

Jennifer Willoughby
Clerk
Town of Shelburne
203 Main Street East,
Shelburne, Ontario,
L9V 3K7
jwilloughby@shelburne.ca

Dear Ms. Willoughby:

July 1, 2022

Re: Application for Special Occasion Permit (SOP) – “outdoor” event

Dear Ms. Willoughby:

In compliance with the AGCO SOP application requirements, this letter is to inform you of an outdoor public event planned from 2:00 pm to 11:30 pm on Saturday August 6, 2022 as part of the Heritage Music Festival (HMF).

The free community event “Bands, Brews, & BBQ” is part of the Rotary Club of Shelburne’s fundraising event for community service activities. Based on town policy we are requesting council approval to serve alcohol. Please advise us on this.

This event is to be held outside in the Fiddle Park Pavilion and we anticipate approximately 500 attendees through the day. The licensed area being used for the bar includes the pavilion/stage where the bands will play and surrounding area.

For additional details please see the HMF website at: <https://heritagemusicfestival.ca/>

Location: Fiddle Park, 515677 Dufferin County Road 11, Shelburne, Ontario

If there any questions or additional information needed please contact Bobbi Ferguson [REDACTED] the Festival Chair or myself.

Thank you for your consideration in advance.

Regards,



Michael Conte
Co-President
Rotary Club of Shelburne
[REDACTED]
[REDACTED]