

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Regular meeting held March 13, 2024 at 6:00pm in person

Attendance:	Melinda Davie	Mono
	Dan Sample	Shelburne
	Robb Stinson	Shelburne
	Shane Hall	Shelburne
	Ralph Moore	Melancthon
	Andrew Stirk	Amaranth
	Chris Gerrits	Amaranth
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager
	Emily Francis	Recreation Program Coordinator

Absent: R. Plowright

Meeting called to order by Board Chair, Melinda Davie at 6:00pm.
A quorum was present.

Land Acknowledgement:

Board Chair, Melinda Davie read the land acknowledgement.

Declaration of Pecuniary Interests:

Board Chair, Melinda Davie stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

Add item 11.4 water softener

MOTION #1 – Moved by D. Sample seconded by R. Moore. Be it resolved we approve the agenda dated March 31, 2024 as circulated and amended. Carried

Discussion & Approval of Minutes of Previous Meeting held January 31, 2024:

MOTION #2 – Moved by A. Stirk seconded by D. Sample. That the minutes of the CDRC Board of Management regular board meeting held on January 31, 2024 be approved as circulated and presented. Carried

Correspondence:

- Town of Melancthon – request a review of the Agreement for the purposes of updated the terms

MOTION #3 – Moved by S. Hall seconded by A. Stirk. That the CDRC Board of Management create a committee to review the Agreement and suggest edits. The committee will be comprised of C. Gerrits, R. Moore and D. Sample. Carried

Financial Report:

After review of the CDRC financial reports and accounts the following motion was presented.

MOTION #4 – Moved by C. Gerrits seconded by S. Hall. That the CDRC Board of Management receive the financial reports and paid accounts in the amount of \$74,676.68 as presented by the Facility Administration Manager. Carried

Facility Administration Manager and Recreation Program Coordinator Reports:

See Schedule A

See Schedule B

MOTION #5 – Moved by D. Sample seconded by R. Moore. That we receive the reports from the Facility Administration Manager and the Recreation Program Coordinator. Carried

Facility Maintenance Manager's Report:

See Schedule C

MOTION #6 - Moved by R. Stinson seconded by A. Stirk. That we receive the report from the Facility Maintenance Manager. Carried

New Business:

Review CDRC Roof Project funding summary – move forward

See Schedule D

Pool Deck refurbishment

See Schedule E

MOTION #7 – Moved by C. Gerrits seconded by D. Sample. That the CDRC Board of Management accepts quotation from Elite Surfacing estimate #1036 for \$33,400.00 plus HST. Carried

Wightman contract for fibre internet business services – move forward

Forward to KTH for reimbursement

See Schedule F

Water Softener replacement

See Schedule G

MOTION #8 – Moved by D. Sample seconded by R. Moore. That we approve Manax Plumbing in the amount of \$10,668.60 including HST to install new water softener system. Carried

Confirmation by By-law:

MOTION #9 – Moved by S. Hall seconded by R. Moore. Be it resolved that leave be given for the reading and enacting of by-law #02-2024 being a by-law to confirm certain proceedings of the CDRC Board of Management for its regular board meeting held March 13, 2024. Carried

Adjournment:

MOTION #10- Moved by D. Sample seconded by C. Gerrits. That we now adjourn at 6:56pm to meet again on Wednesday, April 24, 2024 at 6:00pm or at the call of the chair. Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – March 13, 2024**General Overview/Information:**

- Continual day-to-day administrative duties that include phone calls and walk-in inquiries, invoicing and collections, process payables and disbursements, bank deposits, rental contracts, bookings, monitoring the rental schedule, monthly account reconciliations and payroll administration.
- Working at closing 2023 financial year end and reconciling year end reports to HST, source deductions, 2023 t-4's, OMERS, WSIB, etc.
- Ongoing, receiving and responding to numerous and various facility rental booking requests and walk-ins.
 - o Received 16 rental request forms and approx. 10-12 phone/walk-in or email inquiries
 - o Prepared rental contracts and insurance requirements

- Below is a snapshot of facility rentals

Week	Ice Rental Hrs	Event/Room Oth Rentals	
Week: Jan 29-Feb 4	57.5	3	
Week: Feb 5-11	62	2	
Week: Feb 12-18	51	1	
Week: Feb 19-25	51	1	
Week: Feb 26-Mar 3	58	1	
Week: Mar 4-10	38.5	4	

- Continuing to communicate with seasonal ice user groups and potential new rentals:
 - o SMHA – ongoing schedule changes and accommodating private ice rental requests
 - o SMHA – 5 teams moving onto championship series
 - o CDDHS senior boys varsity – season finished
 - o CDDHS girls varsity – finished 1st in regular season and moved onto competing at CWOSSA. Girls vs teachers game scheduled Thursday, March 28th
 - o CDDHS jr boys varsity – tentative tournament scheduled Friday March 22nd
 - o Creemore Coyotes (OEHL) – played game #5 of quarterfinals vs Saugeen Shores at CDRC on Feb 18th
 - o Shelburne Skating Club (SCS) – carnival held Saturday March 2nd
 - o Grey Bruce Highlanders U18 – playoff game scheduled Tuesday March 5th
 - o MacDougall Hockey skills - skills clinics March 11-15 from 9am-12pm each day
 - o CDDHS Commencement ceremonies – booked Wednesday June 26 on arena floor
- Communications with outstanding accounts receivables
- Responding to advertising space inquiries
- Submitted community use application to UGDSB for summer use of Glenbrook outdoor space
- Communicating with Pepsi and Coke regarding contract renewal

- Communicating with lacrosse and ball hockey leagues to establish season schedule. Arena floor rentals are scheduled to begin Sunday, April 14th. Will be preparing rental contracts soon.
- Met with SBA on February 15 for ICIP roof grant funding update
- Attended ORFA webinar on February 15 with the Ministry of Labour update
- COFCA meeting Feb 29th in Caledon East – I was not available to attend due to work committments
- Conducted 3-sessions of interviews for seasonal summer Deck Supervisor, Lifeguard/Instructors and Head Day Camp positions. Sat in on group interview session for Day Camp Counsellors, followed by 3-sessions of interviews

Kim Fraser

Facility Administration Manager

SCHEDULE 'B'

Submitted By: Recreation Program Coordinator Emily Francis

To: CDRC Board of Management

Date: Wednesday March 13, 2024

Subject: Recreation Program Coordinator Report

February Overview

- Continuing to assist with day-to-day operations including phone inquiries, email inquiries, walk in inquiries.
- Continuing to make updates to the CDRC information on the Town of Shelburne website and actively creating graphics and posting on the CDRC social media. Creating posts for our lobby tv playlist.
- **Seasonal Summer Employment Opportunities** applications are now closed. We have reviewed resumes and conducted interviews for Seasonal Deck Supervisors, Lifeguard/Instructor and Head Day Camp (6 hours total). Saturday February 24, 2024, we held a Group Interview for the Summer Day Camp Counsellors. Individual interviews for camp counsellors are scheduled to be held the week of March 4, 2024.
- **Spring/Summer 2024 Recreation Guide:** Scheduled to be distributed throughout Dufferin County on Thursday April 4, 2024 with the Shelburne Free Press
 - Creating and collecting content for the Spring/Summer Recreation Guide. Communicating with local sports groups to include their information in this guide. Collecting content from the 4 CDRC funding municipalities.
 - Editorial content must be submitted by Thursday February 29, and final approval is scheduled for Friday March 8, 2024.
- **Spring/Summer 2024 Preparation**
 - Preparing for the upcoming March Break Camp. Our campers will be attending the Shelburne Public Library Tuesday-Thursday for their March Break events.
 - Building summer 2024 programs into our Active Net software, to open our registration at the beginning of April.
 - Coordinating our combined camp staff training date with the Township of Wellington North, Mapleton and Town of Minto for June 2024.
 - Communicating with guest speakers for our seasonal summer staff training.
 - Completing website updates to reflect upcoming information and programs.
 - Researching and gathering information on guest visitors and day trips for our summer 2024 day camp.
 - Explore the cost of busing with the 2 local bus companies.
- **Free Family Day Skate** scheduled for Monday February 19, 2024 from 2:00-4:00pm sponsored by Go with Crowe Real Estate, Shelburne Optometry, Main Street Dental and Shelburne Family Chiropractic was a huge success. There were roughly 400-450 people in attendance.
- Planning for the 2024 **Easter Skate Eggstravaganza** scheduled for Sunday March 24, 2024, from 11:00-1:30pm.
 - We will be hosting a Sports and Recreation Central Registration in the Town and Country Room from 10:00am-12:30pm.
 - Tim Hortons has generously sponsored the 2-hour family skate, Main Street Family Dental will be provided the prizes for our colouring contest, Martin M and IG is sponsoring the complimentary Hot Chocolate/Popcorn and Rural Rescue First Aid is sponsoring where needed, . We are seeking sponsors for a few other aspects of the event.

- Creating the colouring contest sheet and graphics to advertise the easter event.
- Attended a meeting in Harriston with the Town of Mapleton, Town of Minto and Town of Wellington North to discuss summer programming. We are planning an upcoming joint camp staff training and meetings to discuss camp procedures prior to the summer months.
- Attended an ORFA (Ontario Recreation Facilities Association) webinar about the role of the Ministry of Health and Safety and how it applies to the recreation setting.

Winter Activities: Snapshot of Drop In Program Attendance

Below is a snapshot of the attendees for drop in CDRC programs.

Fees:

- Public Skating: \$4.00 per skater
- Adult Skate/Parent and Tot Skate: \$3.50 per skater
- 55+ Shinny: \$10.00 per skater, \$5.00 per goalie
- Youth Shinny: \$5.00 per participant
- Ticket Ice: \$7.00 per skater
- Drop in Pickleball: \$4.50 per player

	# of participants on each date							
Program	Jan.2	Jan.5	Jan.7	Jan.19	Jan.14	Jan.21	Jan.25	Feb 4
Public Skate	79	76	95	17 (no bus day)	70	71	15 (no bus day)	73
	Feb.11	Feb.18	Feb 19	Feb.25				
	87	50	Sponsored Family Skate	47				

	# of participants on each date						
Program	Jan.10	Jan.17	Jan.24	Jan.31	Feb.7	Feb.14	Feb.21
Adult Skate	0	5	4	3	6	3	5
Parent /Tot Skate	8	7	9	9	5	0	2

	# of participants on each date						
Program	Jan.5	Jan.12	Jan 19.	Jan.25	Feb.2	Feb.8	Feb.16
55+ Shinny	16	16	23	14	24	11	17
	Feb.23						
	24						

Program	Jan.10	Jan.17	Jan.24	Jan.31	Feb.7	Feb.14	Feb.21
Drop In Pickleball	4	6	3	8	6	6	5

SCHEDULE 'C'

Facility Maintenance Managers Report –Feb Mar 2024

GENERAL INFORMATION

Changed player bench signs back Feb 5, 2024

Coffee maker repairs 2x

Order supplies and parts for Janitorial and maintenance as needed.

Road sign

Staff scheduling and adjustments continually.

Hockey tournaments

On going ice maintenance edging, scraping, and building ice.

Temporary repair elevator button advised elevator company of required part for proper repair.

Olympia breakdown not able to flood properly Olympia slipping on ice issues front drive. Wed March 6 2024
7pm picked up by float left us a loaner.

Meeting preparation.

New grate for snow pit sourcing fabricator. Metal grate which Olympia drives over shows fatigue made some temporary adjustments.

CDRC funding, specifically what is remaining to claim on roof grant meeting.

Pool opening planning deck, pool tile, chlorine bulk tank replacement replacing with the same product.

Written quotes for a water softener replacement.

Kim Fraser

From: Marty Lamers
Sent: Monday, March 11, 2024 3:06 PM
To: Kim Fraser
Subject: Fw: CDRC Roof project ICIP M21003
Attachments: M21003_Claim Reference_V1.2_U_15Feb24.pdf

From: Marty Lamers <mlamers@shelburne.ca>
Sent: March 5, 2024 11:39 AM
To: Marty Lamers <mlamers@shelburne.ca>
Subject: Fw: CDRC Roof project ICIP M21003

There remains \$35,600.19+HST that can be funded through the ICIP grant on truss and beam repairs. Based on SBA preliminary quotes received, this should be enough to complete the truss repairs. The portion claimed so far for the roof project was under budget. The CDRC portion will be around \$8,700.00 to complete a \$35,000 repair. This is not additional money being spent on the roof it is just been drawing out longer. History original roof quote included roof replacement and truss repair, thought to be a simple repair, roofing company had the work sub out and came back with price over \$100,00.00 to repair. The truss portion was removed from the roofing company obligation, had the repair reevaluated through SBA and these are the numbers we are dealing with today. And just wanted to make sure we had the funds from the grant before we moved forward.

Motion to have SBA tender out the truss and beam repair using the remaining eligible grant funding.

From: Lisa Johnson <lisa.johnson@sbaengineering.com>
Sent: February 22, 2024 9:04 AM
To: Carey Holmes <cholmes@shelburne.ca>; Marty Lamers <mlamers@shelburne.ca>; Kim Fraser <kfraser@shelburne.ca>
Cc: Tara Dell <tara.dell@sbaengineering.com>; Brian Lee <Brian.Lee@sbaengineering.com>
Subject: CDRC Roof project ICIP M21003

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Good morning,

It was great meeting with you all last week. Please find attached the document we reviewed during the meeting.

As summarized in the table below, there remains 39k to be reimbursed from the funders, once we show that we have spent \$54,224.73+HST. Some of these funds have already been spent on engineering (\$8,563.55+HST) and via the contractor holdback (\$10,060.99 +HST). My team is working to prepare a claim for the engineering; however the holdback won't be released until December 2024 to accommodate a 2 year warranty on the roof system. Therefore, there remains \$35,600.19+HST that can be spent on truss and beam repairs. Based on preliminary quotes received, this should be enough to complete the repairs.

	Total to be Incurred (with HST)	Total Eligible (no HST)	Reimbursable	Notes
Cost incurred	\$ 11,368.92	\$ 10,060.99	\$ 7,377.73	Holdback incu
Cost incurred	\$ 9,676.81	\$ 8,563.55	\$ 6,279.65	Costs incurrec
Amount available	\$ 40,228.21	\$ 35,600.19	\$ 26,105.62	Amount rema
Totals	\$ 61,273.94	\$ 54,224.73	\$ 39,762.99	Amount to be

I am happy to meet with the board later this month to review the financials and to recommend the next step which would be securing formal quotations and overseeing the completion of the repair work.

If you have any further questions in the meantime please reach out.

Thank you,

Lisa Johnson, PMP, EP
Senior Environmental Project Manager

S. Burnett & Associates Limited

210 Broadway, Unit 203
Orangeville, ON
L9W 5G4

T: 519.941.2949 ext. 225

C: 519.215.1921

F: 519.941.2036

W: www.sbaengineering.com



Date: 09-Feb-24
 Project: CDRC Roof Project
 Job No. M21003

Funding Summary

		CLAIMED		
Engineering	\$ 84,375.00	\$ 102,473.07	Province	\$ 237,163.78
Construction	\$ 562,500.00	\$ 640,318.61	Federal	\$ 284,625.00
Contingency	\$ 64,687.50		Shelburne	\$ 189,773.72
Funding Total	\$ 711,562.50	\$ 742,791.68	Funding Total	\$ 711,562.50

Engineering:

Invoice	Date	Subtotal	Invoice Amount	Taxes	Claimed Amount	Cheque	Claim	Total Claim Amount
15433	October 21, 2021	\$ 3,958.85	\$ 4,473.50	\$ 514.65	\$ 3,958.85	8559	1	
15730	February 10, 2022	\$ 10,327.67	\$ 11,670.26	\$ 1,342.60	\$ 10,327.66	8635	1	\$ 25,569.75
15808	March 10, 2022	\$ 11,283.24	\$ 12,750.06	\$ 1,466.82	\$ 11,283.24	8635	1	\$ 28,893.82
15884	April 7, 2022	\$ 20,176.49	\$ 22,799.43	\$ 2,622.94	\$ 20,176.49	8708	2	
15948	May 5, 2022	\$ 6,717.73	\$ 7,591.03	\$ 873.30	\$ 6,717.73	8708	2	\$ 32,564.56
16016	June 2, 2022	\$ 5,670.34	\$ 6,407.49	\$ 737.14	\$ 5,670.35	8708	2	\$ 36,797.95
16169	July 28, 2022	\$ 5,835.55	\$ 6,594.17	\$ 758.62	\$ 5,835.55	8751	3	
16243	August 25, 2022	\$ 7,537.21	\$ 8,517.05	\$ 979.84	\$ 7,537.21	8751	3	
16294	September 22, 2022	\$ 8,091.64	\$ 9,143.55	\$ 1,051.91	\$ 8,091.64	8751	3	\$ 32,549.82
16366	October 20, 2022	\$ 4,902.38	\$ 5,539.69	\$ 637.31	\$ 4,902.38	8770	3	\$ 36,781.30
16477	December 8, 2022	\$ 6,183.04	\$ 6,986.84	\$ 803.80	\$ 6,183.04	8791	3	

TOTAL \$ 90,684.14 \$ 102,473.07 \$ 11,788.94 \$ 90,684.13

Construction:

Invoice	Date	Total Work to Date	Holdback to Date	Subtotal	HST	Total Invoiced	Claim Amount	Claim
PC No.1	September 19, 2022	\$ 136,316.40	\$ 16,357.97	\$ 119,958.43	\$ 15,594.60	\$ 135,553.03	\$ 119,958.43	
PC No.2	October 11, 2022	\$ 420,775.00	\$ 50,493.00	\$ 250,323.57	\$ 32,542.06	\$ 282,865.63	\$ 250,323.57	2
PC No.3	November 11, 2022	\$ 560,280.00	\$ 67,233.60	\$ 122,764.40	\$ 15,959.37	\$ 138,723.77	\$ 122,764.40	
PC No.4	December 25, 2022	\$ 578,218.00	\$ 69,386.16	\$ 15,785.44	\$ 2,052.11	\$ 17,837.55	\$ 15,785.44	
PC No.5	February 16, 2023	\$ 578,218.00	\$ 11,564.36	\$ 57,821.80	\$ 7,516.83	\$ 65,338.63	\$ 57,821.80	3
holdback			\$ 11,564.36	\$ 11,564.36	\$ 1,503.37			

TOTAL \$ 566,653.64 \$ 73,664.97 \$ 640,318.61 \$ 566,653.64

CHECK

Claim	Total Incurred (with HST)	Total Eligible (no HST)	Reimbursable
Claim 1	\$ 28,893.82	\$ 25,569.75	\$ 18,750.30
Claim 2	\$ 593,940.38	\$ 525,610.96	\$ 385,430.51
Claim 3	\$ 119,957.48	\$ 106,157.06	\$ 77,844.97
	\$ 742,791.68	\$ 657,337.77	\$ 482,025.79

amount remaining \$ 61,273.94 \$ 54,224.73 \$ 39,762.99

Costs must be incurred by 2027

	Total to be Incurred (with HST)	Total Eligible (no HST)	Reimbursable	Notes
Cost incurred	\$ 11,368.92	\$ 10,060.99	\$ 7,377.73	holdback
Cost incurred	\$ 9,676.81	\$ 8,563.55	\$ 6,279.65	costs incurred
Amount available	\$ 40,228.21	\$ 35,600.19	\$ 26,105.62	amount remaining to spend
Totals	\$ 61,273.94	\$ 54,224.73	\$ 39,762.99	

Subject: Sole sourcing and Pool deck resurfacing

Recommendation

The CDRC Board approves the repair/replacement work to the pool decking by Elite Surfacing. As per quote #1036

Analysis

Provide a safer, softer, and more aesthetically looking pool deck area.

Financial Impact: 2024 Budget for this item is \$35,000 (no HST)

There is only a small window of opportunity to apply new decking without affecting pool opening dates. The product needs temperature to be warm enough and needs to be cured.

Policies Affecting Proposal

Sole sourcing:

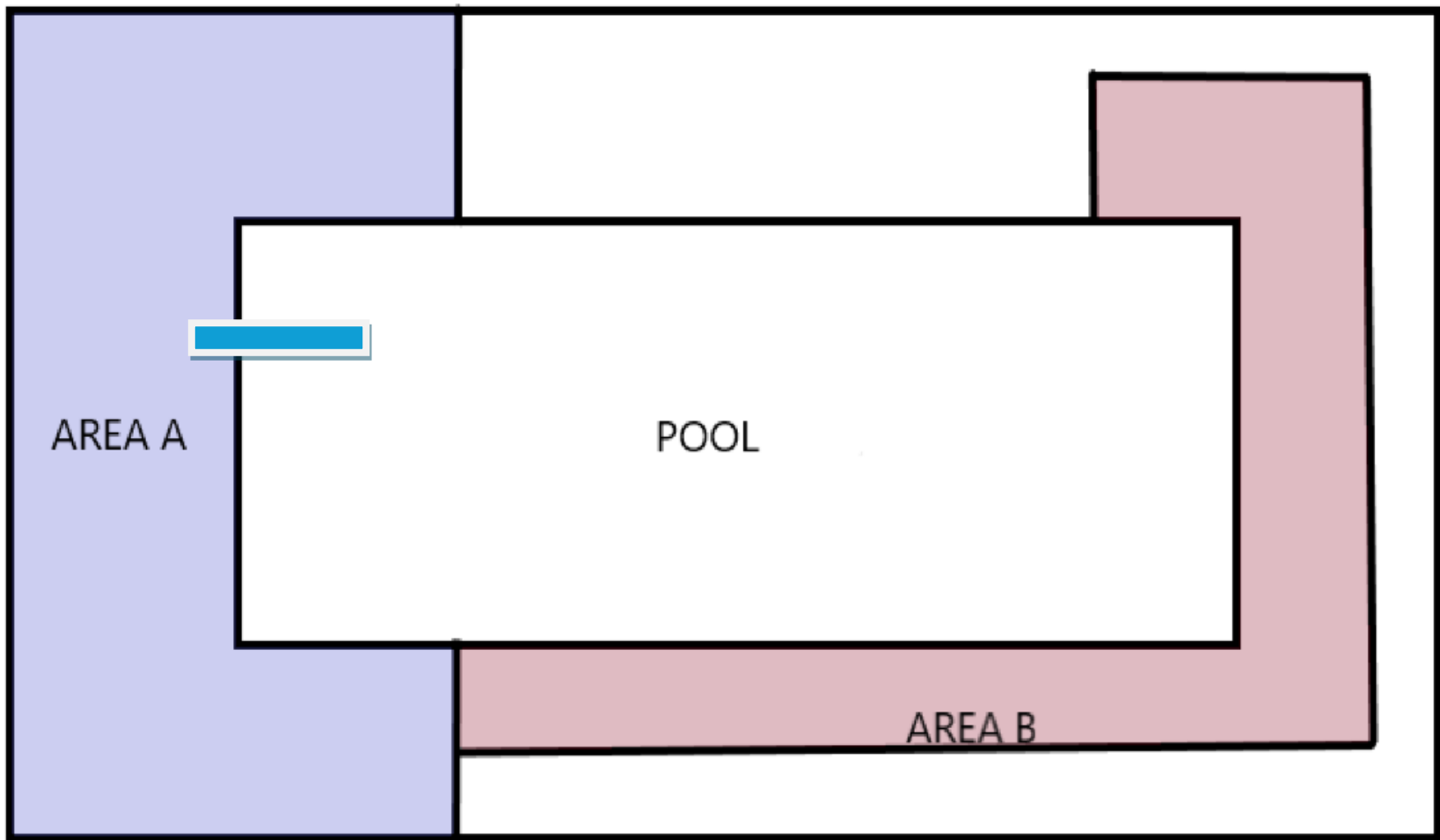
Would like to use Elite Surfacing as the sole source for the repairs/replacement to the rubber surface on the pool decking.

They are the original installers, to insure the best possible bonding to the rubber surface that is there now, and this is a proprietary blend of Rubber Surfacing that is utilized for topcoat and repair of Pool Decks called Soft Crete and they are the innovators and applicators of Soft Crete™. To have the best bond it is better to know what the resins are made from.

They have shown that they can wrap the pools coping edge. Not just a flat floor.

They have provided a solution to have a complete deck revitalization.

March 2019 the board at that time sole source a pool rubber repair by Elite surface.



a

Elite Surfacing

2425 Matheson Blvd. 8th Floor
Mississauga ON L4W 5K4
+1 8008273002
elite@softcrete.ca
softcrete.com
GST/HST Registration No.: 857914600RT0001
Business Number 857914600RT0001



Estimate

ADDRESS
Centre Dufferin Recreation Complex
200 Fiddle Park Lane
Sherburne ON L0N1S0

ESTIMATE 1034
DATE 04/03/2024
EXPIRATION DATE 31/03/2024

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
04/03/2024	Soft Crete	Supply and Install Softcrete in colour of choice to entire pool deck.	HST ON	3,549	10.00	35,490.00
04/03/2024	Soft Crete	Install softcrete to existing coping, wrap vertical face and install new depth markings	HST ON	1	5,000.00	5,000.00

SUBTOTAL	40,490.00
HST (ON) @ 13%	5,263.70
TOTAL	\$45,753.70

TAX SUMMARY

	RATE	TAX	NET
HST (ON) @ 13%		5,263.70	40,490.00

Accepted By

Accepted Date

Elite Surfacing

2425 Matheson Blvd. 8th Floor
Mississauga ON L4W 5K4
+1 8008273002
elite@softcrete.ca
softcrete.com
GST/HST Registration No.: 857914600RT0001
Business Number 857914600RT0001



Estimate

ADDRESS
Centre Dufferin Recreation Complex
200 Fiddle Park Lane
Sherburne ON L0N1S0

ESTIMATE 1035
DATE 04/03/2024
EXPIRATION DATE 04/03/2024

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
04/03/2024	Soft Crete	Install Softcrete to pool coping, wrap vertical edge and install new depth markings.	HST ON	1	5,000.00	5,000.00
04/03/2024	Soft Crete	Supply and Install Softcrete to main entrance end of pool wrapping around sides up to lifeguard tower. See Drawing (Area A)	HST ON	1,511	12.00	18,132.00

SUBTOTAL	23,132.00
HST (ON) @ 13%	3,007.16
TOTAL	\$26,139.16

TAX SUMMARY

RATE	TAX	NET
HST (ON) @ 13%	3,007.16	23,132.00

Accepted By

Accepted Date

Elite Surfacing

2425 Matheson Blvd. 8th Floor
Mississauga ON L4W 5K4
+1 8008273002
elite@softcrete.ca
softcrete.com
GST/HST Registration No.: 857914600RT0001
Business Number 857914600RT0001



Estimate

ADDRESS
Centre Dufferin Recreation Complex
200 Fiddle Park Lane
Sherburne ON L0N1S0

ESTIMATE 1036
DATE 05/03/2024

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
05/03/2024	Soft Crete	Install Softcrete to coping of pool. Vertical coping wrap with new Depth markings.	HST ON	1	5,000.00	5,000.00
05/03/2024	Soft Crete	Supply and Install Softcrete using our overstock material and amber Binder - Brown tone colour mix	HST ON	8	3,550.00	28,400.00

SUBTOTAL	33,400.00
HST (ON) @ 13%	4,342.00
TOTAL	\$37,742.00

TAX SUMMARY

	RATE	TAX	NET
HST (ON) @ 13%		4,342.00	33,400.00

Accepted By

Accepted Date

Elite Surfacing

2425 Matheson Blvd. 8th Floor
Mississauga ON L4W 5K4
+1 8008273002
elite@softcrete.ca
softcrete.com
GST/HST Registration No.: 857914600RT0001
Business Number 857914600RT0001



Estimate

ADDRESS
Centre Dufferin Recreation Complex
200 Fiddle Park Lane
Sherburne ON L0N1S0

ESTIMATE 1037
DATE 05/03/2024

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
05/03/2024	Soft Crete	Supply and Install Softcrete to Areas A & B as shown in attached drawing	HST ON	2,290	10.00	22,900.00
05/03/2024	Soft Crete	Install Softcrete to coping of pool. Vertical coping wrap with new Depth markings.	HST ON	1	5,000.00	5,000.00

SUBTOTAL	27,900.00
HST (ON) @ 13%	3,627.00
TOTAL	\$31,527.00

TAX SUMMARY

	RATE	TAX	NET
HST (ON) @ 13%		3,627.00	27,900.00

Accepted By

Accepted Date

Account Name	Centre Dufferin Recreation Complex	Created Date	2/14/2024
Bill To	200 Fiddlepark Lane Shelburne, ON L9V3C9 CA	Expiration Date	3/14/2024
Ship To	200 Fiddlepark Lane Shelburne, ON L9V3C9 CA	Quote Number	00001292
Contact Name	Marty Lamers	Prepared By	Dave Foerster
Email	mlamers@shelburne.ca	Title	Business Account Representative
		Email	dave.foerster@corp.wightman.ca
		Phone	(866) 927-9229 ext 3

Quote Details Wightman Business Services

Line Item Description	NRC	MRC	Sales Price	Quantity	Subtotal
Unlimited Fibre Internet (100Mbps Down x 100Mbps Up)	\$0.00	\$240.00	\$240.00	1.00	\$240.00

Quote valid for 30 days.
 Early Termination Liability will be 100% of the remaining contract
 (Total contract value)
 Applicable taxes not included.
 Standard Terms of Service Apply.
 To view Standard Terms of Service please visit
<https://wightman.ca/policies-and-tariffs>
 NRC - Non-Recurring Cost (one-time fee)
 MRC - Monthly Recurring Cost

Total NRC	\$0.00
Total MRC	\$240.00
Subtotal	\$240.00
Tax	\$31.20
Grand Total	\$271.20

Additional Terms

1. Wightman will service all equipment supplied to the customer including the Fibre ONT battery while under this agreement.
2. The customer permits Wightman to bury fibre optic lines from the road allowance to their dwelling and to install the equipment required. Wightman will request locates for buried services of telephone, cable, hydro, and gas. Prior to fibre installation, the customer is responsible to inform Wightman of any other underground services such as electronic fencing, sprinkler systems, etc.
3. The customer's Fibre Service Agreement runs for three years from the date that Fibre service is installed. Wightman guarantees the customer's price of the services selected on the agreement, from the date of signing through the agreement term.
4. A \$300 construction charge applies if service connection is requested after our FTTH project is complete.
5. This agreement is associated with the service address and is in effect as long as the person signing this agreement resides or does business at that address.
6. The customer is responsible to cancel internet/TV service with their existing internet and/or TV provider.
7. The customer agrees to Wightman's Terms & Conditions and Wightman's Acceptable Use Policy as part of this commitment. For a full list of Wightman's Terms & Conditions, please refer to our website at www.wightman.ca.

I have read and understand these terms: _____

Signature: _____ Print Name: _____ Date: _____

Water softener Prices 2024

Would like to proceed with Manax plumbing for the water softener replacement.

Written Quotes no HST for a 12k water softener.

Manax	EWSSD15120 Duplex 120,000 g	Installed	Community discount	\$10,668.60	
Chem Aqua	120K DUPLEX ALT SOFTENER C/W 1 1/2 CLACK	Installation not included		\$12,882.78	
SGR	EWS SD 15120 WS Duplex 1.5 EE Metered 120K	Installed		\$11255.00	

1. MANAX Plumbing, Pumps & Water Softeners

Duplex 120,000 grain water softener system.

Subtotal \$13,487.49 Community Support Discount - \$4,046.25 Tax (HST ON 13%) \$1,227.36 Total
\$10,668.60 Deposit \$5,334.30

******Different system** Excalibur Water Systems' Progressive Flow Water Softening Systems \$12537.34

2. Chem Aqua Price

12096604 CHEM-AQUA SOF120/F215ALT, 120K DUPLEX ALT SOFTENER C/W 1 1/2 CLACK

Rep price \$ 12,882.78 each

This would come in components and need to be loaded and assembled at site by others, not included.

3. SGR

EWS SD 15120 WS Duplex 1.5 EE Metered 120K.

\$11255.00

Kim Fraser

From: Brandon McConnell <Brandon.McConnell@ChemAqua.com>
Sent: Monday, February 12, 2024 11:10 AM
To: mlamers@shelburne.ca
Subject: Softener

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Hey Marty

Here is the price for that softener.

12096604 CHEM-AQUA SOF120/F215ALT, 120K DUPLEX ALT SOFTENER C/W 1 1/2 CLACK

Rep price \$ 12,882.78 each

This would come in components and need to be loaded and assembled at site by others, not included.

Thanks

Brandon.

Sent from my iPhone

This message, including any attachment(s), is intended for receipt and sole use of the intended recipient(s) shown above. It may contain confidential and privileged information. If you are not the intended recipient of this message, you are hereby notified that copying, use or distribution of any information or materials transmitted in or with this message is strictly prohibited. If you have received this communication in error, please reply to the sender and destroy all copies of the message. In case of questions, please contact us at contact.us@nch.com. Thank you.

SGR Plumbing Co.
116 Marie Street
Shelburne ON L9V 2W8
519-925-0936
sgrplumbing@rogers.com
HST (ON) Registration No.:
766328892RT0001

ADDRESS
Centre Dufferin Recreation Complex
200 Fiddle Park Lane
Shelburne ON L9V 3C9

Estimate 1180

DATE 13/03/2024

ACTIVITY	DESCRIPTION	AMOUNT
	~ Cut out old duplex water softener and install new one	
	EWS SD 15120 WS Duplex 1.5 EE Metered 120K	
	1-1/2" propress copper pipe and fittings	
Labour	Labour and material to install unit	11,255.00
	SUBTOTAL	11,255.00
	HST (ON) @ 13%	1,463.15
	TOTAL	\$12,718.15

TAX SUMMARY		
	RATE	TAX
		NET
	HST (ON) @ 13%	1,463.15
		11,255.00

Accepted By

Accepted Date

MANAX Plumbing, Pumps & Water Softeners

Marty Lamers
200 Fiddle Park Ln
Shelburne, ON L9V 3C9

☎ (519) 939-3747
✉ mlamers@shelburne.ca

CONTACT US

137 Main St. W.
Shelburne, ON L9V 3K3

☎ (888) 349-7971
✉ sales@manax.ca

ESTIMATE

Option #1 - Replace existing units for same duplex style setup

Services

Water Treatment Installations - New Water Softener
Supply New Water Treatment Unit

Remove old duplex unit and replace with new.

Power Outlet Must be Within 10 Ft. of Installation Location in the same room.
Suitable Drain must be within 20 ft. pipe distance in the same room.
There must be adequate clearance for the unit to be installed &
the above must be in the same room as the installation location.

Please call to setup an appointment to see if the area where you would like the unit installed is feasible or send photos to (647) 492-1910 for us to look at.

All prices are based on existing equipment or customer supplied water parameters. It is highly recommended that a water test be completed to verify the water quality before installation of any water treatment equipment.

Unless a site survey has been completed Manax is not responsible for installation sites that are not suitable for the installation of the unit. A water test must be completed prior to ordering units to confirm water quality. Failure to comply releases Manax from any adverse results and may void any warranty given.

**Pricing is based on installation next to water meter or pressure tank entry point and having a drain line accessible withing the appropriate area. There must be enough room for the unit. Please call to setup an appointment to see if the area where you would like the unit installed is feasible. Unless a site survey has been completed Manax is not responsible for installation sites that are not suitable for the installation of the unit. Changes may be required to bring installation up to plumbing code which is not included in this price.

- Includes fee charged per call to cover Insurance, WSIB, Office staff, Phones, etc.

- Service Call Charge billed on first item completed ONLY. Other items completed the same day will have the Service Call Charge credited off the Invoice.

Manax is not responsible for the condition, compatibility or the functionality of any existing plumbing, fixtures, pumps, tanks, etc or products supplied by the customer. Should any time or materials be required to repair, modify or in any other way be necessary to get these items working an extra charge will apply.

PLEASE READ TERMS AND CONDITIONS FOR DETAILS AND EXCLUSIONS AT THE BOTTOM OR AT manax.ca/terms-of-service.

Price Guarantee - MPG

Our goal is to SAVE you money while providing the best possible service. Period!

We want to earn YOUR business. As such we understand from time to time we may not be the least expensive choice. That being said, should you receive a lower price, for the same service & comparable parts, please let us know by giving us a copy of the competing quote/estimate and we will attempt to work with our suppliers to match or beat the competitions price!*

All we ask for is the opportunity to try.

Services - Terms & Conditions

PLEASE READ TERMS AND CONDITIONS FOR DETAILS AND EXCLUSIONS AT <https://www.manax.ca/terms-of-service/>

All estimates good for 30 days from date sent unless otherwise stated on estimate. Manax not responsible for material shortages caused by the current global circumstances. This price is based on current market pricing and may change if the price of materials continues to rise during the installation period.

Deposits paid on material ordered will incur a minimum 25% restocking fee. No refund will be given on special ordered items or parts.

This is an ESTIMATE ONLY and may change with the fluctuating market pricing, site conditions, changes to scope, etc.

Materials

EWSSD15120

Duplex 120,000 grain water softener system.

Excalibur Water Systems' Duplex Alternating Water Softeners utilize two standard control valves integrated with one fully ported motorized alternating valve (MAV) to allow one unit to be in regeneration or stand-by at a time while the other unit is in service.

This system provides a continuous supply of soft water with the control valves indicating which unit is online and in stand-by operation. Its internal non-corrosive single piston & patented 1-piece compressible seal/spacer stack assembly allow it to be hydraulically balanced.

The MAV has a sight glass that allows you to view the position of the valve to know which softener is online and which is always on stand-by.

Flow Rate: 2.8 - 40 GPM

Control Valve Size: 1.5"

24 hour operation

External Electronic Flow Meter range 0.5-75 USGPM

Fully adjustable 6 cycle valve

Four methods to initiate regeneration: metered immediate, metered delayed, time clock delayed, or pressure differential

Duplex softeners utilize MAV controls to provide regeneration

Including installation of new and removal of old units for recycling.

Delivery time of 2-4 weeks

Special Order - No cancelations, returns, refunds once ordered.

Subtotal	\$13,487.49
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Community Support Discount	- \$4,046.25
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Tax (HST ON 13%)	\$1,227.36
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Total	\$10,668.60
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Deposit	\$5,334.30
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Option #2 - Replace existing units for progressive flow water softener system.

Services

Water Treatment Installations - New Water Softener

Supply New Water Treatment Unit

Remove old duplex unit and replace with new.

Please note that space may be required from broom and mop rack to facilitate installation.

Power Outlet Must be Within 10 Ft. of Installation Location in the same room.

Suitable Drain must be within 20 ft. pipe distance in the same room.

There must be adequate clearance for the unit to be installed & the above must be in the same room as the installation location.

Please call to setup an appointment to see if the area where you would like the unit installed is feasible or send photos to (647) 492-1910 for us to look at.

All prices are based on existing equipment or customer supplied water parameters. It is highly recommended that a water test be completed to verify the water quality before installation of any water treatment equipment.

Unless a site survey has been completed Manax is not responsible for installation sites that are not suitable for the installation of the unit. A water test must be completed prior to ordering units to confirm water quality. Failure to comply releases Manax from any adverse results and may void any warranty given.

****Pricing is based on installation next to water meter or pressure tank entry point and having a drain line accessible withing the appropriate area. There must be enough room for the unit. Please call to setup an appointment to see if the area where you would like the unit installed is feasible. Unless a site survey has been completed Manax is not responsible for installation sites that are not suitable for the installation of the unit. Changes may be required to bring installation up to plumbing code which is not included in this price.**

- Includes fee charged per call to cover Insurance, WSIB, Office staff, Phones, etc.
- Service Call Charge billed on first item completed ONLY. Other items completed the same day will have the Service Call Charge credited off the Invoice.

Manax is not responsible for the condition, compatibility or the functionality of any existing plumbing, fixtures, pumps, tanks, etc or products supplied by the customer. Should any time or materials be required to repair, modify or in any other way be necessary to get these items working an extra charge will apply.

PLEASE READ TERMS AND CONDITIONS FOR DETAILS AND EXCLUSIONS AT THE BOTTOM OR AT manax.ca/terms-of-service.

Price Guarantee - MPG

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We want to earn YOUR business. As such we understand from time to time we may not be the least expensive choice. That being said, should you receive a lower price, for the same service & comparable parts, please let us know by giving us a copy of the competing quote/estimate and we will attempt to work with our suppliers to match or beat the competitions price!*

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Deposits paid on material ordered will incur a minimum 25% restocking fee. No refund will be given on special ordered items or parts.

This is an ESTIMATE ONLY and may change with the fluctuating market pricing, site conditions, changes to scope, etc.

Materials

EWSSC125390

Excalibur Water Systems' Progressive Flow Water Softening Systems utilize motorized no hard water bypass valves (NHWB) on the outlet of each standard softener control valve, opening or closing water flow based on flow rate demand.

The valves allow multiple control valves to always become a multi-tank progressive flow system with one unit online and the remaining unit(s) in stand-by or regeneration.

The progressive flow systems use a pre-determined flow rate set-point to bring online additional units to meet peak flow rate requirements. Once the flow rate set point is reached for greater than 30 seconds, the unit(s) in stand-by will be driven online. If the flow exceeds 120% of the pre-determined set point, the unit(s) will be driven online immediately to meet peak flow rate demands.

Once the peak flow rate demand decreases by 90% of the set point for greater than 1 minute, the stand-by unit(s) that were driven online will return to stand-by mode. This system configuration determines the need to regenerate based on a unit reaching zero metering capacity or day override.

Control Valve Size: 1.25"
Flow Rates up to 174 gpm

Including installation of new and removal of old units for recycling.

Delivery time of 4-6 weeks
Special Order - No cancelations, returns, refunds once ordered.

Subtotal	\$15,849.99
Community Support Discount	- \$4,755.00
Tax (HST ON 13%)	\$1,442.35
Total	\$12,537.34
Deposit	\$6,268.67

Thank you for allowing us the opportunity to provide our services. Should you have any questions or concerns please contact us.

Caledon Area 905-880-5900

Orangeville Area 519-942-8147

Fergus Area 226-449-5900

Toll Free 1-888-349-7971

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