Part of Lot 1, Concession 3, Old Survey (Former Geographic Township of Amaranth) Town of Shelburne, County of Dufferin

Servicing Allocation Renewal – 33 Townhouse Units

Scone Developments Inc. (known as "Stoneridge Phase 1")

Town File No.: DPS 17/02, DPC 17/02 & Z17/05

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DESIGN PLAN SERVICES

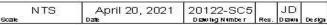
T O W N P L A N N I N G C O N S U L T A N T S

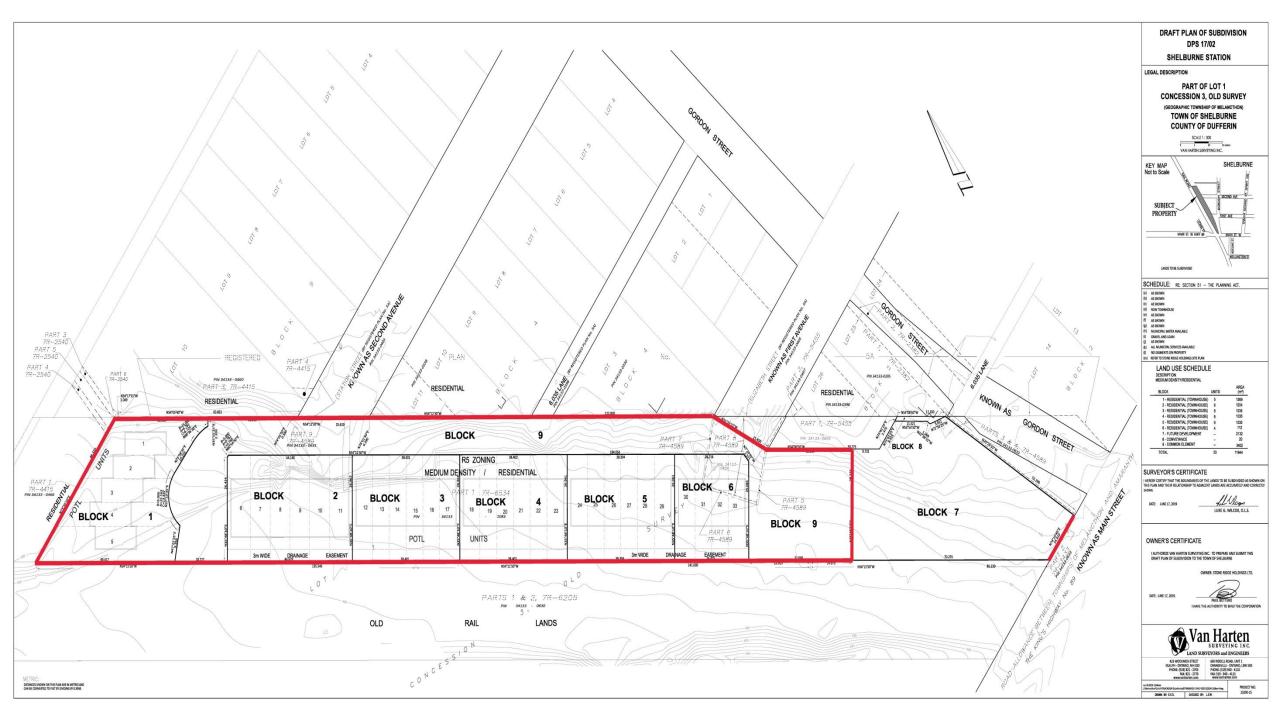


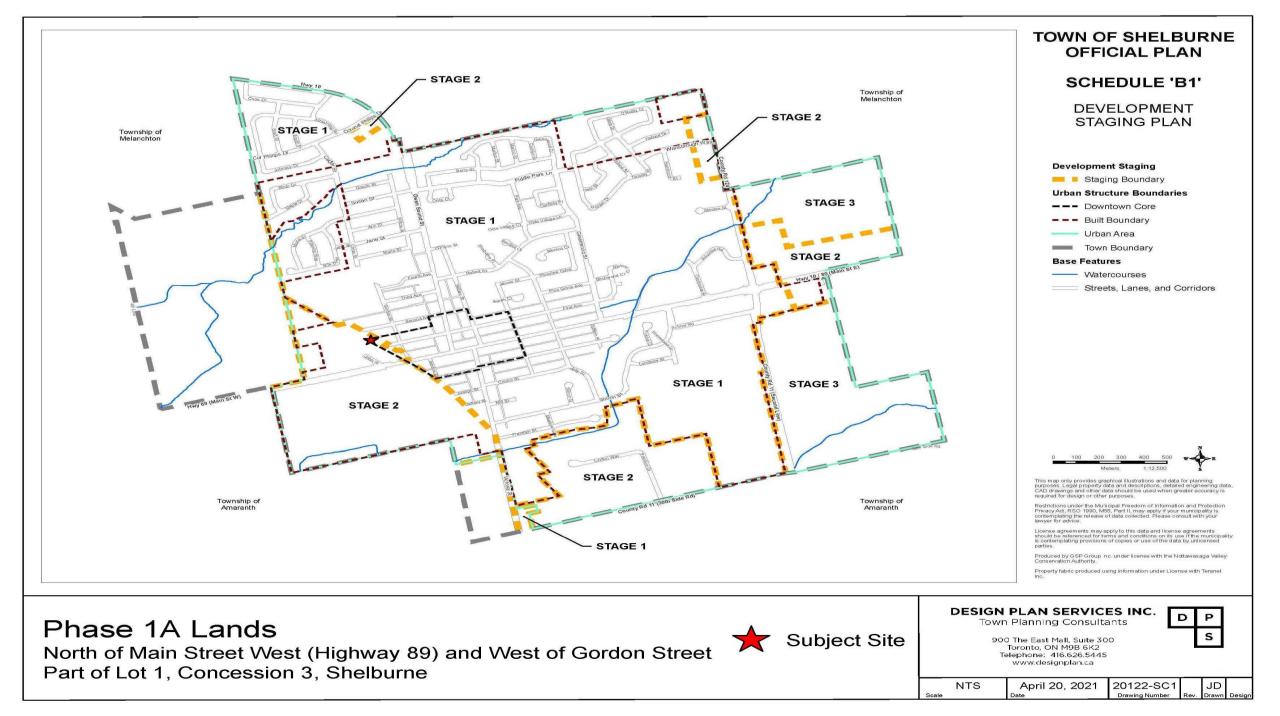
Phase 1A Lands North of Main Street West (Highway 89) and West of Gordon Street Part of Lot 1, Concession 3, Shelburne

Subject Site
Subject Site

Sown Planning Consultants	D	Ρ
900 The East Mall. Suite 300 Torento, ON 1998 632		S
Telephone: 416.626.5445 www.designplan.ca		







Ms. Denyse Morrissey Chief Administrator Officer Shelburne Town Hall 203 Main Street East Shelburne, Ontario L9V 3K7

Tuesday April 20, 2021

DPS File: 20122

RE: Part of Lot 1, Concession 3, Old Survey (Former Geographic Township of Amaranth) Town of Shelburne, County of Dufferin Servicing Allocation Renewal – 33 Townhouse Units Scone Developments Inc. (known as "Stoneridge Phase 1") Town File No.: DPS 17/02, DPC 17/02 & Z17/05

We are in receipt of your letter dated April 7, 2021 regarding the special meeting of Town Council to consider servicing allocation and renewal requests in response to a recent review of remaining wastewater treatment servicing capacity. Specifically, it is our understanding that the estimated future servicing demands from planned and proposed development will exceed the remaining capacity and landowners are being asked to request renewal of servicing allocations through this process.

As such on behalf of our client, Scone Developments Inc., enclosed is the Municipal Servicing Request / Renewal Form for the 33 townhouse unit development that is Draft Plan approved north of Main Street West and west of Gordon Street, at the west end of First Avenue West and Second Avenue West (herein referred to as the "subject property"). This excludes the future development block (Block 7) which will be discussed under separate cover.

Applications for Plan of Subdivision (DPS 17/02) and Plan of Condominium (DPC 17/02) received Draft Plan approval on July 3, 2019 and approval lapses on July 22, 2022. There is a related Zoning By-law Amendment application (Z17/05) for removal of the holding provision.



## **Property Description**

The subject property is legally described as Part of Lot 1, Concession 3, Old Survey (former geographic Township of Amaranth) in the Town of Shelburne within the County of Dufferin. The subject property is located north of Main Street West and west of Gordon Street, at the west end of First Avenue West and Second Avenue West. The subject property does not have a municipal address, is vacant and is approximately 0.9868 ha in size. The subject property was previously referred to as "Stoneridge Phase 1" by the municipality based on the previous ownership.

## **Project Description**

The proposal is to construct 33 townhouse units by creating blocks of freehold townhouse dwellings and a common element block for a road, stormwater management facility, sidewalks and parking. See attached Draft Plan previously submitted.

## **Servicing Allocation Request**

The subject property is located within the Urban Area, within the Built Boundary, partly within the Downtown Core and identified within Stage 2 on the Development Staging Plan within the Town of Shelburne's Official Plan as Schedule B1, see attached.

Within Stage 2, the subject property represents the next area for development as it contributes to the intensification target within the built-up area and contributes to a complete community and compact built form. The proposal also takes advantage of existing municipal infrastructure and represents a logical, cost-efficient extension of existing services within the urban area with proposed and existing residential to the northeast and east.

As described in Report DO 2021-02 regarding Sewage Capacity Allocation dated March 22, 2021, "the Official Plan Development Staging Plan...and related policies guide the allocation of servicing to new development...For Stage 2, reserve servicing capacity is required for vacant or under-utilized land in the built-up area and mixed use, commercial, employment and institutional areas...In all areas, allocation of servicing to specific developments is determined at the time of development approval."

Given the status of this proposal, the subject property received servicing allocation at Draft Plan Approval as noted in the recommendations of Report P2019-15:

"That Council allocate a total maximum of 33 dwelling units of wastewater treatment servicing capacity to the Stone Ridge Holdings Inc. Draft Plan of Subdivision File DPS 17/02 and that such



allocation of the service shall run with draft plan approval until the plan is registered and all dwelling units are constructed and occupied or until the draft plan expires, whichever occurs first."

This recommendation was approved by Council on June 24, 2019, which is further reflected on Appendix 2 to Report DO 2021-02 under "Residential Allocations" as "Stoneridge Ph. 1" with the application status noted as "Draft Plan Approved" for" 33 units" under "Stage 2" (see attached).

Our client is actively progressing through the draft plan conditions and at the time of writing this letter, the Pre-Servicing Agreement for the subject property is targeted to go before Council for approval on April 26, 2021. Additionally, site alteration has commenced onsite and the sales program for the site has resulted in the units being sold out.

**Consequently, our request is for renewal of the servicing allocation that has already been provided as it is required in the near term with further site works imminent this year**. As indicated in the Municipal Servicing Request / Renewal Form attached, the total servicing requirement for this proposal is 2.7 L/s.

It is our request that the Town of Shelburne maintain the residential allocation currently reserved for this development, in order to allow construction to progress, for delivery of these units in a timely manner and in recognition of the financial considerations that have been made based on this existing allocation.

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Sincerely,

DESIGN PLAN SERVICES INC.

Kimberley Harrison-McMillan, BES, MCIP, RPP Project Manager

Encl.

cc. Jennifer Willoughby, Director of Legislative Services/Clerk Steve Wever, Planner



#### Attachments:

-

Municipal Servicing Request / Renewal Form Approved Draft Plan Town of Shelburne Official Plan, Schedule 'B1' – Development Staging Plan Report DO 2021-02: Sewage Capacity Allocation

# MUNICIPAL SERVICING REQUEST / RENEWAL FORM

1

PART 1: APPLICANT / AGENT / PROPE		
Name of Applicant*:	Section 1	Phone:
Design Plan Services Inc.		416-626-5445
Mailing Address:		E-mail:
900 The East Mall, Suite 300, Toronto, ON	N M9B 6K2	kimberley@designplan.ca
Name of Agent*:		Phone:
Mailing Address:		E-mail:
Name of Property Owner*:		Phone:
Scone Developments Inc.		416-243-3434
Mailing Address:		E-mail:
200 Ronson Drive, Suite 203, Toronto, O	N M9W 5Z9	mmelchoir@coram.com
Name of Consulting Engineering Firm R. J. Burnside & Associates Limited	n:	Phone: 705-795-9515
Engineer Contact Name:		Email:
Engineer Contact Name: Heather Simpson All correspondence in respect to this E Applicant		Heather.Simpson@rjburnside.com forwarded to: (check applicable)
Heather Simpson	Property	Heather.Simpson@rjburnside.com forwarded to: (check applicable) Owner
Heather Simpson All correspondence in respect to this D Applicant D Agent	Property	Heather.Simpson@rjburnside.com forwarded to: (check applicable) Owner
Heather Simpson All correspondence in respect to this D Applicant D Agent *If a numbered company, also provi PART 2: PROPERTY INFORMATION Property Address:	Property	Heather.Simpson@rjburnside.com forwarded to: (check applicable) Owner
Heather Simpson All correspondence in respect to this D Applicant D Agent *If a numbered company, also provi PART 2: PROPERTY INFORMATION Property Address: (describe location)	□ Property ide the name of	Heather.Simpson@rjburnside.com forwarded to: (check applicable) Owner
Heather Simpson All correspondence in respect to this D Applicant D Agent *If a numbered company, also provi PART 2: PROPERTY INFORMATION Property Address: (describe location North of Main Street West 4	□ Property ide the name of	Heather.Simpson@rjburnside.com forwarded to: (check applicable) Owner
Heather Simpson         All correspondence in respect to this	□ Property ide the name of and west of Gordon Street, at the w	Heather.Simpson@rjburnside.com forwarded to: (check applicable) Owner
Heather Simpson         All correspondence in respect to this            ■ Applicant             ■ Applicant          *If a numbered company, also provi <b>PART 2: PROPERTY INFORMATION</b> Property Address:          (describe location         f no civic address)         North of Main Street West a          -egal Description:	Property ide the name of and west of Gordon Street, at the of ssion 3, Old Survey (Geogra	Heather.Simpson@rjburnside.com forwarded to: (check applicable) Owner □ Engineer a principal of the company. west end of First Avenue West and Second Avenue West. applic Township of Melanchton), in the Town of Shelburne.
Heather Simpson         All correspondence in respect to this	Property ide the name of and west of Gordon Street, at the v ssion 3, Old Survey (Geogra Adjoining	Heather.Simpson@rjburnside.com forwarded to: (check applicable) Owner □ Engineer a principal of the company. vest end of First Avenue West and Second Avenue West.

# MUNICIPAL SERVICING REQUEST / RENEWAL FORM

## **Town of Shelburne**

PART 3: EXISTING BUILDINGS	& STRUCTURES	
Are there any existing buildi	ngs or structures on the property?  _ YES	∎ NO
If YES, please complete the	# of Existing Dwelling Units:	
following:	Existing Industrial Gross Floor Area (m <sup>2</sup> ):	
	Existing Commercial Gross Floor Area (m <sup>2</sup> ):	iga ta el ru
	Existing Institutional Gross Floor Area (m <sup>2</sup> ):	
	Other Existing Gross Floor Area (m <sup>2</sup> ):	

PART 4: EX	ISTING AND PROPOSED SERVICING	
(check all that apply)	Existing Non-Municipal / Private Servicing	Existing and Proposed Municipal Servicing
Water Supply:	<ul> <li>Private Well</li> <li>Other Private Water Supply:</li> </ul>	<ul> <li>Existing Municipal Watermain</li> <li>Connection</li> <li>Proposed New Municipal Watermain</li> <li>Connection</li> </ul>
Sanitary:	<ul> <li>Private Septic</li> <li>Other Private Sanitary System:</li> </ul>	<ul> <li>Existing Municipal Sanitary Sewer</li> <li>Connection</li> <li>Proposed New Municipal Sanitary</li> <li>Sewer Connection</li> </ul>

# PART 5: PROPOSED DEVELOPMENT AND SERVICING REQUEST WORKSHEET

Please complete the table on the following page. Instructions:

For each of the Development Staging Areas (or Non-Urban Area) that apply to the subject property(ies), fill in all rows that apply based on development plans and engineering report/estimates, including:

- A. Number of residential units by type and requested wastewater servicing in Litres per Second (L/S)
- **B. Non-residential Gross Floor Area (GFA)** in Square Metres (m<sup>2</sup>) by type and wastewater servicing (L/S)
- **C.Total requested wastewater servicing (L/S)** and expected timing of the total units, non-residential GFA and wastewater servicing (L/S) in the near-term (within 3 years), medium term (3 to 5 years) and long-term (5 to 10 years) construction horizons

# MUNICIPAL SERVICING REQUEST / RENEWAL FORM

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A. RESIDENTIAL:	STA	GE 1	STA	GE 2	STA	GE 3	URE	BAN		
	UNITS	L/S	UNITS	L/S	UNITS	L/S	UNITS	L/S	UNITS	L/S
Single & Semi-detached:					1.030	le di Sol	Ko'n B.	-970		
Townhouse:			33	2.7					33	2.7
Apartments (≤1 bedroom):										
Apartments (2+ bedrooms):										
Other Residential Type(s):					5.58.99	a ghi	001910	én i		
Residential Totals:										
B. ICI / NON-RESIDENTIAL:	GFA	L/S	GFA	L/S	GFA	L/S	GFA	L/S	GFA	L/S
Industrial:					040 F		tos-			
Commercial:					1.00				1.1.1.1	
Institutional:										
Other Non-Residential Type(s):					their			n i i i		
Non-Residential Totals:						The second		Gent. Dene		2
C. TOTAL SERVICING (L/S):	Sin Lonis	17.05						\$10,4a	15421,80	
NEAR TERM SERVICING		INITS	33 L	INITS	U	NITS	U	NITS	33 L	JNITS
REQUEST: (construction within 3 years)		GFA		GFA (	1112112	FA	The second second	FA	70.1.2	GFA
		/S INITS		/S NITS		/S		/S		./S
MED. TERM SERVICING REQUEST:		FA		FA	31.1.26	NITS FA	all services	NITS FA		INITS
construction in 3 to 5 years)		/S		/S		/S		/S		GFA /S
ONG-TERM SERVICING	U	NITS	U	NITS		NITS		NITS		INITS
construction in 5 to 10	G	FA	G	FA	G	FA	G	FA	G	FA
rears)	L,	/S	L,	/S	L/	'S	L,	'S	L	/S

# MUNICIPAL SERVICING REQUEST / RENEWAL FORM

# Town of Shelburne

PART 6: PLANNING INFORMATION		
Official Plan Development Stage Area: (See Official Plan Map Schedule 'B1', check all that apply)	Urban Area: Stage 1 Stage 2 Stage 3	Other: Non-Urban
<b>Related Planning Applications:</b> (check all that apply)	<ul> <li>Official Plan A</li> <li>Zoning By-lav</li> <li>Draft Plan of S</li> <li>Part-Lot Contr</li> <li>Consent</li> <li>Minor Variand</li> <li>Site Plan</li> </ul>	v Amendment Subdivision / Condominium rol Exemption

Status of Related Planning Applications / Approvals / Permits / Agreements: (check all steps completed and current status of applicable approvals, permits and agreements)

INITIAL PHASE	REVIEW PHASE	APPROVALS PHASE
Proposal / Concept	□ Circulated	Draft/Conditional Approval
- Pre-application Record	Public Meeting(s) Held	L In Appeal Period/Appealed
□ Submitted	□ Comments Received	Development Agreement
Deemed Complete	Comments Addressed	Final Approval/Registered

MUNICIPAL AGREEMENTS / PERMITS	OTHER APPROVALS / PERMITS
Municipal Site Alteration Permit	□ NVCA Permit
VPre-Servicing Agreement	- MTO Building / Land Use Permit
Subdivision/Condominium Agreement	County and/or MTO Entrance Permit
🗆 Site Plan Agreement	County and/or MTO Agreement
n Deemed Complete	Environmental Compliance Approval (ECA)     Other:

**Planning Objectives & Evaluation Criteria:** (per Official Plan, check all that apply)

For this servicing request, does the proposed/planned development:

- Contribute to meeting the intensification target within the built-up area?
- Contribute to achieving the density target in the designated greenfield area?
- Include mixed-use, commercial, employment or institutional development on land designated for these uses?
- Contribute to meeting the affordable housing targets of the Official Plan?

# MUNICIPAL SERVICING REQUEST / RENEWAL FORM

- Include rental housing and/or housing designed to meet special needs? (check all that apply)
  - □ Rental □ Seniors □ Accessible □ On-site support services
  - Other special needs: \_\_\_\_
- Optimize the use of existing municipal infrastructure within the urban area?
- Represent a logical, cost-efficient extension of existing services within the urban area?
- Support active transportation (walking, cycling)?
- Support the use of transit and/or provide facilities for future transit services?
- Provide indoor community facilities such as schools or recreation facilities?
- Maximize parks and open space provision?
- Contribute to enhanced urban design?
- Contribute to a complete community and compact urban form?

PART 7: SUPPORTING INFORMAT	ION
Plans, studies and supporting justification: (check all that apply, attach any other relevant information to support the servicing request	<ul> <li>Development Concept Plan</li> <li>Concept Plan</li> <li>Draft Plan or Site Plan</li> <li>Functional Servicing Report</li> <li>Environmental Assessment(s)</li> <li>Planning Justification Report</li> <li>Environmental Impact Study</li> <li>Traffic Impact Study</li> <li>Cother: SWM Report</li> </ul>
What are the servicing estimates based on? (check all that apply, list information below)	<ul> <li>Control Design Sheets</li> <li>Control Design Sheets</li> <li>Functional Servicing Report</li> <li>Preliminary Engineering Estimate</li> <li>Other:</li> </ul>

Engineering Report & Drawings:	Prepared by:	Date:
Issued for Final Submission Package	R.J. Burnside & Associates	Feb. 12, 2021
Functional Servicing & Prelim. SWM Report	R.J. Burnside & Associates	March 2019
Revised Fourth Submission SWM Report	R.J. Burnside & Associates	Feb. 12, 2021

# MUNICIPAL SERVICING REQUEST / RENEWAL FORM

I (we), Scone Developments Inc	c. of the CITY OF TORONTO , in the
County/Region of	do hereby authorize Design Plan Services Inc.
to submit this allocation requises Signature(s) of Owner(s)	): April 19, 2021

1 (we), Kim Harrison -McMillan	of the City	of Tononto	in the
County/Region of		, do hereby:	

- Petition the Town of Shelburne to approve or renew the subject servicing allocation;
- 2. Certify that I (we) have full legal right to request such action;
- Understand that this Servicing Request/Renewal Form and related material and all attachments become official records of the Town of Shelburne and will not be returned, and that the information contained in the Form may be used in reports and other documents produced by the Town of Shelburne as a matter of public record;
- 4. Solemnly declare that all the statements contained in this Request/Renewal Form and any documents or plans submitted herewith are true and correct to the best of my (our) knowledge and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Signature(s) of Owner(s) or Authorized Agent:

Owner(s)

Date

April 19/21

Authorized Agent

RESIDENTIAL ALLOCATIONS					
Development Area	Status	Units	Units Allocate	ed	
		Units	Stage 1	Stage 2	Stage 3
Built-Up Area	Severances/Infill/Conversions Approved	14	14		orage o
600 Main St. E.	Draft Plans Approved	58	58		
Hyland Village*	Approved / Under Construction	178		178	
Stoneridge Ph. 1	Draft Plans Approved	33			
Fieldgate	Draft Plan Approved			33	
TOTAL RESIDENTIAL		257			257
		540	72	211	257

\*NOTE: Hyland Village subdivision 245 units with 178 units remaining unbuilt / unoccupied as of Dec. 31, 2020

Development Area	Status	GFA GFA (Ha) Alloca (Ha) Stage 1 Stage 2	LLOCATIONS GFA (Ha) Allocated		
			Stage 3		
BMP Expansion	Approved with Conditions	0.37	0.37		
301 Col. Phillips Dr.	Approved / Under Construction	0.19	0.07	0.19	
147 Luxton Way	Approved / Under Construction	0.21		0.19	
IRS - 108 Prentice Dr.	Approved / Under Construction	0.96			
Turnstone Phase 1C	Approved / SP Amendment Received			0.96	
TOTAL ICI ALLOCATE	Trippiotod / or Amendment Received	0.20		0.20	
I OTAL IOTALLOCATE		1.93	0.37	1.57	-

NET REMAINING CAPACITY (UNALLOCATED):

# 79 M3/DAY = 94 UNITS OR 2.83 HA GFA

RESIDENTIAL DEMANDS					
Development Area	Status	Units	U	Units Allocated	
		Onits	Stage 1	Stage 2	Stage 3
Downtown / Infilling	Varies – in process, proposed, potential	31	31		
124 Owen Sound St.	Application received / in process	44	44		
416-428 Main St. W.	Application received / in process	190		190	the second s
501 Main St. W.	Application received / in process	74			
501 Main St. W. Ph. 2	Proposed / future block on Draft Plan	50		74	
Stoneridge Ph. 2	Proposed / future block on Draft Plan			50	
Fieldgate Ph. 2	Proposed / future block on Drait Plan	15		15	
	Proposed / future block on Draft Plan	75			75
Flato / Expansion Area	Pre-consultation / requires OPA	93			10
TOTAL RESIDENTIAL	DEMANDS	572	75	329	75

Commercial         Designated and zoned / future phases         2.36         0.48           Institutional         Designated and zoned / pre-consultation         0.37         0.37	DEMANDS GFA (Ha)		
Precugate Commercial         Application received / in process         0.63           BMP         Additional effluent capacity requested         -           Industrial Park         Varies – pre-consultation / proposals         2.59           Industrial Expansion         Designated and zoned / pre-consultation         3.42         0.92           Commercial         Designated and zoned / future phases         2.36         0.48           Institutional         Designated and zoned / pre-consultation         0.37         0.37	Stage 2	Stage 3	
Industrial Park         Varies – pre-consultation / proposals         2.59           Industrial Expansion         Designated and zoned / pre-consultation         3.42         0.92           Commercial         Designated and zoned / future phases         2.36         0.48           Institutional         Designated and zoned / pre-consultation         0.37         0.37	0.63		
Industrial Park         Varies – pre-consultation / proposals         2.59           Industrial Expansion         Designated and zoned / pre-consultation         3.42         0.92           Commercial         Designated and zoned / future phases         2.36         0.48           Institutional         Designated and zoned / pre-consultation         0.37         0.37	0.00		
Industrial Expansion         Designated and zoned / pre-consultation         3.42         0.92           Commercial         Designated and zoned / future phases         2.36         0.48           Institutional         Designated and zoned / pre-consultation         0.37         0.37	2.59		
Commercial         Designated and zoned / future phases         2.36         0.48           Institutional         Designated and zoned / pre-consultation         0.37         0.37			
Institutional Designated and zoned / pre-consultation 0.37 0.37	2.50		
Elato / Expansion Area Designated and Zoned / pre-consultation 0.37 0.37	1.88		
Flato / Expansion Area Dre consultation /			
TOTAL ICI DEMANDS 9.56 1.77	7.60		

REMAINING CAPACITY (UNALLOCATED)	RESIDENTIAL	ICI
Capacity (80% Residential, 20% ICI)	75 units	0.57 Ha
Future Demands Estimate	572 units	9.56 Ha
RESERVE CAPACITY AFTER DEMANDS (SHORTFALL)	(497 units)	(8.99 Ha)

