

*Minutes for Shelburne Public Library Board Meeting
Tuesday, April 19, 2022*

Present: Geoff Dunlop Mikal Archer James Hodder
 Gail Little Margaret Mercer Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian

Absent: Shane Hall, Sharon Martin

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized.

Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

“We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy.”

Motion 19-22 P. Clark, J. Hodder

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 20-22 M. Mercer, M. Archer

Be it resolved that we approve the Agenda of the April 19, 2022, meeting.

Carried

Motion 21-22 G. Little, J. Hodder

Be it resolved that we approve the minutes of the board meeting dated March 15, 2022.

Carried

Motion 22-22 G. Little, J. Hodder

Be it resolved that we approve the Accounts Payable Register for March, 2022, with invoices and payments in the amount of \$40,769.21.

Carried

CEO/ Head Librarian's Report:

- **Statistics—including Social Media and e-resources**

Since we are using both curbside and in-house systems and e-resources, we have developed a different format for reporting our statistics. Attached is a summary of the Monthly Statistics for March, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation.

- **Programming**

- **Children's Programming**

We will start our first in-person Story Time on May 1, 2022. Prior to that we will host Carolyn Morris with her chicks, her storytelling, and crafts.

We have started Lego Challenges in-person for children every Wednesday from 3:30 – 4:30

On Thursday nights, we have Sleepy Story time and we will be alternating between Britt and Emma, on-line.

- **Tween and Teen Programming**

For the Teens and Tweens, our new program called ***Booking It*** features a weekly book club and crafts. We are excited to welcome 20 registrants already and are hoping for more.

- **Adult Programming** –We have sent out a survey to determine if there is interest to start “Rose’s Book Club” again, either by “in person” or by Zoom. This would be an extension of Rose’s Book Club which has been curtailed because of Covid issues. As a result of the survey results, we are planning for our first meeting in April, probably on the last Tuesday of the month, April 26th at 2 pm.

Business

- **Town of Shelburne Parks and Recreation Plan**

The letter dated April 4, 2022, which was circulated to the board prior to this meeting, was sent to the Town Council. The thrust of the letter was asking for the library to be part of the discussions around the Master Parks and Recreation Plan, having pointed out that the Library as an essential community service should also be involved in discussion of future vision, growth and facility planning of the planning process for the new Parks and Recreation Plan.

- **Library and Political Elections Policy**

The Library and Political Elections Policy that was passed on April 24, 2018, was circulated among the board members.

- **Ongoing Library Protocols**

As of March 21, 2022, pursuant to the protocols established by the Province of Ontario, patrons were allowed to be in the library without masks but staff have continued to wear masks.

Motion 23-22 M. Mercer, G. Little

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on May 17, 2022.

Carried

○ **March Break activities**

• **Monday-Scientists in Situ –**

19 children attended. SIS limits 15 experiment kits per session but this group was so popular we had many siblings that were willing to share kits.

• **Tween Video**

As of the end of March Break we had 6 views.

• **LEGO Challenge**

Our LEGO challenge has had 6 likes across Facebook and Instagram.

• **Sleepy Story**

So far it has 46 views and 6 likes on Facebook.

• **Toronto Zoo LIVE**

There were over 30 connections with about 60 children watching from home, as well as the entire CDRC Day Camp, and everyone at the Active Lives Day Program.

• **Tiny Art Show**

23 kits were given out, and 8 returned in time to be judged (a great average for teens in my opinion!)

• **1000 Books before Kindergarten Registration**

This was the most astonishing this week. After our March email we had 17 families (25 children total) sign up for this program. As of April 14th, we now have 34 children participating in this program as a result of our March Break advertising.

○ **In Camera session – Not required**

Motion 24-22 P. Clark, G. Little

That we now adjourn at 7:41 p.m., to meet again May 17, 2022, at 7 pm., or at call of the Chair.

Carried