

PART 1: APPLICANT / AGENT / PROPERTY OWNER INFORMATION	
Name of Applicant*: Emma West c/o Bousfields. Inc.	Phone: 416-947-9744
Mailing Address: 3 Church Street, Suite 200, Toronto, ON , M5E 1M2	E-mail: ewest@bousfields.ca
Name of Agent*: Same as the applicant.	Phone:
Mailing Address:	E-mail:
Name of Property Owner*: 796413 Ontario Ltd. c/o Shakir Rehmatullah	Phone: 905-479-9292
Mailing Address: 3621 Highway 7 East, Suite 503, Markham, ON, L3R 0G6	E-mail: shakir@flatogroup.com
Name of Consulting Engineering Firm: IBI Group	Phone: 905-754-8060
Engineer Contact Name: Nick Karakis	Email: nick.karakis@ibigroup.com
All correspondence in respect to this request will be forwarded to: (check applicable) <input checked="" type="checkbox"/> Applicant <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Property Owner <input checked="" type="checkbox"/> Engineer	

*If a numbered company, also provide the name of a principal of the company.

PART 2: PROPERTY INFORMATION	
Property Address: 500 Main Street West (north side of Main Street (Highway 98) east of 4th Line) (describe location if no civic address)	
Legal Description: part of lots 11-17, 26-30, 36, 37 and 60; all of lots 31-35; part of Queen Street; and part of Prince Street (all closed by the court order registered inst. No. MF62334) of Registered Plan 28A (formerly in the Township of Melancthon) now in the Town of Shelburne	
Property Area (Ha):	Adjoining Street Name(s) and Frontage (m): approximately 236m along Main Street West
What is/are the existing use(s) of the property? (e.g. residential, industrial, commercial, institutional, agriculture, open space, other) Rural Residential and Agricultural uses in addition to Natural Areas	

PART 3: EXISTING BUILDINGS & STRUCTURES

Are there any existing buildings or structures on the property? ☐ YES ☐ NO

If YES, please complete the following:

of Existing Dwelling Units:

Existing Industrial Gross Floor Area (m²):

Existing Commercial Gross Floor Area (m²):

Existing Institutional Gross Floor Area (m²):

Other Existing Gross Floor Area (m²):

PART 4: EXISTING AND PROPOSED SERVICING

(check all that apply)	Existing Non-Municipal / Private Servicing	Existing and Proposed Municipal Servicing
Water Supply:	<input type="checkbox"/> Private Well <input type="checkbox"/> Other Private Water Supply: _____	<input type="checkbox"/> Existing Municipal Watermain Connection <input type="checkbox"/> Proposed New Municipal Watermain Connection
Sanitary:	<input type="checkbox"/> Private Septic <input type="checkbox"/> Other Private Sanitary System: _____	<input type="checkbox"/> Existing Municipal Sanitary Sewer Connection <input type="checkbox"/> Proposed New Municipal Sanitary Sewer Connection

PART 5: PROPOSED DEVELOPMENT AND SERVICING REQUEST WORKSHEET

Please complete the table on the following page. Instructions:

For each of the Development Staging Areas (or Non-Urban Area) that apply to the subject property(ies), fill in all rows that apply based on development plans and engineering report/estimates, including:

A. Number of residential units by type and requested wastewater servicing in Litres per Second (L/S)

B. Non-residential Gross Floor Area (GFA) in Square Metres (m²) by type and wastewater servicing (L/S)

C. Total requested wastewater servicing (L/S) and expected timing of the total units, non-residential GFA and wastewater servicing (L/S) in the near-term (within 3 years), medium term (3 to 5 years) and long-term (5 to 10 years) construction horizons

A. RESIDENTIAL:	OFFICIAL PLAN DEVELOPMENT STAGING AREA						NON- URBAN		TOTAL	
	STAGE 1		STAGE 2		STAGE 3					
	UNITS	L/S	UNITS	L/S	UNITS	L/S	UNITS	L/S	UNITS	L/S
Single & Semi-detached:										
Townhouse:										
Apartments (≤1 bedroom):							93	1.07	93	1.07
Apartments (2+ bedrooms):										
Other Residential Type(s): _____										
Residential Totals:							93			
B. ICI / NON-RESIDENTIAL:	GFA	L/S	GFA	L/S	GFA	L/S	GFA	L/S	GFA	L/S
Industrial:										
Commercial:							1,875	0.62	1,875	0.62
Institutional:										
Other Non-Residential Type(s): _____										
Non-Residential Totals:							1,875			
C. TOTAL SERVICING (L/S):										
NEAR TERM SERVICING REQUEST: (construction within 3 years)	UNITS	UNITS	UNITS				93	UNITS	93	UNITS
	GFA	GFA	GFA					GFA		GFA
	L/S	L/S	L/S				1.69	L/S	1.69	L/S
MED. TERM SERVICING REQUEST: (construction in 3 to 5 years)	UNITS	UNITS	UNITS					UNITS		UNITS
	GFA	GFA	GFA					GFA		GFA
	L/S	L/S	L/S					L/S		L/S
LONG-TERM SERVICING REQUEST: (construction in 5 to 10 years)	UNITS	UNITS	UNITS					UNITS		UNITS
	GFA	GFA	GFA					GFA		GFA
	L/S	L/S	L/S					L/S		L/S

PART 6: PLANNING INFORMATION		
Official Plan Development Stage Area: (See Official Plan Map Schedule 'B1', check all that apply)	Urban Area: <input type="checkbox"/> Stage 1 <input type="checkbox"/> Stage 2 <input type="checkbox"/> Stage 3	Other: <input checked="" type="checkbox"/> Non-Urban
Related Planning Applications: (check all that apply)	<input checked="" type="checkbox"/> Official Plan Amendment <input checked="" type="checkbox"/> Zoning By-law Amendment <input checked="" type="checkbox"/> Draft Plan of Subdivision / Condominium <input type="checkbox"/> Part-Lot Control Exemption <input type="checkbox"/> Consent <input type="checkbox"/> Minor Variance <input type="checkbox"/> Site Plan	
Status of Related Planning Applications / Approvals / Permits / Agreements: (check all steps completed and current status of applicable approvals, permits and agreements)		
INITIAL PHASE	REVIEW PHASE	APPROVALS PHASE
<input type="checkbox"/> Proposal / Concept <input type="checkbox"/> Pre-application Record <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Deemed Complete	<input type="checkbox"/> Circulated <input type="checkbox"/> Public Meeting(s) Held <input type="checkbox"/> Comments Received <input type="checkbox"/> Comments Addressed	<input type="checkbox"/> Draft/Conditional Approval <input type="checkbox"/> In Appeal Period/Appealed <input type="checkbox"/> Development Agreement <input type="checkbox"/> Final Approval/Registered
MUNICIPAL AGREEMENTS / PERMITS		OTHER APPROVALS / PERMITS
<input type="checkbox"/> Municipal Site Alteration Permit <input type="checkbox"/> Pre-Servicing Agreement <input type="checkbox"/> Subdivision/Condominium Agreement <input type="checkbox"/> Site Plan Agreement <input type="checkbox"/> Deemed Complete		<input type="checkbox"/> NVCA Permit <input type="checkbox"/> MTO Building / Land Use Permit <input type="checkbox"/> County and/or MTO Entrance Permit <input type="checkbox"/> County and/or MTO Agreement <input type="checkbox"/> Environmental Compliance Approval (ECA) <input type="checkbox"/> Other: _____
Planning Objectives & Evaluation Criteria: (per Official Plan, check all that apply)		
For this servicing request, does the proposed/planned development:		
<input type="checkbox"/> Contribute to meeting the intensification target within the built-up area?		
<input type="checkbox"/> Contribute to achieving the density target in the designated greenfield area?		
<input checked="" type="checkbox"/> Include mixed-use, commercial, employment or institutional development on land designated for these uses?		
<input type="checkbox"/> Contribute to meeting the affordable housing targets of the Official Plan?		

- ☐ Include rental housing and/or housing designed to meet special needs?
(check all that apply)
- ☐ Rental ☒ Seniors ☐ Accessible ☐ On-site support services
- ☐ Other special needs: _____
- ☐ Optimize the use of existing municipal infrastructure within the urban area?
- ☒ Represent a logical, cost-efficient extension of existing services within the urban area?
- ☐ Support active transportation (walking, cycling)?
- ☐ Support the use of transit and/or provide facilities for future transit services?
- ☐ Provide indoor community facilities such as schools or recreation facilities?
- ☐ Maximize parks and open space provision?
- ☒ Contribute to enhanced urban design?
- ☒ Contribute to a complete community and compact urban form?

PART 7: SUPPORTING INFORMATION**Plans, studies and supporting justification:**

(check all that apply, attach any other relevant information to support the servicing request)

- ☒ Development Concept Plan
- ☒ Draft Plan or Site Plan
- ☒ Functional Servicing Report
- ☐ Environmental Assessment(s)
- ☒ Planning Justification Report
- ☒ Environmental Impact Study
- ☒ Traffic Impact Study
- ☐ Other: _____

What are the servicing estimates based on?

(check all that apply, list information below)

- ☐ Detailed Engineering Plans and Design Sheets
- ☒ Functional Servicing Report
- ☐ Preliminary Engineering Estimate
- ☐ Other: _____

Engineering Report & Drawings:	Prepared by:	Date:
Functional Servicing Report	IBI Group	March 15, 2021
Functional Grading Plan	IBI Group	March 15, 2021
Functional Watermain Servicing Plan	IBI Group	March 15, 2021
Functional Sanitary Sewer Servicing Plan	IBI Group	March 15, 2021
Functional Storm Sewer Servicing Plan	IBI Group	March 15, 2021
Floodplain Cut and Fill Plan	IBI Group	March 15, 2021
Drainage Plan	IBI Group	March 15, 2021

PART 8: AUTHORIZATION

I (we), Shakir Rehmatullah of the City of Markham, in the
County/Region of York, do hereby authorize Emma Wast
to submit this allocation request on my (our) behalf.

Signature(s) of Owner(s):

Owner(s)

April 12/2021
Date**PART 9: AFFIDAVIT**

I (we), Shakir Rehmatullah of the City of Markham, in the
County/Region of York, do hereby:

1. Petition the Town of Shelburne to approve or renew the subject servicing allocation;
2. Certify that I (we) have full legal right to request such action;
3. Understand that this Servicing Request/Renewal Form and related material and all attachments become official records of the Town of Shelburne and will not be returned, and that the information contained in the Form may be used in reports and other documents produced by the Town of Shelburne as a matter of public record;
4. Solemnly declare that all the statements contained in this Request/Renewal Form and any documents or plans submitted herewith are true and correct to the best of my (our) knowledge and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Signature(s) of Owner(s) or Authorized Agent:

Owner(s)

April 12/2021
Date

Authorized Agent

Date