



A People Place, A Change of Pace
SHELBURNE
ONTARIO, CANADA

Meeting Date: Monday, June 14, 2021

To: Mayor Mills and Members of Council

From: **Jim Moss, Director of Development and Operations**

Report: DO 2021-04

Subject: **Town Hall Dedicated Standby Generator**

Recommendation

Be it Resolved that Council of the Town of Shelburne:

1. Receives report DO2021-04 Town Hall Dedicated Standby Generator dated June 14, 2021, for information purposes; and that
2. Staff be authorized to move forward with the purchase and installation of the generator through Nezz Electric using funds from the Town Hall Reserve to bridge the difference in cost.

Background

Council approved the purchase and installation of a dedicated standby generator for Town Hall in the approved 2021 budget for \$90,000 based on 2020 estimates. Since Town Hall is the Emergency Operations Center in the event of an emergency, consistent power supply is a necessity. Staff requested quotes from different supplier/installers in standing with the Town Purchasing policies in early 2021.

Analysis

The cost of equipment and electrical has taken a sharp rise in cost since the generator was quoted in 2020 for the 2021 budget.

The Town received 3 quotes back ranging from \$132,761.62 to 186,875.12 as shown in Appendix 1. This shortfall of \$42,761.62 would have to be subsidized for the project to continue this year.

The lowest quote was from Nezz Electric at \$132,761.62 including the Town's 1.76% portion of the HST. This includes the organization and installation of the natural gas supply line with Enbridge not included in the other two quotes.

It is Staff recommendation that Nezz Electric be awarded the project.

Financial Impact

This shortfall is suggested by Staff to be funded from the Town Hall Reserve.

Policies & Implications

Quotes were attained in standing with the Town's Procurement Policy.

Consultation and Communications

Supervisor Buildings and Facilities – Wil Thomson

Director of Financial Services/Treasurer – Carey Holmes

Council Strategic Priorities

Council's Strategic Priorities has three Goals - Sustainable, Engaged and Livable. There are a total of 12 targets with the three Goals.

The updated Town Hall Dedicated Standby Generator Report relates to the following Goals:

Target T3: Invest in critical infrastructure

Target T5: Improve technology

Supporting Documentation

Appendix 1 – Generator Quote Breakdown

Prepared by:

Jim Moss, Director of Development and Operations

Respectfully Submitted:

Jim Moss, Director of Development and Operations

Reviewed by:

Denyse Morrissey, CAO

	TPL Installations	Nezz Electric	Delmar Electric
Address	6450 Kestrel Rd Mississauga	9-75 First St Orangeville	556380 Mulmur Townline
Date & Time of tour	12-Jan-21	20-Jan-21	23-Feb-21
Name of Manager	Oleg Lapidus	Josh Aultman	Del Lloyd
Phone #	(905)670-1535 ext 2255	(519)928-3271	(519)925-4037
Email address	oleg@tplinstallations.ca	estimating@nexxelectric.com	service@delmarelectric.ca
600amp 208V Transfer Switch	✓	✓	✓
Removal of old generator	✓	N/A	N/A
150kW NG Generator	✓	✓	✓
Concrete Pad	✓	✓	✓
Install gas line from gas meter	✓	✓	N/A
Connect transfer switch	✓	✓	✓
ESA Inspection	✓	✓	✓
TSSA Inspection	✓	✓	N/A
Commission 2hr load bank test	✓	✓	✓
2yr/2000hrs warranty	✓	✓ (3000Hrs) warranty	✓
Gas Line Install	N/A	✓	N/A
Installation Cost	\$ 183,643.00	\$ 130,465.43	\$ 144,210.35
HST	1.76%	1.76%	1.76%
Total Installation Cost	\$ 186,875.12	\$ 132,761.62	\$ 146,748.45

Recommendations: Nezz electric is the recommended company to perform this scope of work.

Nezz Electric has done great work in the past for the Town

Lowest bidder for this scope of work

Longer warranty amongst the other competitors

Gas install and concrete pad will be installed by Nezz Electric

Local company and have great customer service with 24hr service

*** Due to Covid-19 there will be no estimated time of delivery for generator until its ordered.**