

Town of Shelburne - Diversity Equity and Inclusion Committee



Committee Minutes

February 15, 2024

6:30 pm

Electronic Participation

Members in attendance: Councillor Walter Benotto
Councillor Len Guchardi
Francis Manyanga
Dulice Benjamin

Members Absent Deputy Mayor Shane Hall
Stella Aluz-ele

Staff attending: Alice Byl, Deputy Clerk/Committee Coordinator
Denyse Morrissey, Chief Administrative Officer

1. Call to Order

Deputy Clerk Alice Byl called the meeting to order at 6:32 pm.

2. Adoption of Agenda

Motion # 1

Moved By Councillor Walter Benotto

Seconded By Councillor Len Guchardi

BE IT RESOLVED THAT the Diversity, Equity and Inclusion Committee Agenda for February 15, 2024 be adopted as presented.

Carried

3. Declaration of Pecuniary Interest

No Disclosures.

4. Adoption of Minutes - Diversity, Equity and Inclusion Committee Meeting - October 19, 2023

The minutes could not be passed. There was not the required number of members at the meeting who had also attended the October 19, 2023 meeting needed to approve. The item was deferred to the next meeting.

5. General Information - Discussion Items

1. Update on DEI Vacancies

New members in attendance, Dulice Benjamin and Francis Manyanga were welcomed to the committee. The web site information for the DEI committee will be updated.

2. Chair and Vice Chair Appointments

Motion # 2

Moved By Councillor Walter Benotto

Seconded By Dulice Benjamin

BE IT RESOLVED THAT Councillor Len Guchardi be appointed as Chair, and Francis Manyanga be appointed as Vice Chair of the Diversity Equity and Inclusion Committee.

Carried

3. Accessibility and AODA Update - Jennifer Willoughby, Director of Legislative Services/Clerk

The Deputy Clerk provided an update on accessibility and the AODA compliancy for the Town of Shelburne.

4. Black History Month Update - Denyse Morrissey, Chief Administrative Officer

The Chief Administrative Officer provided an update on the Black History Month event for February 24, 2024 at Grace Tipling Hall.

5. DEI Mandate Update on Decision by Council

The committee received the update that the DEI mandate was approved by Council at the November 13, 2023 Regular Council meeting.

6. Update on DEI Survey for In person or Virtual Meetings

The committee received information that the committee meetings would remain virtual. The option of some meetings be held in person, suggested quarterly, as well as providing education or training events in person was discussed. Staff will provide a schedule of suggested dates for meetings to be held in person.

7. 2024 Budget - \$15,000

The committee discussed upcoming events and opportunities in 2024.

8. National Day of Truth and Reconciliation/Orange Shirt Day - Monday, September 30, 2024

The committee discussed the event being held on Monday, September 30, 2024.

6. New Business

Dulice Benjamin referenced the United Nations Declaration for People of African Descent declaration and suggested this listed and read at DEI meetings. This item will be listed on a future DEI agenda.

7. Adjourn

Motion # 3

Moved By Francis Manyanga

Seconded By Dulice Benjamin

BE IT RESOLVED THAT we now adjourn to reconvene at the call of the Chair.

Carried

DEI meeting adjourned at 7:24 pm.