jim Moss, Director of Development and Operations  
Alice Byl, Deputy Clerk/Committee Coordinator

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### **1. Call to Order**

Council meeting called to order at 7:00 pm by Mayor Wade Mills.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of

the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

## **2. Disclosure of Pecuniary Interest and General Nature Thereof**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No Disclosures.

## **3. Adoption of Minutes**

1. Minutes from the June 24, 2024 Council meeting

### **Motion # 1**

**Moved By** Councillor Sample

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT the minutes from the Regular Council meeting held June 24, 2024 be approved as presented and circulated.

**CARRIED, W. Mills**

## **4. Public Participation**

1. Public Question Period

No questions were received.

2. Presentations

1. Presentation - Rotary Club of Shelburne

Members of the Rotary Club of Shelburne presented a donation to Council for upgrades to the Shelburne Splash Pad.

3. Deputations on Agenda Items

## **5. Council Inquiries**

Council directed inquiries to and received responses from Staff.

## **6. Motions and By-law for Decision**

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report CAO 2024-02 from the Chief Administrative Officer regarding Community Risk Assessment – Consultant's Report

The Chief Administrative Officer presented her report to Council. Shawn Armstrong and David Elloway of Centred Performance presented the Community Risk Assessment to Council and answered questions of Council.

### **Motion # 2**

**Moved By** Deputy Mayor Hall

**Seconded By** Councillor Benotto

BE IT RESOLVED THAT Council receives report CAO 2024-02 regarding the Community Risk Assessment – Consultant's Report for information;

AND THAT Council adopts the "Town of Shelburne Community Risk Assessment" as prepared by Centred Performance Incorporated;

AND THAT the Town of Shelburne Community Risk Assessment be forwarded to the Shelburne District Fire Board.

**CARRIED, W. Mills**

2. Report FS2024-06 from the Director of Financial Services/Treasure regarding Canada Community - Building Fund Agreement (CCBF)

The Director of Financial Services/Treasurer presented her report to Council.

### **Motion # 3**

**Moved By** Councillor Benotto

**Seconded By** Councillor Guchardi

BE IT RESOLVED THAT Council of the Town of Shelburne receives the staff report FS 2024-06;

AND FURTHER THAT leave be given for the reading and enacting of By-Law 27-2024 being a By-Law to authorize the signing of the Municipal Funding Agreement for the Canada Community-Building Fund (CCBF) with the Association of Municipalities of Ontario (AMO) for the period of 10 years 2024-2034.

**CARRIED, W. Mills**

**7. Councillor Motions (Notice of Motion)**

**8. Communications**

1. Minutes from the Shelburne Public Library Board
  - May 21, 2024
2. Minutes from the Centre Dufferin Recreation Complex Board of Management
  - April 24, 2024
3. Correspondence from the Municipality of Tweed regarding Sustainable Funding for Rural Municipalities
4. Correspondence from the Municipality of Tweed regarding "Exotic" Wild Animals
5. Correspondence from the Associations of Municipalities of Ontario regarding AMO Advocacy on Homelessness Encampments
6. Correspondence from the Association of Municipalities of Ontario - AMO Policy Update - Bill 200, Agricultural Land Protection, Electricity Distribution Financing, and Other Updates
7. Correspondence from the Federation of Canadian Municipalities - GCCC Application Deadline

**Motion # 4**

**Moved By** Councillor Sample

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT Council receives the items listed under Communications for information.

**CARRIED, W. Mills**

**9. Closed Session**

1. Closed Session Verbal Report - Municipal Act, Section 239 (2) (b) Personal Matter about an Identifiable Individual

**Motion # 5**

**Moved By** Deputy Mayor Hall

BE IT RESOLVED THAT according to Section 239 (2) (b) of the Municipal Act, Council enters closed session for personal matters about an Identifiable individual, including municipal or local board employees.

**CARRIED, W. Mills**

Council entered closed session at 8:27 pm.

**Motion # 6**

**Moved By** Councillor Sample

**Seconded By** Deputy Mayor Hall

BE IT RESOLVED THAT Council rises from closed session to resume regular business.

**CARRIED, W. Mills**

Council rose from closed session to resume regular business at 8:40 pm.

**10. Confirming By-law**

1. Confirming By-law # 28-2024 - July 8, 2024

**Motion # 7**

**Moved By** Councillor Guchardi  
**Seconded By** Councillor Sample

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 28-2024 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held July 8, 2024.

**CARRIED, W. Mills**

## **11. Adjourn**

### **Motion # 8**

**Moved By** Councillor Wegener  
**Seconded By** Deputy Mayor Hall

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

**CARRIED, W. Mills**

Council meeting adjourned at 8:40 pm.

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Mayor

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Clerk