



A People Place, A Change of Pace
SHELBURNE
ONTARIO, CANADA

Meeting Date:	Monday, July 11, 2022
To:	Mayor Mills and Members of Council
From:	Jim Moss, Director, Development and Operations
Report:	DO2022-02
Subject:	Simon Street Storm Water Management Pond Slope Stabilization and Fence Repair Project

Recommendation

BE IT RESOLVED THAT Council receives report DO2022-02 dated July 11, 2022, for information;

AND FURTHER THAT Council approves staff's recommendation to award the Simon Street Storm Water Management Pond Slope Stabilization and Fence Repair Project to MJK Construction LTD. in the amount of \$80,817.79 HST inclusive to be funded from the Capital Reserve.

Background

Back in 2017/2018 Staff received questions from residents bordering the Simon Street Storm Water Management Pond (SWMP) on the east side. To them it appeared that the pond was slowly encroaching towards their property over a number of years.

Staff did look at the area and compared it the following year which at that point was starting to affect the property owners fencing with it beginning to lean in towards the SWMP.

Staff contacted our Town engineers, SBA and Associates, for a solution and an estimate to repair.

The east bank stabilization repair was estimated at \$50,000 and included in the 2020 budget to be funded from the General Capital Reserve.

To have a full understanding of what was going on with the subsurface of the bank and surrounding area some preliminary geotechnical work in the form of boreholes was performed with a report back to the Town in December of 2021. The report showed that the issue is unusually rapid soil settlement overtime since the construction of the subdivision and storm ponds in the late 1990's.

SBA and Associates produced a Request for Quotations (RFQ) for the project in the spring of 2022. The RFQ was sent to 12 local contractors and posted to the Town website with a closing date of June 24, 2022. The RFQ produced one submission from MJK Construction Inc of Mississauga Ontario which is summarized in Appendix 1.

Analysis

The submission came in at a quote of \$89,744.60 HST included, well over the budget estimate of \$50,000. Part of this increase can be attributed to a change in scope of work after receiving the results of the geotechnical report such as the helical screw replacement fence posts. The second part being the COVID-19 cost increases for material and labour which has been recognized on several Town projects in the last two years.

Given the progression of the settlement of soil in recent years, the issue with the residential fences and a shortage of contractors, Staff suggest proceeding with the project this summer.

Financial Impact

The funding for this project was originally budgeted from the Capital Reserve. Staff would recommend that the now quoted project of \$80,817.79 inclusive of the Town portion of the HST also be funded from this reserve.

Policies & Implications

Further settlement mainly noted in the spring may lead to damages on private property as the progression worsens and continues.

Consultation and Communications

S. Burnett and Associates – Dave Dagenais & Blake Aram
Treasurer - Carey Holmes

Council Strategic Priorities

Council's Strategic Priorities has three Goals - Sustainable, Engaged and Livable. There are a total of 12 targets with the three Goals.

The updated Simon Street Storm Water Management Pond Slope Stabilization and Fence Repair Project relates to the following Goals:

- Target T3: Invest and fund critical infrastructure for the future

Supporting Documentation

Appendix 1: SBA Letter and Recommendation: Simon Street Slope Stabilization & Fence Repair Summary of Bids

Respectfully Submitted and Prepared by:

Jim Moss, Director, Development and Operations

Reviewed by:

Denyse Morrissey, CAO



July 5, 2022

Town of Shelburne
203 Main Street East
Shelburne, ON L9V 3K7

Attn: Jim Moss, Director of Development & Operations

Re: Town of Shelburne, Simon Street SWM Pond Slope Stabilization & Fence Repairs
Summary of Bids
SBA File No: M20052

Dear Jim,

S. Burnett & Associates Limited (SBA) has prepared the following letter to summarize the bids received from Contractors regarding the Town of Shelburne, Simon Street SWM Pond Slope Stabilization & Fence Repairs Project. The Request for Quotation (RFQ) document was directly emailed to local contractors and uploaded to The Town of Shelburne website on May 31st, 2022. A total of twelve (12) contractors were forwarded the RFQ as follows:

- Hollowford Fencing
- Precision Farm Fencing Company
- Orangeville Fence
- Haywire Fencing
- BDR Property & Fence Building
- Hanley Fence & Decking Inc.
- Done Well Post Holes
- Jay Fencing Ltd.
- Alliston Fencing
- Pat Lalonde Fencing
- Simcoe Fence
- Premier Fencing & Backyard Solutions Inc.

A non mandatory but highly recommended Contractor's site visit was held on Wednesday June 8th, 2022 at 10:00 a.m. No Contractors were in attendance for this site visit.

One (1) addendum was issued throughout the RFQ process that addressed additional clarifications and adjustments to the project deadlines.

One (1) quotation was received by the closing date of Friday, June 24th, 2022 at 3:00 p.m. local time. The single bid submission was forwarded via email by the Contractors to Carey Holmes, Treasurer, Town of Shelburne. The bid received was from the following Contractor:

- MJ.K. Construction Inc.

Table 1 below represents the bid summary received from the contractor. A complete cost breakdown of the bid pertaining to each item within the Contract can be found in the attached appendix.

Table 1: Summary of Construction Bids by Schedule

	SCHEDULE OF ITEMS AND PRICES					
BIDDER	SCHEDULE A Miscellaneous	SCHEDULE B Site Works	Sub-Total	HST @ 13%	Contract Total	Ranking by Price
MJ.K Construction	\$18,700.00	\$60,720.00	\$79,420.00	\$10,324.60	\$89,744.60	1

SBA has checked the bid submission provided by MJ.K Construction and found no mathematical errors or inconsistencies with the quotation submitted.

The original high-level estimate provided to the Town by SBA in 2021 anticipated a construction cost of approximately \$50,000.00 to complete the project. However, due to changes in the scope of work based on findings of the geotechnical investigation along with the present inflated economic climate that has been driving-up labour and material costs in 2022, quotations were expected to be higher than the original estimate. SBA believes the bid received from MJ. K Construction Inc. is reasonable given the scope of work. This construction company is from Mississauga, Ontario, and has satisfactorily completed similar projects in the past for other municipalities within the Greater Toronto Area. They have completed

numerous landscape construction projects and SBA believes they can complete this project with positive results.

Therefore, should the Town of Shelburne consider moving forward with this project, SBA would recommend the RFQ submission from MJ.K Construction Ltd. for a total of \$79,420.00 plus HST, be considered.

Should you have any questions, please do not hesitate to call me.

Yours truly,



Blake Aram, B.Eng, EIT.
Site Representative
S. Burnett & Associates Limited

cc: Carey Holmes, Treasurer, Town of Shelburne, Company
Denyse Morrissey, CAO, Town of Shelburne
David Dagenais, General Manager, S. Burnett & Associates Ltd.

M20052_Simon St SWM Pond_Recommendation Ltr_FINAL_05Jul22