

Appendix 4 – FS 2022-12

DRAFT 2023 BUDGET SCHEDULE

August 31, 2022	Submission Deadline for Annual Grant Applications – Present Dec 12, 2022
September/October 2022	Collection of data, quotes, estimates, etc., by department heads and senior management in preparation of preliminary budget meetings. All data to be submitted to Treasury no later than Friday, November 4, 2022
November 2022	Meeting with Department Heads to review preliminary information submitted for the Draft 2023 Budget along with five-year projected forecasts
December 12, 2022	Inaugural Meeting of Council & Presentations by Grant Applicants
January 9, 2023	Budget & Financial Education Session for Council
January 18, 2023 (not a meeting date)	Distribution of the 2023 Draft Budget for Council review only. Discussions will be scheduled for January 23, 2023 Council meeting. Choice of hard copy, electronic or both
January 23, 2023	Presentation of 2023 Draft Budget to Council with an addendum of any revisions that have taken place since the January 18, 2023 distribution
Jan 30 or Feb 6, 2023	Special Budget Meeting (if needed)
February 13, 2023	Presentation of Draft Budget to Public followed by discussion at the regular meeting of Council to follow the same evening
February 27, 2023	Approval of 2023 Budget by Resolution with authorization to prepare By-Law for next meeting
March 13, 2023	By-Law to Adopt the 2023 Budget