



# Memo

**To:** Mayor Mills and Members of Council

**From:** Municipal Grant Funding Committee

**Date:** May 13, 2024

**Re:** Review of Grant Funding Application – Diabetes Canada

The Municipal Grant Funding Committee met on April 22, 2024 to review a grant application received on April 8, 2024, from Diabetes Canada. The organization has requested \$10,000 in funding to support a golf tournament which is being held at the Shelburne Golf & Country Club, Melancthon, Ontario.

Staff provided confirmation that the 2024 grant intake process commenced in August of 2023 and that the amount of the grant funding that was allotted in the 2024 budget totaled \$28,000 and the amount unallocated to date.

The application was reviewed based on the Municipal Grant Funding Policy. The Committee referred to the Policy in evaluating the answers provided in the submission including:

- The Town reserves the right to deny funding to any application that is not held within the Town of Shelburne.
- The documentation provided with respect to the financials was not reflective of this single event - being the Flame of Hope Golf Tournament.
- No other local government agencies were contacted for funding (question 6&7 on application)
- Estimated that less than 24% of the Town's population would be participating in the golf event.

While the Committee appreciates the importance of this very worthy cause the primary role of this funding is to support local organizations in Shelburne. It has not been a practice of the Town to fund the events or projects of provincial and national foundations of this size even if held within Dufferin County.

Based on the points identified above, the Grant Funding Committee is not recommending funding be provided for 2024 to Diabetes Canada.

Respectfully submitted:  
Councillor Benotto  
Councillor Fegan

Absent: Deputy Mayor Shane Hall

Staff in attendance – Denyse Morrissey, CAO, Carey Holmes, Director of Financial Services/Treasurer, Jennifer Willoughby, Director of Legislative Services/Clerk, Alice Byl, Deputy Clerk, Committee Coordinator