



Corporation of the Town of Shelburne

Council Minutes

May 8, 2023

6:30 pm

Electronic Participation

Members in attendance: Mayor Wade Mills
Councillor Walter Benotto
Councillor Kyle Fegan
Councillor Len Guchardi
Deputy Mayor Shane Hall
Councillor Dan Sample
Councillor Lindsay Wegener

Staff attending: Denyse Morrissey, CAO
Carey Holmes, Director of Financial
Services/Treasurer
Jennifer Willoughby, Director of Legislative
Services/Clerk
Alice Byl, Deputy Clerk/Committee Coordinator
Jim Moss, Director of Development and Operations
Steve Wever, Town Planner

Others Present: Steve Burnett, Town Engineer,
Maryon English, Deputy Treasurer,
Murray Short, RLB Auditors

1. Call to Order

Meeting called to order at 7:02 pm by Mayor Mills.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of

the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:

<https://www.dccrc.ca/educational-links/>

2. Disclosure of Pecuniary Interest and General Nature Thereof

Deputy Mayor Hall declared a conflict with item 6.1.1 - Report SBA 2023-03 Sewage Capacity Allocation as he is an employee for one of the perspective applicants seeking capacity.

3. Adoption of Minutes

1. Minutes from the April 24, 2023, Council meeting

Motion # 1

Moved By Councillor Benotto

Seconded By Councillor Sample

BE IT RESOLVED THAT the minutes from the Regular Council meeting held April 24, 2023, be approved as presented and circulated.

CARRIED, W. Mills

4. Public Participation

1. Public Question Period

No questions.

Jim Moss, Director of Development and Operations provided an update regarding a previous question asked by the current resident of 415 Victoria Street.

2. Presentations

1. Presentation of Town of Shelburne 2022 Financial Statements by Murray Short, RLB Auditors

Murray Short of RLB Auditors presented the 2022 Financial Statements to Council.

Motion # 2

Moved By Deputy Mayor Hall

Seconded By Councillor Guchardi

BE IT RESOLVED THAT Council receives and approves the 2022 Financial Statements from RLB as presented.

CARRIED, W. Mills

2. Proclamation - National Public Works Week

WHEREAS public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and wellbeing of the people of Ontario; and

WHEREAS these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS it is in the public interest for the residents, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities;

THEREFORE, BE IT RESOLVED THAT I, Mayor Wade Mills, do hereby proclaim May 21 - 27, 2023 as National Public Works Week in the Town of Shelburne.

3. Deputations on Agenda Items

5. Council Inquiries

Councillor Guchardi provided an update regarding the Ontario Bike Summit conference he attended.

6. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report SBA 2023-03 from the Municipal Engineer regarding Sewage Capacity Allocation - Requested Demands

Deputy Mayor Hall did not participate in the discussion.

Steve Burnett, Town Engineer and Steve Wever, Town Planner presented and reviewed the report with Council.

Motion # 3

Moved By Councillor Fegan

Seconded By Councillor Guchardi

BE IT RESOLVED THAT Council of the Town of Shelburne receives report SBA 2023-03 Sewage Capacity Allocation - Requested Demands dated May 8, 2023, for information purposes;

AND THAT Council establish servicing reserves of 45 m³/day for ICI development in the Stages 1 & 2 areas; and, 15 m³/day for residential and mixed-use infill and intensification in the Stage 1 & 2 areas as summarized in report SBA 2023-03;

AND THAT allocation of servicing capacity will be considered at the time of development approval for the priority projects identified in the report.

CARRIED, W. Mills

2. Request from the Canada Day Committee regarding extended use of Fiddle Park - July 1, 2023

Motion # 4

Moved By Councillor Benotto

Seconded By Councillor Sample

BE IT RESOLVED THAT Council receives the resolution from the Canada Day Committee;

AND THAT relief be granted from the Parks Use By-law for Canada Day events on July 1, 2023, at Fiddle Park,

AND THAT the time be extended from 11:00 pm until 2:00 am on July 2, 2023.

CARRIED, W. Mills

3. Request from Parkinson Canada for waiving of Rental Fees

The cost associated with the waiving of fees request is \$135.00 plus HST.

Motion # 5

Moved By Councillor Guchardi

Seconded By Councillor Benotto

BE IT RESOLVED THAT the request from Parkinson Canada for the waiving of Road Occupancy Permit Fees be approved.

CARRIED, W. Mills

4. Request from Taylor Wallace regarding Shelburne Terry Fox Run for waiving of Rental Fees

The cost associated for the waiving of fees request is \$81.60 plus HST.

Motion # 6

Moved By Councillor Wegener

Seconded By Councillor Benotto

BE IT RESOLVED THAT the request from the Shelburne Terry Fox Run for waiving of rental fees for Natasha Paterson Park - Pavilion be approved.

CARRIED, W. Mills

5. Request from Centre Dufferin District High School for waiving of Rental Fees

The cost associated with the waiving of fees request is \$276.62 (includes HST).

Motion # 7

Moved By Councillor Benotto

Seconded By Mayor Mills

BE IT RESOLVED THAT the request from Centre Dufferin District High School for the waiving of rental fees for Natasha Paterson Park - Pavilion be approved.

CARRIED, W. Mills

6. Request from Pickin' In The Park for allowance of Smoking within Fiddle Park boundaries during their scheduled events

The Director of Legislative Services/Clerk provided an update to Council regarding the Smoking and Vaping By-law.

Motion # 8

Moved By Councillor Sample

Seconded By Councillor Guchardi

BE IT RESOLVED THAT the letter from Pickin' in the Park be received;

AND THAT Council provides relief under the Smoking and Vaping By-law to permit smoking within Fiddle Park boundaries for the Pickin' In The Park events in May and July of 2023;

AND THAT Council also asks the organizers to ensure that guests properly dispose of their cigarette butts.

CARRIED, W. Mills

7. Correspondence from the Shelburne Public Library regarding appointing additional Board Public Appointees

Motion # 9

Moved By Mayor Mills

Seconded By Councillor Guchardi

BE IT RESOLVED THAT the correspondence from the Shelburne Public Library Board regarding appointing additional members be received;

AND THAT Council will request that the Committee Appointment Sub-committee reconvene to review the original applicants that had applied for the library board;

AND THAT the Committee bring forward a recommendation to Council for two additional public members to a June meeting.

CARRIED, W. Mills

7. Councillor Motions (Notice of Motion)

No notices of Motion received.

8. Communications

1. Adopted Minutes from the Canada Day Festival Committee
Adopted Minutes from April 4, 2023, and April 13, 2023
2. Adopted Minutes from the Shelburne and District Fire Board
Adopted Minutes from September 6, 2022, November 1, 2022, November 9, 2022, January 3, 2023, January 20, 2023, and February 7, 2023
3. Thank you letter from the Shelburne Public Library regarding March Break

4. Correspondence from the Centre Dufferin Recreation Centre - 2023 Draft Budget

Councillor Sample informed Council of the increase to the budget to fund the CDRC based on the swimming pool repairs and additional software.

The Director of Financial Services/Treasurer updated Council regarding Shelburne's funding amount of \$29,000 for the Town of Shelburne.

5. Correspondence from the County of Dufferin regarding the Passing of Dufferin County Official Plan Amendment No. 2
6. Correspondence from Headwaters Health Care Centre regarding 2023-2028 Clinical Priority Plan
7. Correspondence from the Township of Amaranth regarding Shared and Combined Services
8. Correspondence from the Town of Mono regarding support for Hwy 10 Traffic Study
9. Correspondence from the Township of Mulmur and Montague Township regarding Support of Bill 5
10. Correspondence from the Township of Melancthon regarding Enbridge charging for utility locates
11. Correspondence from the City of Stratford regarding Use of Long-Term Care Funding to Support Community Care Services
12. Correspondence from the Town of Coburg regarding Reducing Municipal Insurance Costs

Motion # 10

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT Council of the Town of Shelburne supports the Corporation of the Town of Coburg's resolution advocating for the reduction in municipal insurance costs.

CARRIED, W. Mills

13. Correspondence from SPR Associates regarding an assessment of Ontario public opinion regarding Bill 23 and related measures affecting the Greenbelt and housing
14. Correspondence from the Region of Waterloo regarding Form 4 Financial Statement requirements
15. Correspondence from the Township of The Archipelago regarding Road Management Action on Invasive Phragmites
16. Correspondence from the Municipality of Dysart et al regarding Retention of Surplus Proceeds from Tax Sales
17. Correspondence from Non-Residents regarding the Trespass Policy

Motion # 11

Moved By Councillor Sample

Seconded By Councillor Guchardi

BE IT RESOLVED THAT Council receives the items listed under communications for information.

CARRIED, W. Mills

9. Closed Session (if required)

10. Confirming By-law

1. Confirming By-law # 28-2023 - May 8, 2023

Motion # 12

Moved By Deputy Mayor Hall

Seconded By Councillor Wegener

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 28-2023 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held May 8, 2023.

CARRIED, W. Mills

11. Adjourn

Motion # 13

Moved By Councillor Benotto

Seconded By Councillor Sample

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

CARRIED, W. Mills

Council meeting adjourned at 8:42 pm.

Mayor

Clerk