



SHELburne & DISTRICT FIRE BOARD

February 2, 2021

The Shelburne & District Fire Department **Board of Management** meeting was held electronically (Zoom ID 879 6778 2435) on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

1.1 Secretary-Treasurer, Nicole Hill, called meeting to order at 7:05 pm.

Appointments of:

2.1 Resolution # 1

Moved by F. Nix – Seconded by S. Martin

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2021:

Chairperson: Walter Benotto

Carried

2.2 Resolution # 2

Moved by J. Horner – Seconded by M. Mercer

BE IT RESOLVED THAT:

Although not required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2021:

Vice-Chairperson: Fred Nix

Carried

2.3 **Resolution # 3**

Moved by F. Nix

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2021:

Secretary-Treasurer: Nicole Hill

Carried

2.4 **Resolution # 4**

Moved by W. Hannon – Seconded by S. Martin

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2021:

Auditors: RLB, LLP

Carried

3. **Additions or Deletions**

None.

4. **Approval of Agenda**

4.1 **Resolution # 5**

Moved by S. Hall – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

5. **Approval of Minutes**

5.1 **Resolution # 6**

Moved by S. Hall – Seconded by J. Horner

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of December 1, 2020 as circulated.

Carried

6. **Pecuniary Interest**

6.1 No pecuniary interest declared.

7. **Public Question Period**

7.1 No public present.

8. **Delegations / Deputations**

8.1 No delegations present.

9. **New Business**

9.1 **Closed Session**

Resolution # 7

Moved by J. Horner – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following: Personal matters about an identifiable individual, including municipal or local board employees.

Carried

Resolution # 8

Moved by S. Hall – Seconded by J. Horner

We do now rise and report progress at 7:47 pm.

Carried

10. **Unfinished Business**

Nothing at this time.

11. **Chief's Report**

11.1 **Monthly Reports (December 2020 & January 2021)**

There was a total of 13 incidents for the month of December and 19 incidents for the month of January.

11.2 **Update from the Fire Chief**

The Chief advised that there are currently 11 inspections in progress or completed. Hoping to restart weekly training with a new scheduling protocol in February.

Participated in 12 Days of Holiday Fire Safety with Country 105. Organized with Community Safety Net for delivery of Children's Safety Manual and Farm Safety Manual sponsored by local businesses.

Rescue truck replacement committee has met when possible; 2 vendors have provided demonstrations. A used truck was assessed and dismissed based on advice from mechanic and experienced operators.

Presentation to Capt. Hardick of his 25 year Provincial Medal.

Resolution # 9

Moved by G. Little – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board donates \$500.00 to the GoFundMe set up for Jamie Dempster.

Carried

12. **Future Business:**

12.1 Annual Audit

13. **Accounts & Payroll – December 2020 & January 2021**

13.1 **Resolution # 10**

Moved by F. Nix – Seconded by H. Foster

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$61,723.15 for the period of November 29, 2020 to January 28, 2021 as presented and attached be approved for payment.

Carried

14. **Confirming and Adjournment**

14.1 **Resolution # 11**

Moved by M. Mercer – Seconded by G. Little

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 12**

Moved by J. Horner – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:27 pm to meet again on March 2, 2021 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Walter Benotto
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of February 2, 2021
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Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Sharon Martin	X	
Fred Nix	X	
Township of Melancthon		
Wayne Hannon	X	
Margaret Mercer	X	
Town of Shelburne		
Walter Benotto	X	
Shane Hall	X	
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	