



A People Place, A Change of Pace
SHELBURNE
ONTARIO, CANADA

Meeting Date: Monday, February 22, 2021

To: Members of Council

From: Jennifer Willoughby, Director of Legislative Services/Clerk

Report: LS2021-04

Subject: **User Fees and Charges By-law**

Recommendation

BE IT RESOLVED THAT Council receives report #LS2021-04 from the Clerk for information;

AND THAT leave be given for the reading and enacting of By-law #09-2021 being a by-law amend user fees and charges.

Background

At the March 4, 2019 Council meeting, Council reviewed staff report LS2019-04 regarding the 2019 User Fees and Charges by-law. The following resolution was passed:

BE IT RESOLVED THAT Council receives report LS2019-04 from the Clerk regarding the 2019 User Fees and Charges By-law;

AND THAT Staff undertake a comprehensive review of the parks, recreation and facilities user fees and charges in preparation for the 2020 budget.

Analysis

Staff has not had the opportunity to conduct a comprehensive review as directed by Council. The review will commence once the service delivery review and Grace Tipling Hall revitalization project have been completed and finalized.

Prior to updating the User Fees and Charges By-law in 2019, the previous update to user fees and charges took place in 2016. By-law #16-2019 is attached as Appendix A.

Council provided relief to rental fees in 2020 as result of the current pandemic situation.

By-law #09-2021 being presented for Council's consideration incorporates a 2% cost of living increase, save and except Planning application fees, which are not to be structured as revenue generating but rather a cost recovery, revenue neutral fee as per the Planning Act. The Planning application fees listed in Schedule A of By-law #09-2021 incorporates a 5% overall increase and is inline and in keeping with our surrounding lower tier municipalities.

Policies and Implications

None

Financial Impact

None

Consultation and Communications

Shelburne Senior Management Team

Council Strategic Priorities

Council's Strategic Priorities have three Goals - Sustainable, Engaged and Livable. There are a total of 12 targets with the three Goals.

This report aligns with the sustainable goals within the targets:

Target T2 – municipal services review and evaluation

Supporting Documentation

Appendix 1 – 2019 User Fees and Charges By-law #16-2019

Appendix 2 – 2021 User Fees and Charges By-law #09-2021

Respectfully Submitted and Prepared By:

Jennifer Willoughby, Director of Legislative Services/Clerk

Reviewed By:

Denyse Morrissey, CAO

THE CORPORATION OF THE TOWN OF SHELBURNE

BY-LAW NUMBER 16-2019

BEING A BY-LAW TO AMEND USER FEES AND CHARGES

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of The Corporation of the Town of Shelburne deems it expedient to implement a By-law to amend user fees and charges;

AND WHEREAS the attached Schedule A through H, states the user fees and charges, within the Town limits of The Corporation of the Town of Shelburne;

NOW THEREFORE the Council of The Corporation of the Town of Shelburne enacts the following:

1. That the attached Schedule A through G which forms part of this By-Law No.16-2019 be the 2019 User Fees and Charges schedule.

THIS BY-LAW READ A FIRST, SECOND AND THIRD TIME, IN OPEN COUNCIL, AND ENACTED THIS THE 4th Day of March 2019

MAYOR

CLERK

SCHEDULE “A “to BY-LAW NUMBER 16-2019

PLANNING FEE STRUCTURE

	APPLICATION PROCESSING FEES			SECURITIES/DEPOSITS		OTHER DEVELOPMENT FEES				
Application Type	Base Application Fee	Contingency Deposit / Other*	Total Base Application Fee and Deposits	Development Agreement		NVCA	Development Charges			Cash in Lieu of Parkland Dedication
				Security (eg. Letter of Credit)	Deposit		Town	County	School	
Consent – New Lot (with development agreement)	\$4,025	Plus \$805 per new lot created	\$4,025 + \$805/lot	\$5,000-\$10,000	\$5,000	Based on NVCA current fee structure	DC due at building permit in accordance with Town of Shelburne Development Charges By-law and requirements of Dufferin County and Upper Grand District School Board			5% of land value or 2% for IC
Consent – New Lot (no development agreement)	\$2,785		\$2,785 + \$805/lot	-	-					n/a
Consent – Lot Addition	\$2,475		-	\$2,475	-					
Minor Variance	\$1,860	-	\$1,860	-	-	Based on NVCA current fee structure				
Official Plan Amendment	\$9,280	\$2,690	\$9,280 + \$2,690 contingency	-	-	Based on NVCA current fee structure				
Zoning By-law Amendment (Minor Amendment)	\$2,475	\$1,075	\$2,475 + \$1,075 contingency	-	-					
Zoning By-law Amendment (Re-Zoning/New Dev’t)	\$6,185	\$2,155	\$6,185 + \$2,155 contingency	-	-					
Zoning By-law Amendment (Holding Zone Removal)	\$2,170	-	\$2,170	-	-					
OPA/ZBA Combined	\$9,900	\$4,300	\$9,900 plus \$4,300 contingency	-	-					
Plan of Subdivision/ Condominium (to draft approval)	\$18,570	\$5,385	\$18,570 plus \$5,385 contingency	100% of works to be assumed	\$20,000-\$30,000	Based on NVCA current fee structure	DC due at building permit or as specified in subdivision agreement			5% of land value or 2% for IC
Site Plan – less than 2ha (to execution of agreement)	\$3,090	\$2,690	\$3,090 plus \$2,690 contingency	\$20,000	\$10,000-\$15,000	Based on NVCA current fee structure	DC due at building permit or at site plan approval as specified in site plan agreement			
Site Plan – 2ha to 10 ha (to execution of agreement)	\$6,185	\$4,845	\$6,185 plus \$4,845 contingency	100% of cost of works to be assumed plus up to 50% of cost of private works	\$15,000-\$25,000	Based on NVCA current fee structure				
Site Plan – 10 ha + (to execution of agreement)	\$8,665	\$7,265	\$8,665 plus \$7,265 contingency			Based on NVCA current fee structure				
Part Lot Control	\$2,155	Plus \$110 per lot (Less than 20 Lots) Or \$85 per lot (More than 20 Lots)	\$2,155 plus \$110 per lot (less than 20 lots) or plus \$85 per lot (more than 20 lots)	-	-	-	DC due at building permit			n/a

SCHEDULE “B” TO BY-LAW NUMBER 16-2019

BALL DIAMONDS

DIAMONDS	ADULT	MINOR	WITH LIGHTS	TOURNAMENT
A	\$15.85 PER GAME +HST	\$15.85 PER GAME +HST	\$45.00 PER GAME +HST	\$60.00 PER DAY +HST
B	\$15.85 PER GAME +HST	\$15.85 PER GAME +HST	n/a	\$55.00 PER DAY +HST
C	\$15.85 PER GAME +HST	\$15.85 PER GAME +HST	n/a	\$55.00 PER DAY +HST
D T-BALL	NO CHARGE	NO CHARGE	n/a	NO CHARGE
E	\$15.85 PER GAME +HST	\$15.85 PER GAME +HST	n/a	\$55.00 PER DAY +HST
KTH	\$15.85 PER GAME +HST	\$15.85 PER GAME +HST	n/a	\$55.00 PER DAY +HST

*** Please note there is a \$12 per person for the current season user fee for every Out of Town Player***

NATASHA PATERSON PAVILION RENTAL	\$75.00 + HST INCLUDES USE OF WASHROOMS
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SOCCER FIELDS

FIELDS	ADULT	MINOR	WITH LIGHTS	TOURNAMENT
HYLAND FULL	\$19.25 PER GAME +HST	\$17.55 PER GAME +HST	n/a	\$73.45 Adult \$55.10 Minor
GREENWOOD MINI FIELDS	n/a	\$9.05 PER GAME +HST	n/a	\$33.90 PER DAY +HST
KTH	\$19.25 PER GAME +HST	\$17.55 PER GAME +HST	n/a	\$73.45 Adult \$55.10 Minor
THUNDER	\$33.90 PER GAME +HST	\$22.65 PER GAME +HST	\$56.50 ADULT \$33.90 MINOR PER GAME +HST	\$135.60 ADULT \$113.00 MINOR PER DAY WITH LIGHTS +HST
BRIGANDS	\$19.25 PER GAME +HST	\$17.55 PER GAME +HST	n/a	\$73.45 Adult \$56.50 Minor

*** Please note there is a \$12 per person user fee for every Out of Town Player per season***

An additional 20% rental fee will be added to all Out of Town Group Bookings
Should Public Works be called out to assist on game/tournament day, there is a mandatory \$75 call out fee payable by your organization

SCHEDULE “C” TO BY-LAW NUMBER 16-2019

Administrative Services:

Commissioner Signing:	
Resident	\$10.00 per document
Non-Resident & Commercial Businesses	\$20.00 per document
Council packages (non -residents)	\$25.00
Council reports (non-residents)	\$25.00
Faxes	\$4.00 per page
Photocopies	\$0.50 cents per page
Key Deposit	\$50.00 (conditions on refund)
Municipal Tax Sale Letters	Actual
Tax Certificates	\$60.00
NSF cheques	\$40.00
Property tax letters/Reprint Tax Bill	\$35.00
Search and Copy	\$25.00 per quarter hour
RFP or Tender Packages	Actual
Municipal Approval	\$80.00
Zoning Compliance Request	\$80.00

SCHEDULE “D” TO BY-LAW NUMBER 16-2019

Town Property Rentals:

Rental of Council Chambers	\$55.00 per meeting
Rental of Grace Tipling Hall	\$155.00 per event
Damage Security Deposit	\$200.00 (refundable if no damage)
Key Deposit	\$50.00 (refundable when key returned)
Rental of Sound Board	\$105.00 per event
Accessories for Sound	\$205.00 per event
Rental of Lighting Board	\$155.00 per event
Mortuary Rental for Service	\$85.00 per service
Jack Downing Park	\$55.00
Natasha Paterson Pavilion	\$75.00

SCHEDULE “E” TO BY-LAW NUMBER 16-2019

Administrative Products:

Town Pins	\$10.00 each
Post Cards	\$5.00 each
Town Spoons	\$5.00 each
Fiddle Print painting	\$130.00
Town Flags	Actual
Rain Barrels	Actual

SCHEDULE “F” TO BY-LAW NUMBER 16-2019

Licenses and Permits:

Business Licenses permanent	\$125.00
Business Licenses Seasonal (resident)	\$335.00
Business Licenses Seasonal (non-resident)	\$655.00
Lottery Licenses	3% of prize board
Marriage License	\$115.00
Sign Permit	\$125.00
Taxi Cab Owners License Application	\$575.00 per new application
Taxi Cab Owners License Renewal	\$160.00 per year
Taxi Cab Drivers License Application	\$150.00 per year
Taxi Cab Drivers License Renewal	\$50.00 per year
Taxi Cab Vehicle Inspection	\$65.00 per year & per vehicle
Taxi Cab Owner Waiting List	\$105.00 per application
Retail Business Holiday Exemption	\$105.00 per year

Dog Licensing is as follows per By-law #15-2018:

<u>Number of Dogs</u>	<u>Spayed or Neutered</u>	<u>Not Spayed or Neutered</u>
First Dog (1 st)	\$20.00	\$30.00
Second Dog (2 nd)	\$30.00	\$40.00
Third Dog (3 rd)	\$80.00	\$90.00
Fourth (4 th) & Additional	\$100.00	\$110.00
Service Dog	No Charge	
Replacement Tag(s)	\$5.00	
<u>Impound Fee</u>	<u>With Tag</u>	<u>Without Tag</u>
First Occurrence	\$50.00	\$100.00
Second Occurrence	\$75.00	\$125.00
Third Occurrence	\$100.00	\$150.00

SCHEDULE “G” TO BY-LAW NUMBER 16-2019

Water and Sewer Services:

Water Certificate/final meter request	\$35.00
Inspection of services	\$40.00
Water turn off	\$40.00
Water turn on	\$40.00

Sewer Services:

Inspection of services	\$40.00
Dumping/Processing Septage (Town residents)	\$63.00 per 1000 gallons

Water and Sewer Other Fees and Charges

Sewer Connection Fee (New Service)	\$5,500.00
Water Connection Fee (New Service)	\$5,500.00
New Meter Kit (5/8 & 3/4)	\$775.00
New Meter Kit (1 ")	\$915.00
Water Inspection Fee (New Service)	\$40.00 (Plus HST)
Sewer Inspection Fee (New Service)	\$40.00 (Plus HST)
Sewer Camera Inspection Fee	\$100.00
Sewer Camera Inspection Fee (After hours)	\$200.00 (Plus HST)
Water Disconnect Fee	\$40.00
Water Disconnect Fee (After Hours)	\$80.00
Water Reconnect Fee	\$40.00
Water Reconnect Fee (After Hours)	\$80.00
Water Certificate	\$35.00
Amount transferred to municipal taxes fee	\$45.00
Temporary Water Supply - incl. Hydrant Connection 1.5 Times the 2" Water Base Charge by Meter Size (Schedule "B" By law 57-2017)	
Customer Refusal of Access to Town Water Meter (Sect 3.3) Triple the Water Base Rate Flat Fee (Schedule "B" By law 57-2017)	

THE CORPORATION OF THE TOWN OF SHELBURNE

BY-LAW NUMBER 09-2021

BEING A BY-LAW TO AMEND USER FEES AND CHARGES FOR MUNICIPAL SERVICES, PROGRAMS AND FACILITIES

WHEREAS Section 391(1) of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

WHEREAS, Section 391 of the Municipal Act, S.O. 2001, c.25, as amended, empowers municipalities to enact by-laws to impose water and wastewater rates upon owners or occupants of lands who use water;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of The Corporation of the Town of Shelburne deems it expedient to implement a By-law to establish user fees and charges;

NOW THEREFORE the Council of The Corporation of the Town of Shelburne enacts the following:

1. That the fees and charges listed in Schedules “A”, “B”, “C”, “D”, “E”, “F”, “G”, and “H”, attached hereto and forming part of this by-law, are hereby adopted.
2. That fees and charges are subject to HST where applicable and where not included in the price.
3. That authority to set fees and charges for consumable items valued under \$100.00 and for recreational and cultural programming is hereby delegated to the CAO or their designate.
4. That the fees for consumable items and recreational and cultural programming shall be set on a cost-recovery basis, including any associated facility cost.
5. That By-law #16-2019 and its attached schedules are hereby repealed.
6. That this by-law shall come into force and take effect on February 22, 2021.

THIS BY-LAW READ A FIRST, SECOND AND THIRD TIME, IN OPEN COUNCIL, AND ENACTED THIS 22nd DAY OF FEBRUARY 2021

MAYOR

CLERK

SCHEDULE “A” TO BY-LAW NUMBER 09-2021

PLANNING FEE STRUCTURE

	APPLICATION PROCESSING FEES			SECURITIES/DEPOSITS		OTHER DEVELOPMENT FEES				
Application Type	Base Application Fee	Contingency Deposit / Other*	Total Base Application Fee and Deposits	Development Agreement		NVCA	Development Charges			Cash in Lieu of Parkland Dedication
				Security (eg. Letter of Credit)	Deposit		Town	County	School	
Consent – New Lot (with development agreement)	\$4,225	Plus \$845 per new lot created	\$4,225+\$845/lot	\$5,000-\$10,000	\$5,000	Based on NVCA current fee structure	DC due at building permit in accordance with Town of Shelburne Development Charges By-law and requirements of Dufferin County and Upper Grand District School Board	5% of land value or 2% for IC		
Consent – New Lot (no development agreement)	\$2,920		\$2,920 +\$845/lot	-	-					
Consent – Lot Addition	\$2,600		-	\$2,600	-				-	
Consent – Request to change condition(s)	\$2,500	\$1,000	\$2,500 + \$1000							
Minor Variance	\$1,950	\$500	\$1,950 + \$500	-	-	Based on NVCA current fee structure		n/a		
Official Plan Amendment	\$9,740	\$2,825	\$9,740 + \$2,825	-	-	Based on NVCA current fee structure				
Zoning By-law Amendment (Minor Amendment)	\$2,600	\$1,150	\$2,600 + \$1,150	-	-					
Zoning By-law Amendment (Re-Zoning/New Dev't)	\$6,490	\$2,250	\$6,490 + \$2,250	-	-					
Zoning By-law Amendment (Holding Zone Removal)	\$2,280	-	\$2,280	-	-					
OPA/ZBA Combined	\$10,395	\$4,500	\$10,395 + \$4,500	-	-					
Plan of Subdivision/ Condominium (to draft approval)	\$19,500	\$10,000	\$19,500 +\$10,000	100% of works to be assumed	\$20,000 - \$30,000	Based on NVCA current fee structure	DC due at building permit or as specified in subdivision agreement	5% of land value or 2% for IC		
Draft Plan of Subdivision/Condominium Red-Line Revisions, Change of Conditions and Extension Requests	\$2,500	\$1,000	\$2,500 + \$1,000							

Site Plan – less than 2ha (to execution of agreement)	\$3,245	\$2,800	\$3,245 + \$2,800	\$20,000	\$10,000 - \$15,000	Based on NVCA current fee structure	DC due at building permit or at site plan approval as specified in site plan agreement	5% of land value or 2% for IC
Site Plan – 2ha to 10 ha (to execution of agreement)	\$6,495	\$5,000	\$6,495 + \$5,000	100% of cost of works to be assumed plus up to 50% of cost of private works	\$15,000 - \$25,000	Based on NVCA current fee structure		
Site Plan – 10 ha + (to execution of agreement)	\$9,100	\$7,600	\$9,100 + \$7,600			Based on NVCA current fee structure		
Part Lot Control	\$2,260	Plus \$110 per lot (Less than 20 Lots) Or \$85 per lot (More than 20 Lots)	\$2,260 plus \$115 per lot (less than 20 lots) or plus \$90 per lot (more than 20 lots)	-	-	-	DC due at building permit	n/a
Developer Lot Fee	\$650	-	-	-	-	-	-	-
Municipal Approval – Residential Accessory Structure, New Dwelling, Sign Permit Review	\$125	-	-	-	-	-	-	-
Municipal Approval – Non-residential Building or Structure / Renovation / Addition	\$150	-	-	-	-	-	-	-
Municipal Approval – Mixed-use Building – New/Renovation/Addition	\$150	Plus \$100 per Dwelling Unit	-	-	-	-	-	-
Zoning Compliance Request	\$125	-	-	-	-	-	-	-

SCHEDULE “B” TO BY-LAW NUMBER 09-2021

BALL DIAMOND RENTALS

DIAMONDS	ADULT	MINOR	WITH LIGHTS	TOURNAMENT
A	\$16.15 PER GAME +HST	\$16.15 PER GAME +HST	\$46.00 PER GAME +HST	\$62.00 PER DAY +HST
B	\$16.15 PER GAME +HST	\$16.15 PER GAME +HST	n/a	\$56.10 PER DAY +HST
C	\$16.15 PER GAME +HST	\$16.15 PER GAME +HST	n/a	\$56.10 PER DAY +HST
D T-BALL	NO CHARGE	NO CHARGE	n/a	NO CHARGE
E	\$16.15 PER GAME +HST	\$16.15 PER GAME +HST	n/a	\$56.10 PER DAY +HST
KTH	\$16.15 PER GAME +HST	\$16.15 PER GAME +HST	n/a	\$56.10 PER DAY +HST

***** Please note there is a \$12 per person for the current season user fee for every
Out-of-Town Player*****

NATASHA PATERSON PAVILION RENTAL	\$77.00 + HST INCLUDES USE OF WASHROOMS
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SOCCER FIELDS

FIELDS	ADULT	MINOR	WITH LIGHTS	TOURNAMENT
HYLAND FULL	\$19.65 PER GAME +HST	\$17.90 PER GAME +HST	n/a	\$74.95 Adult \$56.20 Minor
GREENWOOD MINI FIELDS	n/a	\$9.25 PER GAME +HST	n/a	\$34.60 PER DAY +HST
KTH	\$19.65 PER GAME +HST	\$17.90 PER GAME +HST	n/a	\$77.45 Adult \$56.20 Minor
THUNDER	\$34.60 PER GAME +HST	\$23.10 PER GAME +HST	\$57.65 ADULT \$34.60 MINOR PER GAME +HST	\$139.35 ADULT \$115.25 MINOR PER DAY WITH LIGHTS +HST
BRIGANDS	\$19.65 PER GAME +HST	\$17.90 PER GAME +HST	n/a	\$74.95 Adult \$57.65 Minor

***** Please note there is a \$12 per person user fee for every Out-of-Town Player per
season*****

**An additional 20% rental fee will be added to all Out-of-Town Group Bookings
Should Public Works be called out to assist on game/tournament day, there is a
mandatory \$80 call out fee payable by your organization**

SCHEDULE “C” TO BY-LAW NUMBER 09-2021

Administrative Services:

Commissioner Signing:

Resident	\$10.00 per document
Non-Resident & Commercial Businesses	\$20.00 per document
Council packages (non -residents)	\$25.00
Council reports (non-residents)	\$25.00
Faxes	\$4.00 per page
Photocopies	\$0.75 cents per page
Key Deposit	\$50.00 (conditions on refund)
Municipal Tax Sale Letters	Actual
Tax Certificates	\$60.00
NSF cheques	\$40.00
Property tax letters/Reprint Tax Bill	\$35.00
Search and Copy	\$25.00 per quarter hour
RFP or Tender Packages	Actual

SCHEDULE “D” TO BY-LAW NUMBER 09-2021

Town Property Rentals:

Rental of Council Chambers	\$57.00 per meeting
Rental of Grace Tipling Hall	\$160.00 per event
Damage Security Deposit	\$200.00 (refundable if no damage)
Key Deposit	\$50.00 (refundable when key returned)
Rental of Sound Board	\$108.00 per event
Accessories for Sound	\$210.00 per event
Rental of Lighting Board	\$158.00 per event
Mortuary Rental for Service	\$87.00 per service
Jack Downing Park	\$57.00
Natasha Paterson Pavilion	\$77.00

SCHEDULE “E” TO BY-LAW NUMBER 09-2021

Administrative Products:

Town Pins	\$10.00 each
Post Cards	\$5.00 each
Town Spoons	\$5.00 each
Fiddle Print painting	\$130.00
Town Flags	Actual

SCHEDULE “F” TO BY-LAW NUMBER 09-2021

Licenses and Permits:

Business Licenses permanent	\$130.00
Business Licenses Seasonal (resident)	\$340.00
Business Licenses Seasonal (non-resident)	\$665.00
Lottery Licenses	3% of prize board
Marriage License	\$120.00
Sign Permit	\$125.00
Parking Permit	\$35.00/month
Taxicab Owners License Application	\$575.00 per new application
Taxicab Owners License Renewal	\$160.00 per year
Taxicab Drivers License Application	\$150.00 per year
Taxicab Drivers License Renewal	\$50.00 per year
Taxicab Vehicle Inspection	\$65.00 per year & per vehicle
Taxicab Owner Waiting List	\$105.00 per application
Retail Business Holiday Exemption	\$125.00 per year

Dog Licensing is as follows per By-law #15-2018:

<u>Number of Dogs</u>	<u>Spayed or Neutered</u>	<u>Not Spayed or Neutered</u>
First Dog (1 st)	\$21.00	\$31.00
Second Dog (2 nd)	\$31.00	\$41.00
Third Dog (3 rd)	\$81.00	\$91.00
Fourth (4 th) & Additional	\$101.00	\$111.00
Service Dog	No Charge	
Replacement Tag(s)	\$5.00	
<u>Impound Fee</u>	<u>With Tag</u>	<u>Without Tag</u>
First Occurrence	\$50.00	\$100.00
Second Occurrence	\$75.00	\$125.00
Third Occurrence	\$100.00	\$150.00

SCHEDULE "G" TO BY-LAW NUMBER 09-2021

Water and Sewer Services:

Inspection of Existing services	\$75.00
Water connection Fee (New service after decommissioning well)	\$5,500.00
Water Inspection Fee (New Service)	\$ 80.00
Water turn on (includes disconnect)	\$60.00
Water turn on (after hours)	\$150.00
Water turn off (after hours)	\$ 150.00

Sewer Services:

Inspection of Existing Services	\$ 75.00
Sewer Inspection Fee (New Service)	\$ 80.00
Sewer Connection Fee (New Service after decommissioning)	\$ 5,500.00
Sewer Camera Inspection Fee	\$ 100.00 (+ HST)
Sewer Camera Inspection Fee (after regular business hours)	\$ 200.00 (+ HST)
Dumping/Processing Septage	\$ 75.00 per 50 gallons
Vactor Truck Rental	\$200.00/ hour + HST
Vactor Disposal fee	\$60.00 Per 1,000 Gallons

Meter Kit:

5/8" & ¾" meter kit	\$ 775.00
1 " meter kit	\$ 915.00
1.5 " meter kit	\$ 1,893.00
2 " meter kit	\$ 2,293.00
3 " meter	\$ 3,273.00
Meter (iPerl)	\$154.00
Dual Check Valve (5/8 meter)	\$ 47.00
Meter Valve (5/8 meter)	\$ 88.00
Ball Valve w/drain (5/8 meter)	\$15.00
Expansion Tank (5/8 meter)	\$80.00
MXU (all meter sizes)	\$170.00
Meter components for large meters	Quote required

Water Financial:

Water Certificate/final meter reading request	\$ 40.00
Water/Sewer arrears transferred to municipal tax roll (Pursuant to Municipal Act 20012, S.O. 2001 c25, Section 398)	\$ 45.00
Resident refusal of Water Meter or/ refusal of Access to Town Water Meter and/also: Improper installation resulting in a non-functioning meter	Triple the Water Base Rate fee 5/8” (Schedule “B” By law 10-2020)
Temporary Water Supply (Bulk Water) via Hydrant	1.5 x 2” Water Base Charge by Meter Size (Schedule B By Law 10-2020) plus Consumption water charges will reflect Schedule B By Law 10-2020
Penalty and Interest	Any amount unpaid on an account upon the due date which the accounts are rendered shall be subject to a late payment charge equal to 1.25%. Interest will be charged at a rate of 1.25 % for every monthly unpaid thereafter

SCHEDULE “H” TO BY-LAW NUMBER 09-2021

Public Works:

Road Sweeping (2 hr minimum) Unassumed Roads	\$ 130.00 per hour + HST
Sidewalk Machine w/broom attachment (2 hr min)	\$130.00 per hour + HST
Winter Maintenance Unassumed Roads	\$175.00 per hour + HST
Winter Maintenance Unassumed Sidewalks	\$175.00 per hour+ HST
Equipment Rate	\$122.00 per hour + HST (Backhoe/Grader) \$ 61.00 per hour + HST (trackless/Mini Ex) \$ 70.00 per hour (Mowing)